

# DESIGN ADVISORY BOARD MEETING MINUTES

**Date:** January 28, 2016

**Location:** Deep River Town Hall

**Board members attending:** Alan Paradis, Sue Watts, Jeff Hostetler, Dan Batt, Pamela Potter

**Board members absent:** Peter Howard, Mike Cole

**Guests:** Roger and Marilyn Sparks, Bill Hudanich

**Meeting called to order:** 6:38 pm

Bill Hudanich, of M & H Construction provided a verbal narrative of the proposed fenestration changes to Citizen's Bank at 141 Main Street. Work would include changes to the windows and entrance, including removal of the exterior latticework and false architectural trim, replacement of existing windows, including some infill, and replacement of the entry door.

Based on the photographs presented of the existing conditions, it was recommended that the proposal consider:

1. Scale of the existing lattice architectural detail. While the existing lattice and decorative pediments are not distinctive details, the scale of these elements is important to make the transition to the adjacent residential context.
2. The new doors should align with the window mullions above.
3. Consideration should be given to how the glass hits the ground plane. Solid infill panels, curb, change of material?
4. There needs to be consideration for the residential context. The scale of the windows and potential light trespass needs to respect the transitional quality of this site from downtown commercial to mixed use/residential.

After discussing the project, the Board agreed with Mr. Hudanich that a design professional should be consulted for the intended changes...there are numerous local architects familiar with the nuanced and eclectic architecture of Deep River. The DAB would like to review the same design proposal that will be submitted to Planning and/or the building official for permit.

The board agreed to meet prior to our next regularly scheduled meeting, if necessary, to review the proposal.

**Meeting adjourned:** 7:38 pm

**Minutes compiled by:** Pamela Potter