

## **Select Board Members Present:**

Joseph Michaud-Chairperson  
Diane Gilbert  
Nathalie Dias

Robert W. Carney, Vice-Chairperson  
William J. Trimble-Late

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The Chairperson called the workshop meeting to order at 4:00 p.m. on September 18, 2008 in room 301.

Present were: Edward Iacaponi, Director of Budget and Finance and Michael Gagne, Executive Administrator.

The Board discussed the October 2007 objectives regarding fiscal and management issues.

Edward Iacaponi explained to the Board the department amounts on turnbacks. He suggested doing a presentation on DCTV to clarify the explanation of turnbacks.

Michael Gagne mentioned it is the position of the Select Board to proceed with negotiations with the unions with an objective of having all contracts, both School and General Government, expiring June 30, 2009.

A letter was received from Attorney Howard Greenspan pertaining to the upcoming negotiations of which the Board felt needs to be discussed.

Edward Iacaponi discussed the possibility of maybe implementing an incentive to get employees to join the HMO plan instead of Master Health Plus. This would help control the annualized cost increase associated with Health Insurance.

The Board discussed the Privatization of the Library, DPW Solid waste, and possible consolidation of some of the Department of Public Works Buildings. The DPW will be put on the next agenda in reference to this matter.

Chairman Michaud suggested the Town should use the jail inmate program from the Bristol County Sheriff's Office for any painting and minor jobs around the Town.

The Board suggested contacting Bristol County Agricultural High School for landscaping services in the Town.

Michael Gagne stated a number of employees do additional tasks outside the scope of their current positions. Such services are clerical workers performing some of the custodial work for the building during the early hours of the workday, and laborers from the DPW trained for animal services are a couple of areas that have been successful.

Selectperson Diane Gilbert has been working with Deborah Piva on the Employee Incentive Program Saving Measures which is an incentive program put forth to develop and implement to reward an individual or team member for suggestions or ideas that when implemented will help the Town operate more efficiently.

The Select Board has met with the Finance Committee, Personnel Board and Town officials to discuss in detail a number of personnel related measures. The Dartmouth

Personnel Board has produced a set of recommendations for the Board's consideration.

The Chief Procurement Officer has worked closely with the Department of Public Works and the School Department on key procurement issues regarding materials, supplies and services. Chairperson Michaud has worked closely with the City of New Bedford and the Town of Freetown and other municipalities for consideration of bulk purchasing of services and items.

The Board requested the following departments give an update: Department of Public Works, on the status of the road Infrastructure work and what needs to be done in the future, and what has been accomplished. The Chief of Police, an update on the impact of the Task Force on crime statistics. The Board of Health, an update on long term area of needs.

Michael Gagne stated currently there are a number of large municipal facilities that are looking to participate in certain energy efficiency improvements. This could significantly reduce the consumption of energy in the Town.

The Budget and Finance Director continues to update the analysis of the capital needs and the in-depth financing structure associated with the future potential projects.

The Board mentioned that Michael Courville, Computer Services, will be updating the Town Web Page to include agendas, minutes, informational budget data and resources to the public.

The Executive Administrator noted that the Volunteer program online data bank has been developed on this website.

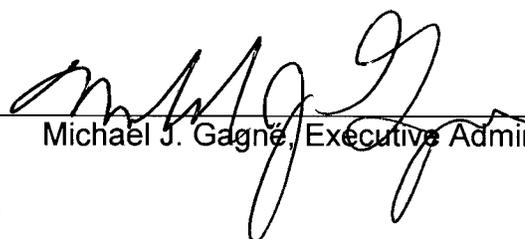
The Executive Administrator informed the Board that the Cost Comparison Analysis was completed by an intern associated with the statistics program at U-Mass Dartmouth. The finding was previously presented to the Dartmouth Select Board.

The Chairperson polled the Board for a roll call to convene into Executive Session Pursuant to M.G.L. Ch 39 Sec 23B: On Going Litigation and Collective Bargaining: Vice Chairperson Robert Carney, Yes; Selectperson Dias, Yes; Selectperson Gilbert, Yes; Chairperson Joseph Michaud, Yes.

For the record Selectperson William Trimble left early.

With no further business to discuss, the Chairperson declared the workshop meeting adjourned.

Attest:

  
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Michael J. Gagne, Executive Administrator

Transcribed by: Linda Torres