

DESIGN ADVISORY BOARD

Special Meeting Minutes

Date: March 1, 2012

Time: 6:30 PM

Location: Deep River Town Hall

The meeting came to order at 6:35.

Attendees: Mike Cole, Jeff Hostetler, Peter Howard, Alan Paradis, Pamela Potter, Sue Watts

The following members were absent: Mark Giuliano

Guests: Cathie Jefferson

Topics of Discussion: The Board met with Cathie Jefferson to review the advisory process. Cathie indicated that she advises anyone proposing new construction or significant renovations to meet informally with the DAB as soon as possible for early discussions to minimize potential delay and expense.

The Board reviewed the DAB Guidelines with Cathie and final revisions were made. Alan will email the final corrected copy of the Guidelines to her so she can get them to the Planning and Zoning Commission to be endorsed at their next meeting.

There was a re-cap of the review process for the corner restaurant on Main Street.

Currently, there are no other projects scheduled for review.

It was suggested that the DAB might reach out to collaborate with the Economic Development Commission. A discussion regarding this will be on the agenda for the upcoming meeting.

The next DAB regular meeting will be held on Thursday, March 22, 2012 at 6:30PM.

Meeting adjourned at: 8:17

Minutes compiled by: Pamela Potter