

Design Advisory Board Meeting Minutes

Date: November 17, 2016

Location: Deep River Town Hall

Board members present: Alan Paradis, Peter Howard, Dan Batt, Mike Cole, Jeff Hostetler, Pamela Potter

Board members absent: Sue Watts

The meeting was called to order at 6:30pm

The board will review the DAB Guidelines in an effort to make them more abbreviated and accessible. It was proposed that we design a user-friendly, illustrated booklet providing basic guideline information.

The booklet would include the history of the board, abbreviated procedural information (with referral to website for detailed guidelines), and illustrated examples that could be used as a reference. Graphics could be included for each of the guidelines.

The booklet could also include art and photos by local high school students. Alan and Dan proposed setting up a program with Chris LeQuire at the high school to introduce the students to architectural photography. Part of the program would consist of a photography contest; buildings, or parts of buildings to be photographed would be identified on the Village District map. Student's photos should characterize the district and capture the eclectic character of the town. Perhaps students provide a composition of 30 photos that define "your Deep River".

In addition, it was suggested that there be a presentation at Centerbrook Architects introducing the public to the Deep River DAB. It would include:

- ⤴ History
- ⤴ Map of the district
- ⤴ Outline of procedures
- ⤴ Work to date with photographs
- ⤴ Student photographs
- ⤴ Highlighting what Dick Smith has done in regards to creating a pedestrian downtown - sidewalks and lighting - and how ongoing DAB work intends to preserve and fulfill that vision.

Dan will edit the Guidelines, Alan will contact Chris LeQuire, Peter and Pamela will work on the DAB's history and projects.

Meeting adjourned: 8:06 pm

Minutes compiled by: Pamela Potter