



Town of Dartmouth

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Department
of
Parks & Recreation

Timothy J. Lancaster, Director

James A. Vieira, Chair
Joseph Vieira, Vice-Chair
James C. Bosworth
Joan Britto
Sherri L. Tetrault

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DARTMOUTH TOWN CLERK

Parks & Rec Board
7/20/15
Approved

Minutes

July 20, 2015
5:30 P.M. Meeting

Members Present: Joan Britto, Sherri Tetrault, James Vieira, Joseph Vieira and Timothy Lancaster

Members Absent: James Bosworth

Minutes

Motion made and seconded to approve the Minutes of May 19 and June 23, 2015. Voted 4-0-0

Salary Adjustments

Salary comparisons for the seasonal staff were obtained from various communities. The Laborer position is way off in comparison. An article will go on the Fall Town Meeting warrant for the 2016 season (FY2017) to increase all seasonal positions by a dollar to keep in line with the minimum wage steps. The Laborer position should increase by \$3. Motion made and seconded to move forward with the article as stated. Voted 4-0-0

Beach Closing Date

Motion made and seconded to close Apponagansett and Jones beaches on August 23 and re-open for the Labor Day weekend if staff permits. Round Hill will close July 30 and re-open for the Labor Day weekend. If staff is available for the 31st - 4th there will be a gate attendant and a supervisor for the bathrooms. If staff is not available, a key will be given to the food vendor as in the past to open the restrooms. Voted 4-0-0

Waterfall Grass Cutting

It has been confirmed that the land around the waterfall on Rock O'Dundee Road is owned by the town. Motion made and seconded for the Parks & Recreation Department to add this location to the grass cutting properties. Voted 4-0-0

Round Hill Beach By-law

A gentleman came to the office wanting to purchase a sticker for his daughter that is visiting from Cambridge. He stated that she needed a sticker for her car due to the car seat situation of his grandkids. He had sent a letter to the Town Administrator proposing to change the by-law of residents only to include their non-resident children due to car seat situations. Mr. Cressman has asked for feedback from the Board on this matter. Motion made and seconded to leave the by-law as written. Voted 4-0-0

Round Hill Parking

This season there have been patrons parking in the "no parking" zone at Round Hill Beach due to lack of space in the regular lot. Anywhere from 10-25 cars have been ticketed on the weekends. DCR raised their day pass and sticker rates this year which could be associated with the overcrowding since town rates are now lower than the state. Motion made and seconded to purchase signs for the gate entrance First Come First Served and Parking Lot Full No Refunds. Voted 4-0-0

Eliminating the day passes could potentially solve the parking problem. Last year, Round Hill day pass revenue was just under \$12,000. If the sticker price increases \$5 for next year, the extra revenue would total approximately \$16,000 which would more than cover the elimination of day passes. The Board was receptive to the idea of raising the sticker price. The office would have to stay open late one day during the week for the season so as to accommodate those patrons who cannot get to the town hall during the normal office hours.

Several emails were sent to the Director in regards to the beach closing time. The staff cost would be less than \$5,000 to close Round Hill daily at 8 P.M. with the staff leaving at 8:30. An email will be sent to the Town Administration and Finance Director alerting them that a request for a reserve fund transfer to cover the additional staff cost will be forthcoming.

Signage for Round Hill Border

A meeting with the Meadow Shores residents previously took place with representative of Parks & Recreation as well as the Town Administrator. The Meadow Shores abutters to Round Hill do not have their property line clearly marked therefore making it impossible for the police to determine whether or not someone is trespassing. The abutters requested the language of the signs be changed, but Town Council advised against doing so. It seems that the fenced in area installed by the Audubon Society is causing some of the trespassing problems. The Board would like the fence removed. A sign will also be added to the back of the End of Public Beach sign stating Residents Only, No Dogs or Alcohol Permitted.

Bucket Picnic Tables

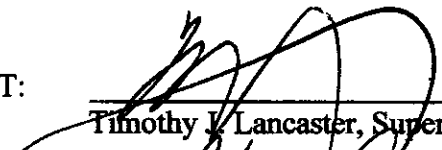
MP Construction will start digging the foundation for the handicap pad at Apponagansett using the \$4,800 funds from the disability committee from fiscal 2015. Another \$4,800 from fiscal 2016 will be used to order four picnic tables similar to the design at DYAA.

Directors Report

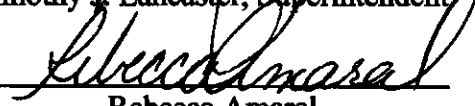
>Motion made and seconded to re-write the musician contract to include an arrival time by 5:30 P.M. as well as a penalty of some sort for not honoring the rain date for their performance.
Voted 4-0-0

>Ideas for 2016 concession improvements were discussed including a debit card reader through an ipad, extending the hours of operation, adjusting menu prices to eliminate quarters and a walk in freezer. The concession manager will be asked to prioritize his list of needs and to evaluate this year's staff.

Motion made and seconded to adjourn at 7:00 P.M. Voted 4-0-0

ATTEST: 

Timothy J. Lancaster, Superintendent

Transcribed by: 

Rebecca Amaral