

**BOARD OF LIBRARY TRUSTEES
REGULAR MEETING OF APRIL 8, 2009**

A regular meeting of the Board of Library Trustees was held at the North Branch Library on April 8, 2009. Ms. Aisenberg called the meeting to order at 5:10 p.m. Ms. Charrier was absent.

BOARD MEMBERS

Kathryn Aisenberg, Chairperson
Rachel Charrier, Vice Chairperson
Chuck Bichsel

Lorraine Carey
Andrew Couto
Paul Pereira

Staff

Denise M. Medeiros, Director of Libraries
Lynne Antunes, Acting Assistant Director

FRIENDS OF DARTMOUTH LIBRARIES

Marcia Beardsley
Janet Sherwood

APPROVAL OF MINUTES

Mr. Couto motioned to approve the minutes and Mr. Bichsel seconded the motion.

FINANCIAL DIRECTOR

Mr. Pereira commented that the budget is running as it should so far for the year.

DIRECTOR'S REPORT

Ms. Medeiros announced three financial workshops on three consecutive Thursdays, beginning April 16 at 7:00 at Southworth. She also mentioned that roof repair preliminaries were moving forward.

Mr. Bichsel reported that there would be a showing of Rick Steeve's Iran on Thursday, May 7 and 14 at 10:30 a.m. at the same venue.

LIBRARY FOUNDATION

Ms. Sharek said that around \$5000 had been earned at the Murder Mystery of March 27. She voiced concern as to the dwindling membership of the Foundation.

FRIENDS OF DARTMOUTH LIBRARIES

Ms. Beardsley reported that \$5500 had been earned from the book sale, not as much as previously. Also, there will be a program on Petra on Tuesday,

April 14, 2009 at 7:00 p.m. at the Southworth Library. The annual meeting will be June 2 at 9:30 a.m. in the Haskell Room at Southworth.

CORRESPONDENCE

Ms. Medeiros explained that there would be a public hearing as to adjusting hours that a library servicing a population with between 25,000 and 49,000 to 59 hours to retain certification.

The Third Regional Summit for Southcoast communities will take place on April 9 at 6:00 p.m. at the Dartmouth Town Hall.

Many opportunities are available for libraries through the American Recovery and Reinvestment Act 101.

From the Commonwealth of Massachusetts Board of Library Commissioners, letters were received stating that State aid was due to Dartmouth Libraries in the amounts of 15,179.75 and 12,492.05 on Feb. 12 and 23 respectively. Ms. Medeiros also mentioned that the library would be eligible for senior services under the Senior Community Service Employment Program.

BUDGET FY 2010

Mr. Pereira commented that the monies taken from the gas line item previously to partially fund the materials must be restored.

Thirteen percent of the total budget must go to materials in order to meet certification requirement.

Mr. Couto suggested that with some conservation measures \$2500 could be taken from the electricity and gas line items and moved to materials.

Ms. Medeiros agreed to call NStar for an energy audit.

Ms. Carey motioned to reduce gas and electricity budgets by \$2500 and Mr. Pereira seconded the motion. All Library Trustees were in favor of the motion.

DIRECTOR'S SEARCH SUBCOMMITTEE

Ms. Charrier will send letter to staff asking for two representatives from that group on subcommittee.

The Foundation has been notified.

Mr. Pereira will contact his acquaintance, a librarian at UMass, Dartmouth.

Mr. Pereira requests from Ms. Quail a spreadsheet showing detailed expenses.

NEW BUSINESS

Circulation: Ms. Medeiros stated that our numbers are up.

Job Descriptions: After some discussion, it was agreed that these should be reviewed and discussed at some later time.

Volunteer Policy: Ms. Aisenberg would like to see a volunteer coordinator who would interface with the Friends and the Foundation and Ms. Medeiros replied that she is in the process of working on volunteer policy. She also

would like that CORY checks be done on all volunteers. Ms. Aisenberg said that she would check with Town Counsel as to the process.

Ms. Medeiros asked the Trustees for a positive recommendation as she applies for employment.

Mr. Couto motioned to assure Ms. Medeiros of a positive recommendation and Mr. Pereira seconded the motion. All the Library Trustees were in favor.

The regular meeting was adjourned at 6:37. The next regular meeting of the Library Trustees will be May 13, 2009 at 5:00 p.m. at the North Branch.

Respectfully submitted,
Lorraine Carey, Library Trustee