

**Fountain Hill Cemetery Association  
Annual Meeting  
Fire Museum 7:00 P.M.**

**May 17, 2011**

The Richard Forristall, President, call the meeting of Fountain Hill Cemetery Association Annual Meeting on Tuesday May 17, 2011 at 7:10 p.m., at the old Fire Station, Deep River, Connecticut. Present: Lori Guerette, Mark Lowrey, Susan Miron, Martin Nadel, Thomas Skinner.

**Board of Directors:** R. Forristall read nominations, noted two vacancies available.

Richard Forristall, President  
Kim Olson, Vice-President  
Jayne Mather, Treasurer  
Lori Guerette, Secretary  
Robert Larson  
Mark Lowrey  
Sue Miron  
Martin Nadel  
Office of Selectmen  
Thomas G. Skinner

On MOTION to accept nominations and approve Board of Directors, as read, by M.Nadel, seconded by T. Skinner. Motion CARRIED.

**Minutes:** on MOTION made by M. Nadel, seconded by T. Skinner, to accept Minutes of April 2011. Motion CARRIED.

**Presidents Report:** R. Forristall noted meeting with John Green concerning plots previously purchased, marker stone which was placed on a grave years previously.

**Financial Report:** M. Nadel noted financial committee meeting, discussion of portfolio changes. Reviewed monthly budget.

**Superintendent's Report:** R. Forristall noted S. Nelson has been emptying contents from the crematory to the Chapel. Some junk needs to be taken to the dump.

**Building Committee Report:** T. Skinner noted inspection for asbestos completed (passed), temporary electrical service pole has been installed, CL&P has viewed site - unsure if transfer has been made, discussion of expense to save lower portion of the building, recommendations to demolish entire building have been made to the Committee, discussion to build on same footprint or adjustment as might be considered

appropriate by superintendant, several permits have been submitted. Next step is to attend P&Z meeting to get approval. Discussion of water.

**Committee Assignments:** discussion of Committees:

Building and Grounds - R. Larson, T. Skinner, K. Olson, M. Lowrey

Public Relations - L. Guerette, S. Miron

Nominations - L. Guerette, J. Mather & available

Financial - J. Mather, R. Larson, R. Forristall

Rules & Regulations - R. Larson, L. Guerette, S. Miron

Records - K. Olson

Legal - R. Larson

**Other Business:** discussion of fee schedule, remove cremation charges, consideration of increasing grave space fee, to be reviewed at a later meeting.

Discussion of Beth Shalom section, potential expansion of area including filling dirt access road section. Will schedule meeting to review area.

Discussion of Certificate of Incorporation, Conflict of Interest Policy. On MOTION made by L. Guerette, seconded by S. Miron, to approve the Certificate of Incorporation and Conflict of Interest. Motion CARRIED.

Discussion of Signatories to financial contracts, agreements, directives to be discussed at next meeting.

**Appoint Superintendent:** on MOTION made by R. Forristall, seconded by T. Skinner, to approve Shawn Nelson as superintendent. Motion CARRIED.

**Adjournment:** on MOTION made by M. Nadel, seconded by T. Skinner, to adjourn at 8:00 p.m.

Respectfully submitted,

Lori J. Guerette, Secretary