

# DARTMOUTH

Community Preservation Committee



# MASSACHUSETTS

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*Howard Baker-Smith, Chairperson*  
*Margaret Latimer, Vice Chairperson*  
*James Bosworth*  
*Michael Kehoe*  
*Elaine Lancaster*  
*Stuart MacGregor*  
*Damon May*  
*Kevin Shea*  
*John Sousa*

## MINUTES

April 2, 2014

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DARTMOUTH TOWN CLERK

Members present: Howard Baker-Smith, Chair  
Margaret Latimer, Vice Chair  
Damon May  
Kevin Shea  
John Sousa

Members absent: James Bosworth  
Michael Kehoe  
Elaine Lancaster  
Stuart MacGregor

The meeting was called to order at 6:32 p.m.

### Motion:

Mr. Sousa made a motion to approve the minutes of the March 4, 2014 meeting, as written. The motion was seconded and approved by a 5-0 vote.

Two invoices with vouchers attached were circulated:

*Southcoast Media Group* in the amount of \$245 for the public hearing advertisement  
*Anthony Savastano* in the amount of \$455 for legal services

### Motion:

Mr. Shea made a motion to approve payment of the invoice from Southcoast Media Group in the amount of \$245. The motion was seconded and approved by a 5-0 vote.

## PROJECT UPDATES

### ***Russells Mills Library Restoration***

Deborah Melino-Wender was present and spoke about the scope of work included in the project, which is being carried out in three phases. Work is currently being done to install new shutters. The style of shutter dogs has not been approved by all persons involved. An alternate model would be acceptable, but the cost will be an additional \$1,120 than originally budgeted. There is approximately \$2,700 remaining in the first phase grant. The Town is requesting the reallocation of \$1,120 of Phase I funds to complete the shutter work funded in Phase III.

#### *Motion:*

Mr. Sousa made a motion to transfer from the Phase I project to the Phase II/III project the amount of \$1,120 for the purchase of shutter dogs. The motion was seconded. A brief discussion followed.

The motion was put to a vote and was approved by a 5-0 vote.

#### *Motion:*

Mr. Shea made a motion to approve \$455 for the legal bill from Anthony Savastano. The motion was seconded. A discussion followed.

Concerns included the services rendered, the dates and the hours billed. Previous bills will be reviewed.

Friendly amendment: To approve \$455 for the legal bill from Anthony Savastano, subject to the Chair reviewing prior bills to confirm the charges for October 11 and 15, 2014 were not previously billed. The motion was seconded and approved by a 5-0 vote.

### ***Newfield Farm Conservation***

Dexter Meade has emailed a project status. A deeded right-of-way has not yet been obtained; therefore, the land purchase has not taken place.

### ***O'Connor-Sisson House for Veterans***

The language of the grant agreement has been finalized. It will be forwarded back to Mr. Baker-Smith for execution.

### ***Stone Barn Farm***

A preservation restriction has not been executed. The Historical Commission has been in contact with Mass. Audubon Society representatives with finalization details. The particulars of the endowment must also be completed. Mr. Baker-Smith will contact the grantee for a status.

### ***Historic Building Inventory, 2013***

The project has been completed. The final billing has been submitted to the Historical Commission for approval. The 2014 phase has begun but will not be completed by June 30, 2014. A project extension will be necessary.

### ***Russell Garrison National Register Nomination***

Judith Lund contacted the Massachusetts Historical Commission (MHC) proposing it hold the preservation restriction for the site. MHC said it will not hold it. Ms. Latimer said that the Dartmouth Heritage Preservation Trust (DHPT) was doing the Town a favor by asking for a very modest endowment of \$5,000. She understood why DHPT would not write the application, and she was unable to do so. She stated that, according to the Community Preservation Coalition, there was no precedent for this extra step. Mr. Baker-Smith asked if there were any other entities that may be willing to hold the restriction. Ms. Latimer said it was highly unlikely to find a qualified entity that would hold a restriction for \$5,000. Mr. Shea asked if a restriction can be recorded on the property with a designated Town department charged to oversee it. Mr. Baker-Smith will consult with the Coalition. The matter will be taken back up at the May meeting.

### **TOWN MEETING WARRANT**

A discussion took place regarding the historic preservation reserve fund. The required 10% allocation was not met. A Town Meeting vote is required to transfer the necessary funds. The article will be placed on the Special Town Meeting warrant.

#### **Motion:**

Mr. Sousa made a motion to place on the Special Town Meeting warrant a request to transfer \$15,000 from the unrestricted reserve to the historic preservation reserve. The motion was seconded and approved by a 5-0 vote.

Mr. Baker-Smith had attended a recent Finance Committee Meeting where the proposed projects were discussed.

Mr. Baker-Smith distributed copies of a spreadsheet detailing the Committee's FY2014 administrative budget that included year-to-date expenditures. A discussion followed.

#### **Motion:**

Mr. Sousa made a motion to adjourn. The motion was seconded and approved by a 5-0 vote.

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,



Susan D. Dorschied  
Administrative Clerk

Approved,



Howard Baker-Smith  
Chair