

## MINUTES

August 4, 2010

Members present:           Howard Baker-Smith, Chairperson  
                                  Jacquelyn McDonald, Vice Chairperson  
                                  John Costa  
                                  Margaret Latimer  
                                  Mark Lawton  
                                  Kevin Shea

Members excused:   Stuart MacGregor  
                                  Chris Markey  
                                  John Sousa

The meeting was called to order at 6:38 p.m.

Mr. Baker-Smith presented two new members to the Committee. Margaret Latimer is the Historical Commission representative, and John Costa is the representative from the Park Board. Introductions followed.

Motion:

Ms. McDonald made a motion to approve the minutes of the July 6, 2010 meeting. The motion was seconded and approved by a 6-0 vote.

Mr. Baker-Smith circulated an invoice from Desrosiers Excavating/Landscaping in the amount of \$500 for work done on the Grange. The Grange project is now complete.

The CPC has been invited to the groundbreaking ceremony for the Dartmouth Community Park which will take place on August 5, 2010 at 8:00 a.m.

The Conservation Restriction for the Cornell Farm property is complete. The Conservation Commission and the Selectboard will need to sign the document. Once the document is fully executed, the Cornell Farm Acquisition Project will be complete.

Motion:

Ms. McDonald made a motion to approve payment of the invoice from Desrosiers Excavating/Landscaping in the amount of \$500. The motion was seconded and approved by a 6-0 vote.

All the grant agreements for the June funding round have been signed.

The Apponegansett Meeting House Project is now complete.

A discussion took place regarding project signage. Grant agreements contain sign requirements such as size and color. Ms. McDonald feels the signs for the Akin and Apponegansett Projects are too plain. Mr. Lawton suggested coming up with a template for future signs which could include a border design. The CPC does not have a logo.

The Mass. Audubon Society has contacted Mr. Baker-Smith regarding a project sign. They feel the required size will be too large for the area it is to be placed upon. The CPC has discretion as to signage specifications.

Motion:

Ms. McDonald made a motion to allow the Mass. Audubon Society to alter the specifications for their project sign to more appropriately match its setting, subject to the Chairperson agreeing to the changes. The motion was seconded. A discussion followed.

Mr. Lawton asked if the Grantee will get back to Mr. Baker-Smith with their requests. Mr. Baker-Smith said yes. Ms. McDonald said the request must be reasonable. Ms. Latimer asked if the sign could be located elsewhere. Mr. Baker-Smith said the property entrance is a driveway, and the sign will be too large for that area.

Motion:

Ms. McDonald's motion was put to a vote. The motion was approved by a 6-0 vote.

The discussion regarding signage resumed. Mr. Lawton knows a designer who could offer some ideas for future specifications. Ms. Latimer suggested the use of a slogan/catch phrase. The designer will be asked to submit ideas for a logo as well as color options. Mr. Lawton will send examples to the CPC via e-mail. The logos from other Town entities will be researched as well as those from other communities who have the CPA. The Community Preservation Coalition may be able to offer some input.

The Committee discussed two proposals for the October funding round.

DARTMOUTH COMMUNITY PARK PHASE II

The Town of Dartmouth Department of Parks and Recreation is seeking \$154,980 to develop the Community Park. Mr. Lawton wants to see a plan of the design and what the longevity of the play equipment is. Mr. Shea suggested the applicant provide a catalog detailing the equipment being considered. Mr. Lawton also wants the term "green" to be defined as it relates to this project. The plastic materials must pose no health issues.

Mr. Shea questioned what will happen to the project should funding from other sources fall through. Mr. Baker-Smith said grant agreements can contain contingency provisions. The sponsor will be asked to detail how CPA funds are leveraging other funds. The sponsor will also be asked to break down how funds from each source will be used. If some funds are not

obtained, how much of the park can be constructed? Can a usable playground be developed if only CPA funds are received?

Permits to begin work on the access road for Phase I have been obtained. Completion is expected by September 1. CPC wants copies of all permits for the project file. Ms. Latimer wants a timeline for Phase II.

#### RUSSELLS MILLS LIBRARY STABILIZATION PROJECT

The Town of Dartmouth is seeking \$133,000 “For work to ensure the historical integrity of the structure in order to make the building saleable to a private party.” Ms. McDonald wants to know the current value of the property. The sponsor will be asked to obtain an appraisal. The septic system and oil tank must be brought up to code in order to sell the property. Ms. Latimer said the Town has been unsuccessful finding someone to use the building. Mr. Baker-Smith wants to know what historic restrictions exist on the property.

Mr. Shea questions whether CPA funds can be used for oil tank removal and septic system work as part of historic preservation. Town Counsel’s opinion will be sought. Members’ questions include if a historic preservation restriction should be required. How were the figures obtained for the work to be done? What would the return be on the \$133,000 spent, and how does the Town plan to dispose of the property?

The CPC wants the septic system located. The Board of Health will be contacted. Is Town water and sewer available? The CPC requires an architect with historical preservation experience be retained. The applicant said they will comply. Is the cost of those services included in the amount sought? If the property is sold, the CPA funds would be recaptured.

Mr. Baker-Smith will send letters to the two applicants outlining questions the CPC has. They will be asked to attend the public hearing to discuss their proposals.

The public hearing will be held on August 24, 2010 at 6:30 p.m. The CPC will invite Deborah Melino-Wender, Director of Development, to the September meeting to discuss past grants. Mr. Baker-Smith will contact Attorney Matthew Thomas for a status on project close-outs.

#### Motion:

Ms. McDonald made a motion to adjourn. The motion was seconded and approved by a 6-0 vote.

The meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Approved,

Susan D. Dorschied  
Administrative Clerk

Howard Baker-Smith  
Chairperson