



## **BOARD OF SELECTMEN**

### **DEEP RIVER TOWN HALL**

Regular Meeting — June 28, 2016

**Attendance:** Selectmen Angus McDonald, David Oliveria, and Duane Gates. Also in attendance were Bob Jenkins and Amy Winchell/ Town Clerk. Margo Hilfiger and Warren Elliott were present as Videographers.

The meeting was called to order at 6:40 pm by McDonald.

**Minutes:** Regular Meeting of June 14, 2016.

Gates moved, Oliveria 2<sup>nd</sup>, to accept the Regular Meeting minutes of June 14, 2016.

**Approved 3-0**

#### **Dick Smith Memorial Committee:**

McDonald briefed the board on the Dick Smith Memorial Committee. The committee's charter will be to investigate and recommend an appropriate memorial to the late Dick Smith no later than December 13, 2016.

McDonald identified the following individuals agreeing to be on this committee:

Art Thompson, Rev. Tim Haut, Christine Alio, Gina Sopneski, Jim Olson, and Sage Novak

Oliveria moved, Gates 2<sup>nd</sup>, to approve the members for this committee.

**Approved 3-0**

### Middlesex Hospital Parametric Support Grant:

Oliveria moved, Gates 2<sup>nd</sup>, to add this item to the agenda.

McDonald briefed the board on the Lower Connecticut Valley Council of Governments (COG) discussions with Middlesex Hospital and Paramedic support. State funding to support for paramedic coverage in our area was reduced. The hospital and COG have worked out a plan for continued Paramedic support by COG towns providing financial grants based on population (based on 2010 census). Deep River's first year grant would be \$4,629 with the fiscal year beginning July 1, 2016.

Oliveria moved, Gates 2<sup>nd</sup>, to authorize McDonald to sign the agreement on the town's behalf after reviewing the document and confirming appropriateness for Deep River.

Approved 3-0

### Town Clerk Assistant Position Discussion:

(The Board remained in session during the Board of Finance meeting to cover this item.)

Amy Winchell, Town Clerk, addressed the two boards requesting that the Assistant Town Clerk hours be increased to 28 per week and the rate be increased to \$20 per hour. In a prepared statement, Winchell briefed the board on the position skills and responsibilities. Winchell canvassed similar sized towns in the area for pay. The Deep River Assistant Town Clerk recently left her position and it is important to fill this part time position as soon as possible.

The boards asked Winchell questions regarding the position and discussed the merits of the increases.

Oliveria moved, Gates 2<sup>nd</sup>, to recommend to the Board of Finance that the Assistant Town Clerk pay be raised to \$20 per hour and to increase hours to 20 per week. The Board encourages the Town Clerk to revisit the needs of this position during budget workshops that will begin in December.

Approved 3-0

### Audience of Citizens:

None

### Adjournment:

Motion by Oliveria, Gates 2<sup>nd</sup>, to adjourn at 8:52 pm.

Approved 3-0

Respectfully submitted,

*Dave Oliveria,*  
Selectman