



Town of Dartmouth

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*Department
of
Parks & Recreation*

Timothy J. Lancaster, Director

*James A. Vieira, Chair
Joseph Vieira, Vice-Chair
James C. Bosworth*

*Joan Britto
Sherri L. Tetrault*

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Parks & Rec Board
4/9/15
Approved
DARTMOUTH TOWN CLERK

Minutes

April 9, 2015
4:00 P.M. Meeting

Members Present: James Bosworth, Sherri Tetrault, James Vieira, Joseph Vieira and Timothy Lancaster (New member Joan Britto was in attendance as an observer)

Members Absent: None

Re-organize the Board

Motion made and seconded to continue with James Vieira as Chairman and Joseph Vieira as Vice-Chair. Voted 4-0-0

Minutes

Motion made and seconded to approve the Minutes of March 3, 2015. Voted 4-0-0

Round Hill Beach Transfer

Round Hill Beach is currently listed under the jurisdiction of the Select Board while the Parks & Recreation Department maintains the property. The Town Administrator along with the Select Board would like to transfer the property to the Parks & Recreation Board so it will become protected parkland. Motion made and seconded to allow the transfer of Round Hill Beach and the roadway from the Select Board to the Parks & Recreation Board. Voted 4-0-0

Eversource Easement

Motion to approve the Eversource easement at Dartmouth Regional Park & Trails for the dog park as long as the project is confirmed through the Town Administrator. Voted 4-0-0

Recreation Policies

Tabled until next meeting.

Concession Equipment

David Sylvia listed all the prices for the equipment that he owns currently in the concession stand at Apponagansett Park. The Board chose several items they would like totaling the amount equal to 5% of gross from Mr. Sylvia for the 2014 season. An itemized list of the selected equipment will be given to Mr. Sylvia to sign as paid in full for exchange of his debt. Any equipment still left in the bucket beyond the due date given to Mr. Sylvia will be moved out of the facility and into the corral. Motion made and seconded to present Mr. Sylvia with an invoice of his equipment with a zero balance. Voted 4-0-0

Concession Manager Interview

Ms. Lori Ann Avila applied for the Concession Manager position at The Bucket. Chairman Vieira explained to Ms. Avila that the Board is looking for someone to manage the concession, place food/ice cream orders, set staff schedule, create a menu, deposit the money at end of day, and supervise the staff. The Manager would work between 25-30 hours per week including the Wednesday night concerts and any other big event that may arise. The goal for the Bucket is to provide a service to the town by charging reasonable prices and to break even at the end of season.

Ms. Avila explained that she graduated from the Culinary Arts Department at New Bedford Voke. She was the owner of Sunny Side up in Padanaram in the 90's, but sold the business when she had her first child. Ms. Avila has worked in several locations tending bar. She now owns the Gypsy Wagon and is stationed at Home Depot every day for the lunch crowd. Ms. Avila would like keep the wagon in operation during lunch hours and would work the bucket in the afternoon. She stated that an Assistant Manager would be needed as well for the times that she is not there. A draft of a potential staff schedule and menu were shown to the Board. Ms. Avila replied that she would not have a problem coaching and training the staff. She would welcome the opportunity to work for the town and not have to pay out expenses. The Board explained that the staff will be very limited at first and will be adjusted as the season progresses if need be.

Cemetery Rules and Regulations Amendment

Motion made and seconded to bring forth to Town Meeting an amendment to allow a headstone for a single lot with multiple burials. Voted 4-0-0

A letter was received from Mrs. Lopes requesting an exemption from the original rules to allow a headstone for her husband that just passed. A single lot was purchased with the intent that they will both be cremated and buried together. Motion made and seconded to allow Mrs. Lopes the exemption prior to the Town Meeting vote. Voted 4-0-0

Concession Manager Interview

Mr. Arthur Domingos also applied for the Concession Manager position. Chairman Vieira explained the position to Mr. Domingos as was done with Ms. Avila.

Mr. Domingos stated that he has been in the food business for 30 years and is now retired. In the most recent order, he was employed at Max Dogs, White's Dairy, and was the foreman at Helfand Dairy which included ordering and supervising the staff. Mr. Domingos replied that he is knowledgeable with most of the food/ice cream supply companies and would find the best prices. His goal would be to make money for the town by finding the lowest expenses possible. Mr.

Domingos also showed the Board a menu and would open daily 11-7 on a trial basis. He has worked with kids at DYAA for a long time and would not have an issue with training or supervising the staff. Mr. Domingos believes that as a Manager he should be in and out on a daily basis, prepping in the mornings and collecting the day's proceeds at closing. He has no other commitments and would have the time to invest in the Bucket.

Motion made and seconded to hire Arthur Domingos as the Concession Manager. Voted 4-0-0

Directors Report

>Albanese Monuments has finished engraving the rock for the entrance to Evergreen Cemetery. Once the weather warms a bit, the foundation will be installed and the rock will be delivered. Mr. Lancaster would like to become a member of the Massachusetts Cemetery Association. The subscription fee is \$100. Motion made and seconded for Mr. Lancaster to apply to become a member. Voted 4-0-0

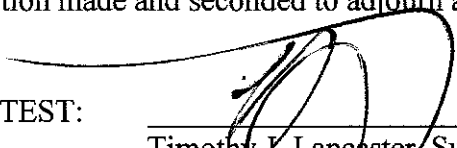
>The park garage at Bridge Street is in terrible disrepair and has become a hazard to work out of. Future plans include moving to the old garage at the Highway Yard once their new building is complete, however, a more immediate solution must be found. Mr. Lancaster and Mr. Vieira met at the Water Department's Allen Street garage with David Hickox, Greg Barnes, Peter Chasse and Steve Sullivan. The building is being used just for storage at this time. The footprint is relatively the same size as the park garage, but the set-up is more functional with the drive thru garage doors and several outdoor bays with an overhang. There are also fuel pumps that are still in service. Discussions have taken place where the Park Department could take over the Allen Street garage leaving the old DPW building available to house the items currently at Allen Street. This way all the DPW equipment will be at the same location. A small garage will be built in the corner of the lot for the DCTV van and the Harbor Master is welcome to use the overhangs to store his boats if they will fit. It is the hope of the department that the building will be turned over by the end of the summer.

>Within the next couple of weeks the DNRT daffodil fields across from Russells Mills Landing will be receiving a numerous amount of visitors. The Police Department will set up the signs and rope sidewalk the same way as last year. DNRT is willing to pay a staff person to organize the parking at the landing, making sure to leave access to the boat launch. The weekends and April vacation are the busiest times. Motion made and seconded for DNRT to pay a park staff person to monitor the lot. Voted 4-0-0

Next meeting will be April 28th at 5:30 P.M.

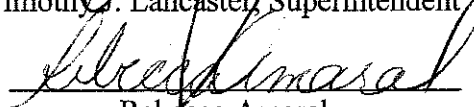
Motion made and seconded to adjourn at 5:40 P.M. Voted 4-0-0

ATTEST:



Timothy J. Lancaster, Superintendent

Transcribed by:



Rebecca Amaral