

Draft

**DARTMOUTH
COUNCIL ON AGING
MINUTES – BOARD MEETING
628 Dartmouth Street - Dartmouth, MA
September 22, 2014**

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DARTMOUTH TOWN CLERK

A meeting of the Dartmouth Council on Aging Board of Directors was called to order at 3:00 P.M. September 22, 2014 by Vice Chairperson, Wayne F. Whalley, held in the Doris Simpson Room at the Dartmouth Council on Aging, 628 Dartmouth Street, Dartmouth, MA.

Board members present: Maria Connor, Elaine C. Lancaster, Susan Mandra Thompson Esq., Cynthia A. Marland Ed.D, Robert W. Carney, Wayne F. Whalley and Eleanor J. White.

Excused: Edward F. Iacaponi, Joan Foster, Margaret Anderson (Peg) and Cynthia G. Morris

Staff members present: Debra Raymond, Director; Amy Dipietro, Adult Social Day Care Director

Pledge of Allegiance

MOVED and duly seconded: **Nomination/Election of officers**

Chairperson - Susan Mandra Thompson, Vice-Chairperson- Elaine Lancaster, Secretary- Margaret Anderson, and Treasurer- Robert Carney

Motion made by Robert Carney, seconded by Eleanor White, and unanimously voted to accept all those elected for offices.

MOVED and duly seconded: **Minutes dated May 19, 2014**

The chair called for questions and/or comments regarding the minutes of May 19, 2014.

- Robert W. Carney made a motion to bring back the tape recorder for taping of the minutes.

Motion made by Robert Carney, seconded by Eleanor White and unanimously voted to bring back the tape recorder.

Motion made by Robert Carney, seconded by Elaine Lancaster and unanimously voted to approve the Council on Aging Board Minutes of May 19, 2014.

MOVED and duly seconded: **Treasurers report by Debra Raymond.**

The Director reviewed the closing of FY14. Mrs. Raymond also reviewed FY15 budget. July and August could not be reported due to the town's delay on sending the budget for reconciliation.

Motion made by Eleanor White, seconded by Susan Mandra Thompson, and unanimously voted to accept the Treasurers Report.

MOVED and duly seconded: **Corresponding Secretary report by Susan Mandra Thompson.**

- Susan read two thank you cards for putting on the Health Fair.
- Mrs. Thompson reported that there was four memorials in memory of Joe Darmofal for a total of \$290.00
- The secretary also read two thank you cards for the 90th birthday gathering that the center allowed in honor of a woman in the Osteo exercise class.
- Susan reported that there were several donations made in memory of Cecelia Denwood which totaled \$355.00
- There were donations from Tifereth Israel Congregation totaling \$150.00
- Debra Raymond received a certificate of appreciation from the Dartmouth Advisory Board.
- Susan also reported that there was a donation of \$100.00 in her and her husband's honor for their anniversary.
- The Council on Aging received a thank you card thanking Randall Tavares, a COA driver, for his participation in the 350 event.
- Tetrault Insurance sent the knitters a thank you card for their generous donation of scarves, hats and mittens.

Motion made by Wayne F. Whalley, seconded by Elaine C. Lancaster and unanimously voted to accept the Corresponding Secretary's Report.

* Originals of the above correspondence can be viewed at DCOA Clerk's Office file.

MOVED and duly seconded: Council on Aging report by Debra Raymond.

Ms. Raymond reported the Center had trees cut and removed from the Veterans Grove area. The center also had an AC unit replaced that was not functioning properly. Mrs. Raymond explained that she wants to drop the Title III Coastline grant after the next cycle is completed. She believes that is too much work for too little money.

Motion made by Eleanor White, seconded by Robert Carney, and unanimously voted to accept the COA report.

MOVED and duly seconded: Senior Social Day report by Debra Raymond.

Ms. Raymond reviewed the close of FY14 and the beginning of FY15. Debra discussed that there was not supposed to be a Caregiver Grant and then at the end of August they decided it would be \$2823.00. The program will serve less than 25 since the money has been cut. Mr. Carney asked about the monies that were not spent out for the FY14 budget. Mrs. Raymond's response was that it went into retained earnings. She also explained that the overhead decreased from \$46,544 to \$31,264.

Amy Dipietro, Director of the Senior Social Day, discussed the fashion show that will be held on Friday, October 17, 2014 at 6:00 pm at the Council on Aging. The show's theme is a masquerade and all the fashions will be supplied from the thrift stores at the center. The dinner for the show is being provided by the Residences at the Cedar Dell and the dessert by Brandon Woods. All the proceeds will benefit the Social Day program.

* Social Day Program Budget & Expenditures. * Originals of the above correspondence can be viewed at the DCOA Clerk's Office on file in the Minutes Binder.

Motion made by Susan Mandra Thompson, seconded by Eleanor White, and unanimously voted to

accept the Senior Social Day report.

MOVED and duly seconded: **Coastline Board of Directors Report**

No report at this time.

MOVED and duly seconded: **Friends of the Elderly report by Maria L. Connor.**

Mrs. Connor reported that the garages were done as well as the black top. The lines are scheduled to be redone in the next few weeks. Mrs. Connor asked the town to have the lines painted several times and they were never done so the Friends of the Elderly took care of it themselves.

The wine tasting at Round Hill was a great success and everyone was very pleased. The tours of the mansion went well and people were excited to get a peek inside. The Friends of the Elderly Board will be voting on the new garage to start as soon as possible.

Motion made by Robert Carney, seconded by Cynthia Marland, and unanimously voted to accept the Friends of the Elderly report.

MOVED and duly accepted: **Outreach report by Debra Raymond.**

July/August: 7 home visits (1-SD 6-ND), 44 telephone consultations, 29 office visits, ARAW – 7 consults.

Training- 1

Motion made by Elaine Lancaster, seconded by Robert Carney, and unanimously voted to accept the Outreach report.

MOVED and duly accepted: **Personnel Advisory Committee (PAC) report by Susan Mandra Thompson.**

Mrs. Thompson reported that the Social Day program was losing a driver and another driver was going on a leave of absence for six months. Mrs. Thompson noted that she will be contacting Melissa Medeiros at the town hall to further understand how a job can be held.

Motion made by Robert Carney, seconded by Elaine Lancaster and unanimously voted to accept the Personnel Advisory Committee report.

MOVED and duly seconded:

The Board asked Mrs. Raymond to review the bylaws and research whether or not the meetings could be held every other month. Debra said that she will look into it and sent the requested information via email to the Board.

The Vice Chairperson noted that the next meeting will be held on Monday, November 24, 2014 at 3:00 P.M. in the Doris Simpkin room located at the Council on Aging, 628 Dartmouth Street, Dartmouth, Massachusetts.

Motion made by Maria Connor, seconded by Elaine Lancaster and unanimously voted to adjourn at 3:40p.m.

For the
Council on Aging

Respectfully Submitted,
Angela Botelho
Principal Clerk

Susan Mandra Thompson
Chairperson

Attachments: Budget Reports for DCOA and Social Day
Formula Allocation Budget FY2014
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