



Town of Dartmouth

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Department
of
Parks & Recreation

Timothy J. Lancaster, Director

DARTMOUTH TOWN CLERK

James A. Vieira, Chair
Joseph Vieira, Vice-Chair
James C. Bosworth
Lisa B. Tavares
Sherri L. Tetrault

Parks & Rec Board
11/18/14
Approved

Minutes

November 18, 2014
5:40 P.M. Meeting

Members Present: James Bosworth, Sherri Tetrault, James Vieira, Joseph Vieira (arrived at 6:45) and Timothy Lancaster

Members Absent: Lisa Tavares

Minutes

Motion made and seconded to approve the Minutes of October 20, 2014. Discussion: change the shark sighting to not take any action Voted 2-0-1

Mr. David Sylvia

The Board invited Mr. Sylvia to the meeting to discuss outstanding monies as well as sales from the Bucket this past summer season. Mr. Sylvia stated that his wife has not finished the calculations, but they should be available by the end of the week. The total will be somewhere between \$68-71,000 up about 20% over last year. He stated the weekend activities have boosted sales and with the new parking area it should make a big difference for next year. He also would like to add a POS system to allow for better records of sales. Mr. Sylvia wants to give a comparison of the numbers between last year and this past season showing the changes such as Tuesday nights and the weekends so it's taking longer. The Board explained to Mr. Sylvia that they are only interested in seeing this season's figures.

The Board voiced their concerns regarding the lateness of the paperwork and lack of payments. Mr. Sylvia was given an extension last year to pay the five percent with the understanding that it would not happen again. However, this year he is following the same pattern. The Board discussed their right to terminate the lease without cause within the first two years. Given that payments are outstanding there is enough reason to terminate. Mr. Sylvia believes the Bucket will be successful and would like another year but will hand over the keys without a legal battle

if that is the case. Mr. Sylvia claims that he paid everything pretty much on time. The outstanding electric and sewer payments will be paid in a week. He stated that one freezer is still running but will be shut off soon. Mr. Sylvia explained to the Board that with the type of business the Bucket is, the five percent of gross is very difficult to pay. The payments for that and the utilities will be out-of-pocket.

Motion made and seconded to terminate the current lease under section 2.2 of the agreement because it is not effective for either the town or the vendor the way it is written. As written in the lease, the contract may be terminated without cause within the first two years of operation. Voted 4-0-0

Mr. Sylvia stated that he would rather keep paying the five percent than having to re-bid taking the risk of losing the business. He suggested writing an addendum to the lease to terminate without cause at the end of next year if things don't improve. He also questioned the amount of electric that he pays monthly seems too high. The Board would like Mr. Lancaster to research the cost to split the electric between the park usage and the Bucket.

Motion made and seconded for the Chairman and the Director to meet with Mr. Cressman to discuss revisions to the Request for Proposals to send out to bid by the end of the calendar year. Discussion: Within the contract it should state that due to the bridge closing in 2016 no rent will be due that year. Also the rent payment should be spread out over six months and eliminate the five percent of gross as well as adding a late penalty. Voted 4-0-0

Motion made and seconded for Mr. Sylvia to submit his accounting records by November 24, to pay his outstanding utilities by December 1st and the five percent of gross will be due three days before the bid opening which has yet to be determined. Voted 4-0-0

Recreation Policy

Motion made and seconded to add a late pick-up policy to the parent packet for the summer programs containing the following:

15 minutes late will be a \$20 charge, 30 minutes \$30, 45 minutes \$40 and
1 hour \$50

After one hour child and family services will be called if no response from the parents or the emergency contacts

Continuous tardiness and or failure to pay the late fees will result in the child's non-refundable termination from the program.

Voted 4-0-0

Dartmouth Pride Festival

Tabled

Russells Mills Landing

The Pathways Committee would like to see a sidewalk installed along Russells Mills Landing with a crosswalk to the DNRT property located across the street. Although the sidewalks are a good idea, the parking problem must first be addressed. The lot is heavily used on the weekends

by persons visiting the DNRT daffodil fields. Complaints have been received from residents not being able to find parking to utilize the park and the Fire Chief of District 2 not being able to launch his vessels if needed for an emergency. Dexter Mead from DNRT along with representatives from the Pathways Committee will be invited to attend an upcoming meeting.

Park Policies
Tabled

Directors Report
Backstop is complete at Jones Park.

The chain connecting the granite posts at Apponagansett Park will be finished on Friday.

There are some funds available in the 350th account that will be utilized to purchase trees. Mr. Lancaster has made it known that our parks could use additional trees.

A rock was selected from the highway yard to have engraved for Evergreen Cemetery. Albanese Monuments will do the engraving for \$4-600. Once the rock is in place at the entrance to Evergreen, a garden area will be created around the stone.

A water main will be installed along Old Fall River Road. Mr. Lancaster stated that it would be wise to connect Evergreen to it for future use.

Mr. John Costa will have to renew his hydraulic license in 2015. His last license renewal was paid for by the town, but not the required physical. Motion made a seconded to once again pay the renewal fee, but not the physical. Voted 4-0-0

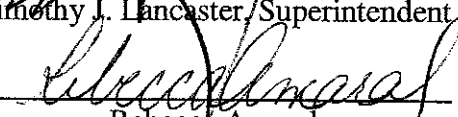
Motion made and seconded to adjourn at 7:45 P.M. Voted 4-0-0

ATTEST:



Timothy J. Lancaster, Superintendent

Transcribed by:



Rebecca Amaral