



**Town of Dartmouth
Board of Health
Minutes of the Meeting of
29 July 2014**



Public Health
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DARTMOUTH TOWN CLERK

The meeting notice was duly posted. This meeting was called to order at 12:00 p.m on July 29, 2014 in room 314.

Leslie E.J. McKinley, Lynne Brodeur, Thomas W. Hardman, Town Administrator, David Cressman, and Select Board member Stanley Mickelson were present.

Ms. McKinley turned the meeting over to the Vice Chair Lynne Brodeur. Ms. Brodeur explained the Board of Health had narrowed down their decision to the two candidates by using the recommended job qualifications on the job description, putting the information into a spreadsheet, and ultimately getting the candidates before them today.

Mr. Cressman asked the Board if they were going to allow Mr. Mickelson and himself be able to ask the applicants questions. The Board was in consensus that their input was vital.

RE: 12:00 PM- Beth M Hallal, R.S. appointment for the Director of Public Health position- Ms. Brodeur read Ms. Hallal several face to face questions. As the questions were read Ms Hallal was able to respond to each question. Mr. Cressman and Mr. Mickelson also had questions for the applicant. Below are some of Ms. Hallal's responses to the questions asked of her.

- Ms. Hallal stated she is straight forward
- Ms. Hallal has dealt with budgeting issues
- When it comes to policy making Ms. Hallal would get the assistance of other Boards of Health, google search then write policies.
- Ms. Hallal believes in good communication with the Town Administrator but would call the chair of the Board of Health if a situation where to arise.
- Ms. Hallal tries to keep up-to-date and is consistently learning, but doesn't read journals.
- Ms. Hallal has attended local and state wide conferences.
- Ms. Hallal would address Heroin overdoses in Dartmouth with working with local law enforcement and having seminars.
- Ms. Hallal explained she would have to see what is going on in the office to know what she needs to accomplish before she could set a goal for the first year.
- Ms. Hallal was not up-to-date on the current events in Dartmouth.
- Ms. Hallal stated she doesn't like to be criticized, but it would help her to learn.
- Ms. Hallal feels the salary for the position should be \$80,000.

Ms. Hallal asked about the benefits, if it was an union position, working hours, and about vehicles. Each of Ms. Hallal's questions was responded too.

RE: 1:00 PM – Christopher Michaud, R.S. appointment for the Director of Public Health position- Ms. Brodeur read Mr. Michaud several face to face questions. As the questions were read Mr. Michaud was able to respond to each question. Mr. Cressman and Mr. Mickelson also had questions for the applicant. Below are some of Mr. Michaud's responses to the questions asked of him.

- Mr. Michaud stated he has worked in his current position for 18 years.
- In his current role, Mr. Michaud hasn't dealt with the budget but has helped Ms. Henderson in dealing with budgeting issues which is mostly staff.

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- Mr. Michaud further explained he would work with the Town Administrator for the best course of action if there would be a line item that had been over exceeded.
- Mr. Michaud looks for ways to save and recover money for the Town.
- Mr. Michaud stated he is compassionate, fair, firm and consistent.
- Mr. Michaud believes in being proactive with employee issues. He would have an open door policy and believes in sitting down with an employee to defuse any issues.
- Mr. Michaud has taken classes this past spring at Bryant College on management efficiency.
- Mr. Michaud would make himself available if he was needed while on vacation. Unless he wasn't in the area.
- Mr. Michaud has dealt with sensitive issues before.
- Mr. Michaud gave several examples of policies and forms he has created to make for better efficiency and better streamlining.
- Mr. Michaud would handle criticism by taking it as constructive. He would build on the constructive criticism.
- Mr. Michaud explained he is constantly taking classes, doing research, and wouldn't take something on unless he could do the job.
- Mr. Michaud keeps up-to-date by reading numerous papers, newsletters, and Environmental Health. Mr. Michaud does attend state and local conference.
- Mr. Michaud goal for the first year would be to evaluate the employees, and any issues they are having.
- Mr. Michaud would like to see a electronic permitting system, and electronic renewals implemented.
- Mr. Michaud weakness could possibly be is age to some people
- Mr. Michaud would involve the aid of the Police, State and Local officials with the Heroin issue.
- Mr. Michaud is aware of the issues with the Police Station, and Cecil Smith but has not had direct involvement.
- Mr. Michaud feels the salary should be competitive with other departments heads within the Town.

Mr. Michaud asked Mr. Cressman and Mr. Mickelson how they rated this position. Mr. Mickelson responded this is an important position.

- The Board of Health, Town Administrator, Mr. Cressman, and Select Board member Mr. Mickelson briefly discussed each of the candidates and their qualifications. After a brief discussion, the Board of Health Chair will contact the candidates inviting them to attend the Select Board meeting on Monday, August 4, 2014. The Board Health members will then make their recommendations on Monday night to the Select Board of whom they would have selected as the successor for Ms. Henderson.

At 3:30 p.m. Lynne Brodeur, Vice Chair entertained a motion to close the regular Board of Health Meeting. Roll call vote –Thomas W. Hardman - yes, Lynne Brodeur – yes, Leslie E.J. McKinley.

Respectfully submitted,

Donna Farias
Administrative Clerk