



BOARD OF SELECTMEN

DEEP RIVER TOWN HALL

Regular Meeting – August 13, 2013

Attendance: Selectmen Dick Smith, Dave Oliveria, Angus McDonald; also present: Margot Hilfinger, Rich Strukus (*vidiography*).

This regular meeting was called to order at 7:06 pm by Dick Smith.

Minutes: Regular Meeting – July 23, 2013

Oliveria moved, 2nd by Smith, to approve the minutes of the regular meeting of July 23, 2013. McDonald abstained.

APPROVED 2 – 0

Discuss & Act on Sale of Fire Department 1976 Oshkosh Custom Platform Ladder Truck:

Smith reported that the only bid received by the Board of Fire Commissioners was \$9,100. After brief discussion McDonald moved, Oliveria 2nd, to accept the offer of Killingworth resident John J. Kuzminski, a collector of fire memorabilia and vehicles.

APPROVED 3 – 0

Discuss and Act on Additional Appropriations and Transfers:

NOTE: the Selectmen remained in session during the Board of Finance meeting so the two Boards could discuss and act jointly on additional appropriations and transfers for Fiscal Year 2012-2013.

During the joint meeting Smith distributed a memorandum, together with supporting documentation, detailing over-expenditures, additional revenues and unexpended budget lines. Regarding the memorandum's final entry, **Elementary School**, Smith explained that he expects to receive a final accounting from Regional District #4 Business Manager Garth Sawyer shortly. Following the presentation by Smith, McDonald moved, Oliveria 2nd, to approve the necessary adjustments as presented in the First Selectman's memorandum.

APPROVED 3 – 0

Smith's memo in its entirety is attached to these minutes.

Audience of Citizens – Any Other Matters to Come Before the Board:

Margot Hilfinger asked for an update on the sewer expansion planned to serve the remainder of Kirtland and River Streets (including all streets that intersect with them). Smith stated that he had signed all enabling documents at a meeting with representatives from the United States Department of Agriculture. The USDA has awarded the town a grant and long-term low-interest loan to fund the project.

Hilfinger also asked about the \$400,000 Small Town Economic Assistance Program (STEAP) Grant received recently to fund extensive additions and enhancements to Plattwood Recreational Park. Smith briefly outlined the planned upgrades, and stated that he expects the work to be completed by December 31, 2014.

Adjournment

Oliveria moved, 2nd by McDonald, to adjourn at 8:30 pm.

APPROVED 3 – 0

Respectfully submitted,

Richard H. Smith,
First Selectman

Smith's memorandum regarding adjustments to the FY 2012-13 Budget follows.

Memorandum

TO: Board of Selectmen
Board of Finance

FROM: Dick Smith, First Selectman

DATE: August 13, 2013

RE: FY 2012-13 Over Expenditures, Transfers, Unexpended Funds

Over Expenditures:

Selectmen \$ 34,751.32

Accounts Manager: \$ 10,911.83; Engineering: \$ 14,213.78; Supplies, Postage:
\$ 5,602.61

Grant revenue received: \$ 3,222.58.

Building Operations \$ 67,544.23

Fuel Oil / Vehicle Fuel / Propane: \$ 25,663.24; Town Building Repairs: \$ 38,715.91,
Custodial, Supplies: \$ 3,649.56

The FY 2013-14 Budget includes an increase of \$ 23,000 for fuel.

Town Clerk \$ 1,077.18

Assistants Salaries: \$ 1,109.02; Land Records Indexing: \$ 328.23

Tax Collector \$ 13,899.91

Refund of monies received and recorded as revenue, but which were subsequently refunded as a result of Assessor's adjustments.

Special Services \$ 10,167.45

Dog Fund: \$ 5,543.27; Quality Data: \$ 4,666.83;

Town Clerk's dog fund explanation attached

ZBA \$ 142.39

Police \$ 64,741.13

Full Time Officer: \$ 15,846.68; Funded Special Police Services: \$ 49,447.91

Revenue exceeded the budgeted amount by \$ 65,228.88.

Communications \$ 19,618.19

Salary: \$ 3,144.90; Valley Shore Emergency Communications: \$ 16,473.20

Grant revenue received: \$ 16,473.20

Highway \$ 78,265.54

Salary: \$ 37,940.42; Road Maintenance: \$ 19,699.34; Town Aid Road: \$ 17,287.09; Equipment Maintenance: \$ 3,338.69

Grants total \$ 46,954.76: Proceeds of two grants already received: \$ 31,381.89; two grants approved, but not yet received: \$ 15,572.87.

Most was due to Hurricane Sandy and the March 2013 snowstorm.

Services rendered:

Incubator Buildings \$ 8,950.00

TOTAL HIGHWAY GRANTS / INCUBATOR \$ 55,904.76

Public Utilities **\$ 2,647.87**

Social Services **\$ 1,467.92**

Library **\$ 18,989.43**

Director's Salary: \$ 13,094.79

Former Director Ann Paietta resigned In January 2013. The over expenditure represents her accumulated vacation and sick time.

Assistants' Salaries \$ 5,894.64; This line has been increased in the FY 2013-14 budget by \$8,267 to prevent a recurrence.

Parks & Recreation **\$ 45,401.27**

Maintenance \$ 39,185.60; Self-funding programs: \$ 8,148.73

Revenue exceeded the budgeted amount by \$ 25,582.

General Government **\$ 60,063.29**

Computer upgrades: \$ 10,520.00; Town Hall Renovations: \$ 49,543.29

Elementary School

Attached is a listing of all budget lines with balances remaining—Total: \$93,639.14.

Town of Deep River Expenditures with Remaining Balances Fiscal Year End 6/30/13

Account Department	Balance Expected	
Elections	\$ 1,834.82	
Board of Finance	\$ 3,235.65	
Redemption of Debt	\$ 378.84	
Planning & Zoning	\$ 13,936.23	
Building	\$ 7,431.31	
CIWC	\$ 4,093.31	
Insurance & Bonds	\$ 17,358.13	
Employee Benefits	\$ 18,638.95	
Civil Preparedness	\$ 650.38	
		Transfer to Building Operations Total to Building Operations- \$67,557.62
Waste Removal	\$ 12,298.02	
Assessor	\$ 357.84	
Probate Court	\$ 1,370.00	
		Transfer to Tax Collector Total to Tax Collector- \$14,025.86
Political Subdivisions	\$ 6,512.00	
Elementary & Supervisory	\$ 4,341.63	
		Transfer to Special Services Total to Special Services- \$10,853.63
Board of Assessment	\$ 426.34	
Fire Marshal	\$ 775.69	
		Transfer to Town Clerk Total to Town Clerk- \$1,202.03
\$ 93,639.14		