



BOARD OF SELECTMEN

DEEP RIVER TOWN HALL

Regular Meeting -- July 24, 2012

Attendance: Selectmen Dick Smith, Angus McDonald & Oliveria; also: John Greene, Margot Hilfinger (*videography*); Charles Stannard (*Valley On Line News*).

This regular meeting was called to order at 6:40 pm by Dick Smith.

Minutes: Regular Meeting – July 10, 2012

Motion by Oliveria, 2nd by McDonald, to approve the minutes of the regular meeting of July 10, 2012.

APPROVED 3 – 0

Main Street Streetscape – Phase 5 – Documents:

Motion by McDonald, 2nd by Oliveria, to authorize the First Selectman to sign all documents associated with phase 5 of the Main Street Streetscape Project on behalf of the Town of Deep River

APPROVED 3 – 0

Consultant for Small Cities Grant

Following a brief discussion Oliveria moved, 2nd by McDonald, to hire Community Resource Management, LLC, as consultant for the Small Cities Grant being sought on behalf of Kirtland Commons Elderly Housing.

APPROVED 3 – 0

The Board of Selectmen remained in session during the Board of Finance meeting to discuss jointly additional appropriations for FY 2011-12 budget.

Smith distributed a memorandum detailing additional appropriations necessary to cover over expenditures incurred during Fiscal Year 2011-12. Following discussion between the two boards Oliveria moved, McDonald 2nd, to approve the additional appropriations as described in the memo dated July 24, 2012.

APPROVED 3 – 0

NOTE: the memorandum, in its entirety, follows.

Memorandum

TO: Board of Selectmen / Board of Finance

FROM: Dick Smith, First Selectman

DATE: July 24, 2012

RE: FY 2011–12 Budget Adjustments

LINES OVEREXPENDED

<u>Department</u>	<u>Budget Line</u>	<u>Amount</u>
SELECTMAN		
10101-51051	Accounts Manager	\$ 7,511.89
PLANNING & ZONING		
10110-52010	Legal Fees	\$ 8,165.04
BUILDING OFFICIAL		
10112-11030	Building Official Salary	\$ 6,659.92
EMPLOYEE BENEFITS		
10116-53060	FICA/Soc Sec - Employer	\$ 255.38
POLICE PROTECTION		
10120-51042	Part Time Officers	\$ 5,385.02
10120-51043	Full Time Officer/FT/OT	\$ 16,977.94
	Total Police Protection	\$ 22,362.96
FIRE MARSHAL		
10122-53005	Miscellaneous Supplies	\$ 617.82
COMMUNICATIONS CENTER		
10124-52003	Telephone/Alarm Lines	\$ 716.29
10124-53024	Salary	\$ 4,914.40
	Total Communications Center	\$ 5,630.69

HIGHWAY DEPARTMENT

10130-51020	Road Crew Salary	\$	25,414.12
10130-53044	Gen. Road/Highway Maintenance	\$	27.34
10130-53045	Town Aid Road Maintenance	\$	<u>685.76</u>
	Total Highway Department	\$	26,127.22

WASTE REMOVAL / RECYCLING

10133-51026	Recycling Salary	\$	4,330.84
10133-52030	Water Tests/Engineering	\$	<u>12,178.86</u>
	Total Waste Removal / Recycling	\$	16,509.70

MUNICIPAL LIBRARY

10151-51052	Assistant's Salary	\$	4,769.81
-------------	--------------------	----	----------

PARKS & RECREATION COMMISSION

10155-51058	Life/Gate Guard Salary	\$	6,668.85
10155-53082	Maint: Devitt/Plattwood/Dock	\$	9,342.00
10155-53087	Water - Devitt Field	\$	4,068.63
10155-53091	Youth Basketball	\$	<u>6,658.32</u>
	Total Parks & Recreation Commission	\$	26,737.80

TOWN HALL RENOVATION PROJECT

10190-54521	Town Hall Renovations	\$	38,291.97
-------------	-----------------------	----	-----------

TOTAL OVER-EXPENDED – ALL DEPARTMENTS \$ 163,640.20

The following is completely offset by revenues:

POLICE PROTECTION

10120-53090	Funded Special Police Services	\$	41,329.23
-------------	--------------------------------	----	-----------

UNEXPENDED REVENUES

<u>ELECTIONS</u>	¢	4,277.41
<u>BOARD OF FINANCE</u>	¢	6,885.75
<u>ASSESSOR</u>	¢	8,374.36
<u>INLAND WETLAND CONSERVATION</u>	¢	4,970.21
<u>INCENTIVE PLAN</u>	¢	20,000.00
<u>PUBLIC UTILITIES</u>	¢	11,362.77
<u>TOTAL UNEXPENDED REVENUES – ALL DEPARTMENTS</u>	\$	55,870.50

This concludes the memorandum.

Audience of Citizens – Any Other Matters to Come Before the Board:

Smith gave an update on Town projects:

The Village Street Bridge is on schedule;

test borings have been completed for the scheduled Lords Lane upgrade, with blasting of some ledge to commence shortly;

Devitt Field: upgrades and installation two ADA-compliant bathrooms are expected to be completed during August.

Smith presented to both boards a preliminary proposal by developers who are negotiating the purchase of the Putnam Park Apartments property (52 Essex Street). The project would involve demolition of existing structures, to be replaced by two buildings with 60 apartments, and would include fitness facilities and a swimming pool. Smith emphasized that this is preliminary — the proposal would require an expansion of the sewer system to serve the complex, which would be the Town's responsibility, in addition to approval by all applicable municipal and state agencies. A letter to update area residents will be sent by Smith's office, and an informational meeting will also be scheduled as the project unfolds.

Adjournment:

Motion by Oliveria, McDonald 2nd, that the meeting adjourn at 8:20 pm.

APPROVED 3 – 0

Respectfully submitted,

Richard K. Smith,

First Selectman

RHS/jk