

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
BOARD OF EDUCATION MEETING
DEEP RIVER ELEMENTARY SCHOOL
NOVEMBER 17, 2016 7:00PM**

The regular meeting of the Deep River Board of Education was held on Thursday, November 17, 2016. In attendance were Miriam Morrissey, Hadley Kornacki, Nelle Andrews, Tracy Dickson, Imran Munawar, Jim Olson, Tatria Ciaglo, Paula Weglarz and Michelle Grow. Also in attendance were Dr. Ruth Levy, Superintendent, Garth Sawyer, Business Manager, Christian Strickland, Principal and Kelley Frazier, Board Clerk.
Absent:

CALL TO ORDER

Dr. Levy called the meeting to order at 7:00pm.

ELECTION OF OFFICERS

Dr. Levy opened the floor for the nominations for the office of chairman.

A motion made by Jim Olson to nominate Michelle Grow as the Chairman of the Deep River Board of Education. Miriam Morrissey seconded the motion. The motion passed unanimously.

Chairman Grow opened the floor for the following nominations:

A motion made by Jim Olson to nominate Nelle Andrews as the Vice Chair of the Deep River Elementary Board of Education. Michelle Grow seconded the motion. The motion passed unanimously.

A motion made by Miriam Morrissey to nominate Tracy Dickson as the Secretary of the Deep River Elementary Board of Education. Tatria Ciaglo seconded the motion. The motion passed unanimously.

Special Committees:

Committees will stand as they have been. If changes are needed, please contact Ms. Grow to make any changes.

CONSENT AGENDA

Upon a motion made by Tracy Dickson and seconded by Jim Olson the Deep River Board of Education **VOTED** unanimously to approve the minutes from the September 17, 2016 regular meeting. Abstentions: Hadley Kornacki and Nelle Andrews

Upon a motion made by Nelle Andrews and seconded by Jim Olson the Deep River Board of Education **VOTED** unanimously to approve the Accounts Payable report. There were some transactions that we duplicated. This is a legitimate expense for separate services.

STUDENT REPORT

Mr. Strickland introduced Paige Lee and Jack Bowe who presented the update of events happening at Deep River Elementary.

PUBLIC COMMENT

No Comment

OTHER ITEMS:

Community and Board Input on 2017-18 Budget

This will be delayed until Dr. Levy's report.

Principal's Update

Mr. Strickland discussed the social development theme. He discussed the one to one Chromebook initiative and how it has become an integral part of the day. Steps are being taken to make sure our students use the technology ethically and securely. We have adopted a Tech Corner at the staff meetings. One teacher will present a short presentation regarding technology they have used in their classroom. The Go Guardian software allows us to monitor what kids are doing. The School is taking steps to make sixth grade a transitional year to the middle school. Eagle awards are given to sixth graders for their leadership abilities. We are hosting our first STEM day at DRES. Students will be exposed to activities related to STEM. There is a variety of presentations for children. Mr. Strickland thanked the community for their help in bringing this program to our students. Ms. Grow thanked Mr. Strickland for his hard work putting this program together.

Upon a motion made by Miriam Morrissey and seconded by Tracy Dickson the Deep River Board of Education unanimously **VOTED** to accept the donation of \$250.00 from the Lions Club.

Financial Status Report – Mr. Garth Sawyer

Mr. Sawyer gave a brief update of the financial status for Deep River Elementary School for the 2016-2017 school year. Currently the school budget is projecting a deficit due to some unanticipated special education needs which is partially mitigated by some staffing changes that had happened over the summer. We will remain vigilant of any unforeseen circumstances and we will keep the Board informed of any developments as they arise.

Cafeteria Report – Mr. Sawyer

Mr. Sawyer gave an update on the status of the cafeteria budget. We are seeing an increase in the breakfast program. We are seeing a decrease in our full price program and an increase in the free/reduced lunch.

COMMITTEE REPORTS

Committee Reports

Finance will be held on November 29, 2016.

Curriculum will be rescheduled.

Policy will be held on January 27, 2017.

OTHER COMMITTEE REPORTS

Supervision District Committee Update

There was discussion regarding an additional committee who would review ideas about what we want to do in our district and to develop a financial and tactical plan. There is not enough informational sharing between Boards of Education and the Board of Finance and Board of Selectmen. There was also discussion of how we fund our ADM billing.

LEARN Committee Update

No report.

DRES Facilities

The gas burner has been installed. The dormer project has been completed.

ASSISTANT SUPERINTENDENT'S REPORT – K. Martineau

General Update

Assistant Superintendent's Report

Ms. Martineau was not present. Dr. Levy discussed the K-5 math pilot. Teachers have asked that we use Bridges which is a good fit in all three schools.

SUPERINTENDENT'S REPORT

District Update – Information and Communication

It has been a busy time. The high school completed their NEASC visit. There is much work and time that goes into this accreditation. The report is expected in 6-8 weeks. The Veteran's Day celebration was remarkable. It was a time to acknowledge the people involved in keeping our country safe. Budgets are being prepared.

Discussion Regarding Any Pending Policies – Standing Item

No Policies to discuss.

Review Proposed District Calendars for 2017-18 and 2018-19

There was a discussion on the calendar. It is voted on at Supervision District. There are many things legislated in the regional calendar. This year Election Day was legislated as a day off for students but a professional day for teachers. The calendar is built around the children and their needs.

Discussion Regarding Supervision District Services Payment

Mr. Sawyer discussed the allocation for ADM. Should the Boards bill by usage or by ADM allocation? This will continue to be reviewed. The staffing needs will be reviewed and watched. As the enrollments in our schools decline it appears as if the percentages will become closer. There is not a clear benefit to making any changes at this time. If members have questions, please contact Ms. Grow or Dr. Levy.

Presentation of Major Budget Drivers for 2017-18

Major needs and changes in the budget were reviewed. Enrollments projections are declining. The infrastructure needs remain the same, even in an environment of declining enrollment. We hope to inform the public about this. There is a possible reduction in staffing due to declining enrollment. Special educators may be used in a new way. We hope to add a behavioral consultant as a staff member in Supervision District. A math coach will help our educators implement the new math program. Dr. Levy discussed the capital items. These will be prioritized. Mr. Sawyer discussed the Average Daily Membership for 2017-2018 budget.

PUBLIC COMMENT

No Comment.

FUTURE AGENDA ITEMS

9.1 Next Joint BOE meeting is December 1, 2016

9.2 Next Deep River BOE next regular meeting January 19, 2017 at 7:00pm.

9.3 BOE and Community Input for 2017-18 budget (on-going)

9.4 BOE Self-Evaluation (TBD)

ADJOURNMENT

On motion duly made and seconded the Board unanimously **VOTED** to adjourn at 8:37 p.m.

Respectfully Submitted,

Kelley Frazier, Secretary

