

**TOWN OF DEEP RIVER**  
**Board of Finance**  
**Regular Meeting Minutes**  
**Tuesday December 22, 2015**

The Board of Finance convened its Regular Meeting at the Deep River Town Hall on Tuesday December 22, 2015. Meeting called to order by Lori Guerette at 7:32 PM. Members present: Carmela Balducci, George Eckenroth, Russ Marth, John Wichtowski. Also present Richard Smith, Dave Oliveria, Angus McDonald.

L. Guerette requested nominations for Chairman of Board of Finance. R. Marth nominated George Eckenroth. C. Balducci seconded. No further nominations heard. On MOTION made by C. Balducci, seconded by R. Marth, to close nominations. Motion CARRIED.

On MOTION made by C. Balducci, seconded by J. Wichtowski, to accept the nomination of George Eckenroth as Chairman of Board of Finance. Motion CARRIED.

Meeting turned over to G. Eckenroth to continue.

Discussion concerning need for election of Vice-Chair and Secretary, agreement of necessity. R. Marth nominated Lori Guerette for positions of Vice-Chair and Secretary, seconded by J. Wichtowski. Discussion if it is technically acceptable to hold dual positions, it is understood that it is, discussion of secretarial duties. No further discussions or nominations heard. On MOTION made by R. Marth, seconded by J. Wichtowski, to close nominations. Motion CARRIED.

On MOTION made by R. Marth, seconded by C. Balducci, to accept the nomination of Lori Guerette as Vice-Chair and Secretary of Board of Finance. Motion CARRIED.

**Approval of Minutes:** on MOTION made by C. Balducci, seconded by J. Wichtowski, to approve Regular Meeting Minutes of October 2015. Noted that November Regular Meeting was cancelled not for lack of quorum but as Selectmen's meeting had been cancelled just prior. Motion CARRIED.

**Audience of Citizens:** none present

**Treasurer's report:** presented Town Deposits Report for review. Discussion concerning lines included, noted addition of Town Clerk's Checking, noted that this is not a new account, and is audited thru the town. Discussion why various lines were included and others not as had been in past reports. Discussion that it is appreciated to have all the accounts for viewing, understanding that some lines will fluctuate significantly.

**Recommendation of Selectmen:** none heard

R. Smith noted update on Kirtland and River Street Sewer Project, Dime loan closed of \$2.9 mill which will result in a savings in interest due, check received for first grant, grant reimbursements will be received within 30 days of submission, USDA account to begin in January.

R. Smith noted WPCA obligation is down to \$54,000.

**Correspondence:** letter from Conn. River Coastal Conservation District received, given to selectmen for future budget consideration.

**Monthly Budget Report Review:** monthly report received for review, discussion noted revenues are in good standing, reviewed several lines which may have just been coded to wrong department-will be reviewed for correction, highway department-while not over it is being watched, noted road repairs are still ongoing due to favorable weather conditions.

**Other Business:** 2016 Schedule of Meetings reviewed and approved, to be distributed to the town clerk for posting.

**Adjournment:** on MOTION made by R. Marth, seconded by J. Wichtowski, to adjourn at 8:03PM. Motion CARRIED unanimously.

Respectfully submitted:  
Lori J. Guerette, CRA COA  
Vice-Chairman and Secretary