

BOARD OF LIBRARY TRUSTEES
REGULAR MEETING OF DECEMBER 9, 2008

A regular meeting of the Board of Library Trustees was held at the North Branch Library on December 9, 2008. Ms. Aisenberg called the meeting to order at 4:35 p.m. All trustees were present.

BOARD MEMBERS

Kathryn Aisenberg, Chairperson
Rachel Charrier, Vice Chairperson
Lorraine Carey

Andrew Couto
Paul Pereira
Dolores Sharek

Staff

Denise M. Medeiros, Director of Libraries
Lynne Antunes, Acting Assistant Director

FRIENDS OF DARTMOUTH LIBRARIES

Janet Sherwood

APPROVAL OF MINUTES

The minutes of the November 9 meeting were approved.

FINANCIAL DIRECTOR

Mr. Pereira commented that the capital outlay line caught his attention and explained that it was due to the purchase of new scanners for the new computers. Otherwise, the report is on track.

DIRECTOR'S REPORT

Roof replacement: Mr. Iacaponi will whittle down to three the fifteen proposals which were submitted. Ms. Medeiros does not mind if he makes the final selection.

Town Web Site Committee: The committee has met twice. Mr. Pereira agrees that policies and procedures need to be set up as guidelines to move forward. Members are in the process of examining the web sites of other towns which have won awards. The difficulty is in knowing what the different departments need.

FRIENDS OF DARTMOUTH LIBRARIES

Janet Sherwood represented the Friends. Due to a time change in the Friends' meeting, she was unable to report on the book sale. Otherwise, there was nothing new to report.

DARTMOUTH LIBRARY FOUNDATION

The Foundation was to meet the following evening. They are working on a mini golf event. At the time they had a couple of good sponsors and more were sought. Ms. Aisenberg suggested that specific help requirements be posted on library website. Ms. Sharek recommended press releases. January 25 is the date of the event. Baked goods are needed.

CORRESPONDENCE

The deadline for applying for the LSTA FY 2010 grant is December 15. At Ms. Aisenberg's suggestion that the library should apply, Ms. Medeiros explained that this grant is available every year and that she feels

that program restraints may inhibit our doing the program with a cut budget, that we may not be able to move forward.

OLD BUSINESS:

PRIVATIZATION REPORT

Ms. Medeiros has put together some notes on the benefits of library certification. A library forum has been scheduled for January 14 at Dartmouth High School.

The Trustees will be meeting with the Finance Committee on December 18.

A report of the effects of outsourcing and the benefits of the SAILS network will be sent to the Finance Committee ahead of time.

Ms. Aisenberg requested a transparent financial sheet with potential cost consequences of outsourcing to LSSI.

DRAFT CONSTRUCTION LETTER

Ms. Aisenberg requested that Mr. Couto sign the letter as Chair of the Building Committee. Amendments were made to letter.

DIRECTOR'S GOALS AND OBJECTIVES

This item was moved to the January agenda. Ms. Aisenberg will meet with Ms. Medeiros to amend before the next meeting of the Trustees.

NEW BUSINESS:

TRUST FUNDS

The value of mutual funds fluctuates. Current values with adjustments show a loss of \$5925.77.

IPSEN PAINTINGS/BUST

Several paintings are being restored by Mr. Walker. Bust valued at between 1000 and 1500. Ms. Charrier motions selling bust and Ms. Sharek seconds.

BUDGET FY 2010

Ms. Medeiros is working on the budget due January 13, 2009. A discussion as to possible cuts and their effects ensued.

PERIODICALS AND SUNDAY HOURS

These items were not discussed at this meeting.

OPEN MEETING LAW

A packet on this subject was handed out to Trustees for their reading.

FULL STAFF MEETING IN JANUARY

Ms. Medeiros expressed the need for a full staff and substitute meeting to discuss issues such as customer service, damaged audio-visual items, etc.

Trustees agreed that library employees should be told about Privatization Committee and that the report should be given to them also.

The meeting was adjourned at 6:50 p.m.

The next meeting of the Trustees will take place at the North branch on January 13, 2009 at 4:30.

Respectfully submitted,
Lorraine Carey, Trustee