



Town of Dartmouth

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Department
of
Parks & Recreation

Timothy J. Lancaster, Director

1/29/14 @ 1:35 pm

DARTMOUTH TOWN CLERK

James A. Vieira, Chair
Joseph Vieira, Vice-Chair
James C. Bosworth
Lisa B. Tavares
Sherri L. Tetrault

Parks & Rec Board
11/26/13
Approved

Minutes

November 26, 2013
5:25 P.M. Meeting

Members Present: James Bosworth, James Vieira, Joseph Vieira, Sherri Tetrault and Timothy Lancaster
Members Absent: Lisa Tavares

Minutes

Motion made and seconded to accept the Minutes of November 12, 2013. Voted 4-0-0

Polar Plunge

Motion made and seconded to approve the YMCA usage of Apponagansett Park to host a polar plunge on February 2nd. Voted 4-0-0

MRPA

Motion made and seconded for the Director and Clerk to attend the annual Massachusetts Recreation and Park Association conference in Sturbridge March 11-13. Voted 4-0-0

Cemeteries

Ms. Judy Lund wrote a book on the town cemeteries. There are several listed that are not currently maintained that probably should be if they are town property. Ms. Lund is supposed to inform the Director as to how they became town property. Mr. Chairman visited five sites with the Director. Three are located together on Old Fall River Road, another on Division Road and the other on North Hixville Road. Once the initial clearing is done on these five, they should be easily maintained. The board will review again once the Director hears back from Ms. Lund.

Cemetery Map

Ramaker has completed the map of Evergreen Cemetery and is now working on the deed for plot ownership of new sites sold. Once a plot(s) is sold, the deed must be signed by three Board members, but does not have to be at a meeting. The program should be available very soon for training over the phone by the company.

Sticker Violation

Motion made and seconded to add "Violation of sticker Rules & Regulations will result in loss of household/property sticker privileges for a period of one year from date of violation" to the sticker policies. Voted 4-0-0

Tractor Bid

Two Request for Proposals on a new John Deere 595 tractor w/ backhoe were received. The lowest bid including two tractor trade-ins was \$38,314 from Padula Brothers. Town Meeting appropriated \$40,800 which more than covers the cost of the new tractor. Motion made and seconded to award the bid to Padula Brothers pending the authorization of the trade-ins by the Select Board. Voted 4-0-0

Beach & Park Regulations

Motion made and seconded to approve the Beach & Park Regulations. Voted 4-0-0

Sticker Rules & Regulations

Motion made and seconded to approve the Sticker Rules & Regulations with the additional violation of sticker policy as stated above. Voted 4-0-0

Online Beach Passes

The Collector's Office currently uses a company that allows taxpayers to pay their town bills online for an additional fee. The Tax Collector would like to see the program expanded to the Parks & Recreation Office for the purchase of beach stickers in hopes to reduce the lines during the busy season. The information would go directly to the Tax Office and then forwarded to Parks & Rec. Possible issues: vehicle and plate info must be verified along with Dartmouth address; need to see proof of disabled veteran, senior citizen, property or business owner; funding for postage; new residents with out of town registration and stickers getting "lost in the mail". At this time the Board feels online transactions would not be an effective means of selling stickers.

Mr. David Sylvia

Mr. Sylvia was sent a certified letter requesting his presence at this meeting. There has been no word from Mr. Sylvia. Mr. Sylvia as lessee of the Bucket is in violation of article 4.2 and 4.2.1 of his contract with the town. The matter will now be brought to the attention of Mr. Cressman and Attorney Savastano.

Director's Report

>Voke has completed the build of four new lifeguard stands for Round Hill Beach. There was supposed to be five, but materials ran short. The last one will be built in-house. The stands will need to be painted and outfitted with wood for the seats. New foundations will be installed for each as well as relocation to accommodate five instead of the four currently on site.

> The plan for the existing DPW front garage is to have it be utilized by Parks & Recreation, Waterways and DCTV. Mr. Hickox needs to know how much space each department requires and what changes have to be made to accommodate all three departments.

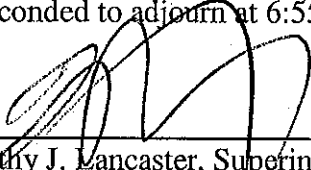
> Mr. Cressman has drafted a snow removal policy for the Department of Public Works, School and Park Departments. Language includes that during a serious snowstorm the Park and School Departments are under the direction of the DPW Director until he determines they are no longer needed to assist with roadways. Mr. Lancaster mentioned several points during a meeting regarding the policy: no radios to communicate between Park and the DPW; no replacement parts on hand to fix trucks or plows; snow at town facilities maintained by the Park Department will have more snow than the departments trucks can handle and buildings will be unable to open especially Town Hall and the Council on Aging. Mr. Cressman commented that a clause will be added that the DPW will help with town building lots once the streets are cleared.

The Parks & Recreation Board have concerns regarding this policy and are not in agreement with having to plow streets.

> DCTV is putting together an RFP for the 350th fireworks. Once the company is chosen the department can move forward with planning the rest of the event. In the new year a meeting will be set with key players in the parking and traffic control of the event.

Motion made and seconded to adjourn at 6:55 P.M. Voted 4-0-0

ATTEST:



Timothy J. Lancaster, Superintendent

Transcribed by:



Rebecca Amaral

