

Deep River Town Hall Restoration Committee

Regular meeting held March 11, 2013; Deep River Town hall Conference Room

In attendance were Sally Carlson-Crowell, Bruce Edgerton, Claudia Eptight, Janice Kmetz, Richard Nagot, Linalynn Schmelzer, Art Thompson, Ken Wood

The meeting was called to order at 2:01 pm.

On a motion made by Dennis Schultz, seconded by Janice Kmetz the minutes from February 13, 2013 regular meeting were approved with the following amendments:

"Minutes from special meeting held January 25, **2013 approved."

"The program would be on May 1, 2013 and start at **5:00 pm."

"There will be an open house on Saturday, **May 4, 2013 from 4-7 pm."

A motion to amend Action item 4f to read: "Report, discussion, and action on appropriation of an additional \$500 to Final Phase Electrical" was made by Dennis Schultz, seconded by Ken Wood. Motion passed.

Treasurer Janice Kmetz reported a balance in the Auditorium Restoration Fund checking account of \$7498.44, and a balance in our savings account of \$60,579. 02. All funds will be transferred from savings to checking in the near future to avoid overdrafts in checking.

Action Items:

4a. Report, Discussion & action on appropriation of \$6,000 for kitchenette implementation

Motion to approve made by Ken Wood, second Dennis Schultz. Motion passed.

4b. Report, Discussion & action on appropriation of \$1,200 for Phase 3 sound system improvement

Motion to approve by Bruce Edgerton, second Janice Kmetz. Motion passed.

4c. Report, Discussion & action on appropriation of \$1,000 for backstage dressing/makeup area

Motion to approve by Linalynn Schmelzer, second Janice Kmetz. Motion passed.

4d. Report, Discussion & action on appropriation of \$1,000 for Celebration expenses.

Motion to approve by Claudia Epright, second Dennis Schultz. Motion passed.

4e. Report, Discussion & action on appropriation of \$4,600 for Final Phase painting.

Motion to approve by Dennis Schultz, second Bruce Edgerton. Motion passed.

4f. Report, Discussion & possible action on appropriation of an additional \$500 to Final Phase Electrical

Motion to approve by Bruce Edgerton, second Janice Kmetz. Motion passed.

4g. Confirming action on appropriation of \$1,450 for connecting 5 exit doors & curtain motor to fire alarm system

Motion to approve made by Bruce Edgerton, second Dennis Schultz. Motion passed.

Reports/Discussions/Recommendations:

a. Celebration events, schedule, and recommendations: As a result of this conversation a Special Meeting was scheduled for March 25, 2 pm at Town Hall.

b. Moveable stairs: Bruce Edgerton gave a progress report. Stairs have been constructed. Bruce has met with Grayson Metal to build railings. Total cost of stairs will be \$2990 (\$3500 was approved.)

c. Sign for Auditorium lobby entrance: Digital Graphics has been consulted about making a sign to be placed in the 13" X 60" glass panel above the auditorium entrance door on Elm Street.

- d. Stage work—Global Scenic Services: Work to begin Tuesday, March 12, 2013 at 8:30 am. Should take a few days.
- e. Miscellaneous purchases: ART gave a summary of items that have been ordered within the \$2000 miscellaneous appropriation. Included are 2 flag sets, a podium, and a lamp changer tool with extension poles.
- f. Honorees: It was agreed to find suitable ways to honor Emma Marvin, Ted Mackenzie, and Charles Messerschmidt.
- g. Display areas: No action was taken on this item.
- h. Chandelier delivery : Dennis reported that the chandelier will be delivered on March 18 or March 19. Dennis will make arrangements with Top Notch Electric to have someone at the installation. The delivery date will depend on which date is better for the electricians.
- i. Projected scenery curtain: Linalynn Schmelzer will research this topic further.
- j. Special meeting after Building Inspector walk-around: A special meeting was contemplated only in the event that the building inspector found a deficiency that required considerable unappropriated funding. That is not likely, as all earlier code issues have either been addressed or are in the process of being remedied.
- k. Linalynn Schmelzer asked about a piano recital sponsored by Face Arts Music to be held in the auditorium in late April, 2013, to give some practice with using the facility prior to our major kick-off event. There was general agreement that this would be a great idea.

Motion to adjourn made by Bruce Edgerton, second Janice Kmetz. . Motion passed. Meeting adjourned at 4:01 p.m.

Respectfully submitted,

Arthur Thompson, Chair
Deep River Town Hall Auditorium Restoration Committee