

**TOWN OF DEEP RIVER**  
**Board of Finance**  
**Regular Meeting Minutes**  
**Tuesday September 27, 2016**

The Board of Finance convened its Regular Meeting at the Deep River Town Hall on Tuesday September 27, 2016. Meeting called to order by George Eckenroth, Chairman, at 7:30 PM. Members present: Carmela Balducci, Bill Ballsieper, Lori Guerette, Russ Marth, John Wichtowski. Also present: Angus McDonald, Duane Gates, Tom Lindner.

**Approval of Minutes:** on MOTION made by B. Ballsieper, seconded by R. Marth, to approve Regular Meeting Minutes of July 2016. Motion CARRIED unanimously.

**Recommendation of Selectmen and Other Business:** A. MacDonald made presentation concerning Fire Department building project, possible new location at Route 9 entrance ramp by exit 5, potential to get property from the State for free, feasibility plan, attempting to get written commitment from the State to transfer the property to the town for free prior to expending any further funds for project, location is larger than current building property location combined with rental house property, good access, have discussed with the officers and trustees of the Fire Department, request authorization to appropriate an amount not to exceed \$20,000, to bring to town meeting next week for discussion and vote, funds for survey of property and design plan to ensure that the development project would work, transfer to be taken from Unappropriated General Fund.

On MOTION made by L. Guerette, seconded by C. Balducci, to authorize amount not to exceed \$20,000 for surveying and development of engineering and design plans for property located by exit 5 of Rt 9, currently owned by the State, and not to be expended prior to firm commitment from the State to transfer ownership of property to the town. Motion CARRIED.

Discussion of Memo of 9/22/16 concerning Transfers and Additional Appropriations for Fiscal Year 2015-2016 Budget, past procedures concerning transfers, requirement for a town meeting if more than one transfer is needed for a department during a fiscal year, review of budget during each meeting to regularly monitor expenses and revenues, the auditors approve current and established policy to handle transfers, expenditures offset by revenues.

Transfers from lines:

10103 Town Hall Operation	\$20,275.53
101105 Board of Finance	\$8,479.02
10106 Board of Assessment Appeals	\$422.70
10107 Assessor	\$6,380.57
10108 Tax Collector	\$5,627.97
10109 Special Services	\$13,274.92
10110 Planning and Zoning	\$21,114.99

10111 Zoning Board of Appeals	\$180.00
10113 Inland Wetland Conservation	\$6,180.30
10115 Insurance and Bonds	\$10,835.94
10121 Fire Department	\$1,235.15
10122 Fire Marshal	\$615.09
10124 Communications Center	\$419.05
10125 Civil Preparedness	\$224.37
10153 Probate Court	\$1,370.00
10160 Political Subdivisions	\$1,844.50
10173 Redemption of Debt	\$137,588.29
10190 General Government Capital	<u>\$13,683.13</u>
Total:	\$249,751.52

Transfer to lines:

10101 Selectman	\$100,345.17
10102 Elections	\$1,215.05
10104 Town Clerk	\$815.07
10112 Building Official	\$534.26
10116 Employee Benefits	\$27,441.58
10120 Police Protection	\$302,179.35
10130 Highway Department	\$31,300.53
10132 Public Utilities	\$9,227.88
10133 Waste Removal/Recycling	\$10,097.23
10145 Public Health Nursing Services	\$1,831.84
10151 Municipal Library	\$5,872.74
10155 Parks and Recreation Comm	\$50,064.50
10182-53310 Elementary and Supervisory	\$24,766.08
10190-54165 General Government Capital:Revaluation	\$11,870.17
10190-54215 General Government Capital:Steap Grant	\$390,496.04
10190-54203 General Government Capital:Village St Bridge	<u>\$894.09</u>
Total	\$968,951.58

On MOTION made by R. Marth, seconded by B. Ballsieper, to approve Transfers and Additional Appropriations. Discussion if this policy to handle over and under-expenditures in the budget will be continued in the future to be resolved at the end of each fiscal year, budget preparation, noted that the Auditors do approve this current policy to handle transfers, that the State budget is anticipated to have a very significant deficit which means that the towns will not be receiving funds as they have in the past, consideration of the increased amount in the school budgets due to the ADM. Motion CARRIED. **Town meeting will be held on Tuesday October 4, 2016 at 7:00 p.m.**

Discussion of need for new playscape at Devitt Field, that it must be removed for safety reasons, noted that it is no longer able to be insured, past fund raising efforts by Park and Rec which have gone into the Unappropriated General Fund, \$18,700 for purchase of proposed playscape plan, request amount not to exceed \$20,000. On MOTION made by B. Ballsieper, seconded by L.Guerette, to approve amount not to exceed \$20,000 for purchase and installation of a new playscape at Devitt Field. MOTION vote: yes: C. Balducci, B. Ballsieper, L. Guerette, G.Eckenroth. Opposed: R.Marth. Motion CARRIED. Discussion concerning past fund raising by Park & Rec which exceeds this purchase amount, when current insurance will no longer be renewed, consideration to hold off on installation until spring 2017.

Discussion noted that the Highway Department foreman has been hired, will need to address salary during next budget session.

Noted that Registrars department line will be over-expended in current budget due to unfunded mandates for education of new registrars and wages.

Discussion concerning winter road maintenance, planning on how to handle storm events.

DRES boiler has been installed and is functioning, still working on computer linking, noted that there are expenses related to the loan which were not anticipated and which will bring total project cost over \$200,000 which was approved. Purchase and installation did come in under planned expense at \$197,000, but legal fees are approximately \$5,000.

**Treasurer's report:** T. Lindner presented Town Deposits Report for review and discussion.

**Audience of Citizens:** none

**Correspondence:** none

**Monthly Budget Report Review:** monthly report received for review.

**Adjournment:** on MOTION made by R. Marth, seconded by B. Ballsieper, to adjourn at 8:53 PM. Motion CARRIED unanimously.

Respectfully submitted:

Lori J. Guerette, CRA COA  
Vice-Chairman, Secretary  
Board of Finance