

## DRAFT MINUTES

October 5, 2010

Members present: Howard Baker-Smith, Chairperson  
Jacquelyn McDonald, Vice Chairperson  
Margaret Latimer  
Mark Lawton  
Stuart MacGregor  
Chris Markey  
Kevin Shea

Members absent: John Costa  
John Sousa

The meeting was called to order at 6:42 p.m.

Motion:

Ms. McDonald made a motion to approve the minutes of the September 7, 2010 meeting. The motion was seconded and approved by a 7-0 vote.

Three vouchers with invoices attached were circulated for review:

Three vouchers with invoices attached were circulated for review:

ttl Architects in the amount of \$2,030, representing the final payment of Phase II of the Historical Building Inventory

Attorney Anthony Savastano in the amount of \$570 for services rendered regarding the fall funding round

Delano Saw Mill two invoices in the amounts of \$441, and \$1,520.25 for the Allens Mills Project

Mr. Baker-Smith distributed copies of an article, with attachments, entitled "DOR Announces Trust Fund Disbursements." He obtained the article from the Community Preservation Coalition's Web site. The State match this year will be 27.2 %. Dartmouth will receive \$139,603 in October, 2010. A discussion followed.

Motion:

Ms. McDonald made a motion to approve payment of the invoices from Delano Saw Mill in the total amount of 1,961.25 . The motion was seconded and approved by a 7-0 vote.

Motion:

Ms. McDonald made a motion to approve payment of the invoice from Attorney Savastano in the amount of \$570. The motion was seconded and approved by a 7-0 vote.

Motion:

Ms. McDonald made a motion to approve payment of the invoice from ttl Architects in the amount of \$2,030. The motion was seconded and approved by a 7-0 vote.

The three approved invoices were recirculated for signature.

Project updates were discussed.

Mr. Baker-Smith distributed packets regarding the Open Meeting Law. A discussion followed.

The CPA warrant articles for the October Town Meeting were discussed.

Attorney Matthew Thomas has been asked to attend the November meeting to discuss project close-outs.

Mr. Baker-Smith assigned November 3, 2010 as the date for the next meeting.

Motion:

Ms. McDonald made a motion to adjourn. The motion was seconded and approved by a 7-0 vote.

The meeting was adjourned at 8:50 p.m.

**\*UNAPPROVED--DRAFT ONLY\***