

TOWN OF DEEP RIVER, CONNECTICUT
Community Health Committee



Agenda for June 2014 meeting of the CHC

Date: June 17, 2014

Meeting Place: DR Town Hall 174 Main St, Deep River

Time: 7:30

Present: Kate Bender, Maura Carver, Cindy Cosme, Grace Krick

Absent: Nancy Howard, Janet Klinck, Russ Marth

Agenda

- 1) Call to order at 7:35 PM by Chair Carver
- 2) Approval of minutes from May 2014 meeting
 - a. Motion made to approve May minutes by Kate Bender. Seconded by Grace Krick. All in favor. None opposed.
- 3) Old Business
 - a) Review finances:
 - Maura contacted Tom Lindner regarding the need for signatory changes to CHC accounts
 - Financials reviewed and discussed
 - i. Questions arose regarding specific line items on the Expense report, who signs the checks for the funds, who enters the vendor numbers/names on the expense report
 - Can we create a consistent method of input
 - ii. Questions arose regarding into which account incoming funds are deposited, i.e. Community Fund, Deep River Food Pantry
 - iii. Maura will meet with Dick Smith and Cathy Kehlenbach
 - iv. Maura will meet with Rosie Bininger to gain an understanding of the workflow for funds disbursements
 - b) Articles for DR Selectman's Newsletter
 - Next article to include announcement of CHC Leadership change, i.e. Maura Carver, Chair
 - Members present would like to see, as a part of our quarterly article, reminders of what the CHC actually is
 - Grace will contact Gina Sopneski for the cutoff date for the next quarterly Town News and the date when the next town news will be sent out

- Kate will supply the article
- Request an announcement for the Soup For You event
- c) Soup For You update
 - All fees for the use of the Town Hall have been waived
 - A CHC member will contact the DRFD regarding use of tables
- 4) New business
 - a) VNLV news
 - Parish Nurse reached out to the CHC requesting ideas on what the citizens of Deep River need
 - i. One thought was to have forums on different topics
 - ii. Kate will ask Debra Ringen if she would like to attend an upcoming CHC meeting
 - No significant changes
 - No meetings will be held in July or August
 - b) Other items for discussion
 - Maura contacted the Lower Connecticut Council of Governments regarding disposal of sharps.
 - i. No clear answer received
 - Motion made to cancel the July meeting by Kate Bender. Seconded by Maura Carver. All in favor. None opposed.
 - i. Next meeting will be held on August 19th
- 5) Motion made to adjourn by Kate Bender, seconded by Grace Krick. All in favor. None approved.
 - a. Meeting adjourned at 9:38PM by Chair Carver

Respectfully submitted,
Cindy Cosme, Secretary
June 25, 2014