

# **Deep River Town Hall Auditorium Restoration Committee**

Agenda for Regular Meeting of February 11, 2013

Deep River Town Hall

2:00 PM

1. Call to Order: Additions to Agenda (If any)
2. Secretary's Report
3. Treasurer's Report
4. **Action Items:**
  - a. Report, Discussion & action to appropriate \$220.00 to purchase podium
  - b. . Report, Discussion & action to appropriate \$1200 to purchase new sound board
  - c. . Report, Discussion & action to appropriate \$??? for labor & materials to construct moveable stairs
  - d. Report, Discussion & action to appropriate \$ ??? for cleaning service
  - e. Report, Discussion & action on plan for outfitting kitchenette
    - \*\*Flooring surface: Tile? Strip flooring? Sand/Refinish existing maple floor?
    - \*\*Toaster oven ?
    - \*\*Refrigerator: Full-size? Under counter?
    - \*\*Sink: Single? Double?
    - \*\*Developing plan & recommendations for action in March, 2013  
(To include: plumbing, carpentry, base cabinets, counters, shelving, appliances)
  - f. Report, Discussion & possible action lighting control improvements
5. Other Reports/Discussions/Recommendations
  - a. Celebration Sub-Committee
  - b. Task Updates & Work Schedule
    - Chandelier & hoist
    - Control booth glass enclosure
    - GS & Lobby lighting
    - Drapery
    - Backstage dressing/makeup area
    - Elevator nook
    - Phases 1 & 2 painting
    - Door hanging & hardware installation
    - Stage work
6. Other Important Business
7. Agenda Items for March Meeting:
  - a. Phase 3 painting (Decision)
  - b. Phase 2 electrical work (decision)
  - c. Display areas: What to display? Where to display? Budget?
  - d. Honorees: Who? For what? How? Where? Budget?
  - e. Phase 3 Sound (Possible decision)
  - f. Kitchenette plan implementation costs (Decision)
  - g. Other items from committee members
8. Adjournment