

DARTMOUTH

Community Preservation Committee

Howard Baker-Smith, Chairperson
Margaret Latimer, Vice Chairperson
James Bosworth
Michael Kehoe
Elaine Lancaster
Stuart MacGregor
Damon May
Kevin Shea
John Sousa



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MINUTES

August 6, 2013

Members present: Howard Baker-Smith, Chair
Margaret Latimer, Vice Chair
Michael Kehoe
Elaine Lancaster
Kevin Shea
John Sousa

Members absent: James Bosworth
Stuart MacGregor
Damon May

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DARTMOUTH TOWN CLERK

The meeting was called to order at 6:35 p.m.

Motion:

Mr. Sousa made a motion to approve the minutes of the July 16, 2013 meeting, as amended. The motion was seconded and approved by a 6-0 vote.

An invoice with voucher attached from Southcoast Media Group for advertising the public hearing in the amount of \$245 was circulated for review.

Mr. Baker-Smith has been in contact with David Cressman regarding Attorney Savastano's recent billings to the CPC. The charges will be divided to reflect the entity responsible for each charge.

Motion:

Ms. Latimer made a motion to approve payment of the invoice from Southcoast Media Group in the amount of \$245. The motion was seconded and approved by a 6-0 vote.

A discussion took place regarding the final phase of the Historic Building Inventory. A Request for Proposals was sent out via email to 38 consultants from a list obtained from Preservation Massachusetts. Three proposals were received. The respondents were Ttl-Architects for the amount of \$14,500, Nicolas Avery for the amount of \$13,000 and Philip Pendleton for the amount of \$14,500. Mr. Baker-Smith, Judith Lund and Ms. Latimer, have reviewed and discussed them. It was determined that Ttl-Architects is the most qualified firm. Reasons include that the principals have a higher degree of qualification regarding historic preservation experience. They have more experience in regards to Massachusetts historical properties. Two principals will perform the service versus one from each of the other respondents. The proposal from Ttl was the most comprehensive. They have performed work on the Historical Building Inventory for the past three years. They have a good working relationship with the Historical Commission and have done excellent work.

Motion:

Mr. Sousa made a motion to award a one-year contract to Ttl-Architects for the Historic Building Survey. The motion was seconded and approved by a 6-0 vote.

There were no project updates. Small matters were discussed.

Mr. Baker-Smith assigned September 3, 2013 as the date for the next meeting.

Motion:

Mr. Baker-Smith made a motion to adjourn. The motion was seconded and approved by a 6-0 vote.

The meeting was adjourned at 7:02 p.m.

Respectfully submitted,

Approved,

Susan D. Dorschied
Administrative Clerk

Howard Baker-Smith
Chair