

**BOARD OF LIBRARY TRUSTEES
REGULAR MEETING OF AUGUST 26, 2008**

A regular meeting of the Board of Library Trustees was held at Southworth Library on August 26, 2008. Ms. Aisenberg called the meeting to order at 4:35 p.m. Mr. Couto was absent.

BOARD MEMBERS

Kathryn Aisenberg, Chairperson
Rachel Charrier, Vice Chairperson
Lorraine Carey

Andrew Couto
Paul Pereira
Dolores Sharek

Staff

Denise M. Medeiros, Director of Libraries
Lynne Antunes, Acting Assistant Director

All Trustees voted to go into executive session in order to discuss the Director's contract.

At 5:10 p.m., Trustees begin to discuss the agenda of the regular meeting.

APPROVAL OF MINUTES

A motion was made by Mr. Pereira, seconded by Ms. Sharek to approve the minutes of June 10, July 9, 15, and 29, 2008.

Friends of Dartmouth Libraries

The President of the Friends, Ms. Beardsley, discussed the book sale slated for the first weekend of October and that the Friends are working on a variety of programs for the upcoming year. The Friends have also decided to change their meeting time to 9:15 a.m. on the first Tuesday of the month in an effort to get more parents of school-aged children involved. Their next meeting will be Tuesday, September 2 at 9:15 at the Southworth Library.

REPORT OF THE FINANCIAL DIRECTOR FOR JUNE AND JULY

Mr. Pereira reported the library returned about \$39,000 last year to the general fund and that we are right on track this year.

DIRECTOR'S REPORT

Ms. Medeiros discussed FEMA's attempt to come up with established sites, possibly libraries, in the event of local disaster.

DARTMOUTH LIBRARY FOUNDATION

Ms. Sharek reported that the Foundation has not met in a while and that she would be attending their meeting that evening at 7:00 p.m.

CORRESPONDENCE

Ms. Medeiros explained Joe Margolis' desire to contribute \$1000 in share of the Acorn Fund in the name of Hope Atkinson, shares which had to be cashed in by August 25, 2008. Mr. Margolis did not want to pay the capital gains tax himself. The deadline and conditions set by Mr. Margolis made it impossible to pursue the contribution.

The Library Commission award to build a new library was approved in the sum of \$2, 732, 307.00 (15% inflationary factor) with a deadline of December 31, 2009 to get local funding. Ms. Medeiros will check to see if the deadline is absolutely firm.

FALL TOWN MEETING

Town Meeting is Tuesday, October 21 at 7:00. Articles must be submitted by September 1.

DIRECTOR'S GOALS AND OBJECTIVES

All but Goal #5 are part of the Long Range Plan and the goals are not prioritized. Ms. Medeiros will put 2007-2012 Plan on September's agenda so that Trustees can consider any changes or additions.

PRIVATIZATION REPORT

Ms. Aisenberg has contacted LSSI and is waiting for a return call. She expressed concern about their purported high retention rate of current employees and their dealing with a union. She would like to hold off further action until she gets more information. Ms. Medeiros showed concern over their renegotiating money annually, a 5% handling fee on book orders, and their not including electricity and maintenance as well as the precious time involved in drafting an RFP. Ms. Charrier suggested our looking at ways to save money and still maintain certification.

UMD Collaboration

Ms. Medeiros described a meeting which she attended in which collaboration concerning the children's literature collection, work study students, and fundraising on the part of UMD students to sustain the North Dartmouth branch were discussed. Mr. Pereira raised the question of liability to our children's literature collection.

MEETING ROOM USE

The major change is charging profit groups for the use of the meeting room. Up until this time, only non-profit groups were allowed use of the room. Ms. Aisenberg raised the question of a second, smaller room made available for meetings. Mr. Pereira suggested one room at the North Dartmouth branch.

FAX SERVICES

Request to offer fax services at Southworth Library was discussed. UPS charges \$1.05 per page. Mr. Pereira suggested advertising this service on a sign whereas Ms. Aisenberg thought it should be on the library web page. Ms. Carey motioned to offer fax service and Mr. Pereira seconded the motion. All approved.

REFERENCE COLLECTION

Ms. Antunes discussed the creation of a welcoming place for young adults by moving the reference collection which is no longer being used. The reference books would be weeded out and the remaining books would be shelved with the non-fiction.

CHRISTMAS

Ms. Medeiros suggested that the library be closed Thursday, Friday, and Saturday of Christmas week since the holiday falls on a Thursday and since there are not many patrons during this week. Library staff would either take vacation time or work extra hours the previous week. Mr. Pereira made a motion to accept this suggestion and Ms. Charrier seconded the motion. The motion passed.

ARTS AND ARTIFACTS

Ms. Medeiros requested Trustees' ideas on where to use the art located in the library. Ms. Aisenberg will contact Al Walker, a local art dealer for an opinion.

Meeting was adjourned at 6:45 p.m. The next meeting was scheduled for Tuesday, September 9, 2008 at 4:30 p.m.

Respectfully submitted,
Lorraine Carey, Trustee