

PARTNERS IN HOUSING, INC.

c/o 2 Anderson Way
North Dartmouth, MA 02747
Main Office – 508-994-1424

MICHAEL GAGNE, President
MATTHEW O'CONNOR, Treasurer

MARIA CONNOR, Clerk
CONSTANCE DESBIENS, Secretary

MINUTES TO MEETING HELD SEPTEMBER 30, 2013
MUNROE TERRACE - 8:30 A.M.

A meeting was held of the Board of Partners In Housing, Inc. on Monday, September 30, 2013; it was called to order at 8:37 a.m. by Michael Gagne.

In attendance were Michael Gagne, Matthew O'Connor and Constance Desbiens. Maria Connor was excused.

A motion was made by Matthew and seconded by Michael to accept the minutes of the May 8th meeting. The Board voted unanimously.

Matthew produced the paperwork necessary to open a checking account at Webster Bank. A check will be drawn from the Development Account to be used to open the account. There will be two signatures on all checks.

A motion was made by Matthew and seconded by Michael to accept the Fee Accountant's (Thomas J. Joy, Jr.) contract effective immediately. The Board voted unanimously.

It was noted that two Memorandum of Agreements have been signed: Veterans' Transition and Coastline Elderly Services. These were needed in order to complete Grant Applications.

A discussion regarding the upcoming Town Meeting (October 15th) took place. It was agreed that the Board along with Connie, Women's Institute (Gabby) and Joe Booth will attend. Michael will furnish the information for a short presentation and the architect will furnish renderings that will be displayed in the lobby.

It was noted that Partners in Housing, Inc. received the award of Project Base Management. An environmental review will take place to complete the package. A lease will be drawn up in time for the Town Meeting.

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Dartmouth Housing Authority shall not discriminate on the basis of race, color, national origin, age, sex, sexual orientation, or disability in admission to, access to, treatment in, or employment in its programs and activities.

It was decided that the next meeting will take place on Monday, December 16, 2013 at 8:30 a.m. Future scheduling will be discussed at that time.

A motion was made by Matthew and seconded by Michael to adjourn this meeting at 9:01 a.m. The Board voted unanimously.

Respectfully submitted,
Constance Desbiens, PHM, MPHA
Recording Secretary

Approved by Board on Monday, December 16, 2013.

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