

FOUNTAIN HILL CEMETERY ASSOCIATION  
Regular Meeting Minutes June 20, 2011

Richard Forristall, President, called the Regular Meeting of the Fountain Hill Cemetery Association to order at 7:00 P.M. Monday June 20, 2011. Present: Lori Guerette, Robert Larson, Jayne Mather, Sue Miron, Thomas Skinner.

**Minutes:** on MOTION made J. Mather, seconded by T. Skinner, and VOTED to accept the Minutes of May 2011 as amended to note: **Committee Assignments:** discussion of Committees:

Building and Grounds - R. Larson, T. Skinner, K. Olson, M. Lowrey, *L. Guerette*  
Public Relations - L. Guerette, S. Miron  
Nominations - L. Guerette, J. Mather & available  
Financial - J. Mather, R. Larson, *M. Nadel*  
Rules & Regulations - R. Larson, L. Guerette, S. Miron  
Records - K. Olson  
Legal - R. Larson

Motion CARRIED unanimously.

**President's Report:** R. Forristall noted meeting with representatives from Beth Shalom concerning their burial section, S. Nelson to do probing to determine how much fill will be required to level the section on the right, some smaller trees may be removed, they will be responsible to acquiring fill. They will continue to pay opening and closing charges as incurred.

R. Forristall noted discussions concerning location of a family's plots in Oak Dell section.

Noted damage done to the road, grounds and trees by Calamari when leaving the grounds, truck did get stuck and had to be assisted. Will request assistance from the town with some of the road repairs after the project is completed, and reduction in fee from Calamari to compensate for damage.

**Financial Report:** J. Mather reported first month of fiscal year. Letter to give to town at the start of the town's fiscal year July 1 for \$20,000 as budgeted, expenses are on target at 7%.

J. Mather noted meeting for investment committee, requested updated timeline for receipt of bills connected to the project.

**Superintendent's Report:** noted several trees and branches that came down during recent storms, town supplied a chipper to help clean up.

S. Nelson has noted that the summer helper has been employed for a month and is doing a good job. S. Nelson is requesting an increase in the worker's salary to \$11.00 hourly. On MOTION

made by R. Larson, seconded by S. Miron, to give an increase in the hourly wage to \$11.00 to the summer helper, this is to be effective this next pay period. Motion CARRIED.

**Grounds and Buildings Committee Report:** discussion of building project, building has been demolished, disposition of stone, still haven't received permit for building, and timeline for starting, foundation plan. Noted that M. Lowrey is aiding in lining-up contractors, obtaining insurance certificates, pricing on foundation.

Discussion of letter to the Water Company and Health District concerning requesting an exemption to hooking up to the existing water lines.

**Other Business:** noted insurance for crematory building has been dropped.

Discussion of Rules and Regulations, noted cremations are now being sold with a vault. We can have three non-vaulted cremation remains buried above an existing vault. But there is insufficient room to bury vaulted cremation remains. Amendments to cover this situation discussed and made to document. On MOTION made by T. Skinner, seconded by L. Guerette, to approve the Rules and Regulations as presented. Motion CARRIED.

S. Miron presented information concerning pet cemeteries, noted a Westbrook site charges \$300 per site for any size burial plot and burial, a wall for plaque mounting if burial not on site, photos shown, unknown if there are State regulations concerning burials. Unknown if only cremation burials or mixed burials. Consideration of green burial. Need to check DEP website for any related regulations. Additional information will have to be sought.

**Adjournment:** on MOTION made by R. Larson to adjourn at 8:15 P.M.

Respectfully submitted:

Lori J. Guerette, COA