

October 29, 2015

**Present:**

Mark S. Nunes, Chairman  
Lee M. Azinheira, Clerk

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Brian Hawes, Vice-Chairman  
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure  
Steven Sullivan, Superintendent Water & Sewer Division

DARTMOUTH TOWN CLERK

Carlos Cardoso, WPC Plant Manager

The Chairman called the meeting to order at approximately 7:30 a.m.

**ACTION ITEMS**

**A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to accept and approve the warrants for the bills payable for the period ending October 29, 2015. So voted.**

**A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to accept and approve the payrolls for the weeks ending October 10, 17 & 24, 2015. So voted.**

**A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve and accept the meeting minutes of October 8, 2015. So voted.**

**NEW BUSINESS**

**Recommendation to Award Sewer Rehabilitation – South Dartmouth PS and Clarence Street PS Tributary Areas Engineering Services**

Mr. Hickox informed the Board that this contract is for Fay, Spofford & Thorndike, LLC to continue work on the I/I for administrative services, coordinating with National Water Main, and field engineering. Mr. Azinheira asked how much the Town is spending on construction. Mr. Hickox replied approximately \$560,000.

***A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to award the Sewer Rehabilitation—South Dartmouth PS and Clarence Street PS Tributary Areas Engineering Services for \$54,950. So voted.***

**Recommendation to Reject all Bids – Operation & Inspection of Water Valves & Hydrants**

Mr. Sullivan informed the Board that the bids came in too high and we must reject all bids due to funding. Mr. Hickox noted that we only have \$50,000 budgeted for this project so we will need to reduce the scope. Mr. Hawes asked what the project entails. Mr. Hickox responded that it is to exercise the valves and hydrants, open and close them and make sure they are functioning properly. Mr. Azinheira asked if the Town owns a valve opener. Mr. Sullivan responded that we do however we do

not have the manpower to operate it regularly. Mr. Azinheira suggested to do the exercises at night and pay the Town employees overtime which would probably be a cost savings in the long run. Mr. Sullivan agreed that it is a great idea however the reporting factor is something that is lacking. Mr. Hickox also mentioned that part of the scope included software and utilizing I pads to get the information needed.

***A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to Reject all Bids for Operation & Inspection of Water Valves & Hydrants. So voted.***

### **Tucker Road Relocation – Discussion on “Takings”**

Mr. Hickox updated the Board that Town Meeting appropriated the funds to continue with the design. A part of the funding was to do the preliminary appraisals that we will be responsible for the Tucker Road Relocation. The project is moving along quickly and this past Tuesday, October 27<sup>th</sup>, a meeting was held to discuss the utility easements.

Mr. Hickox noted that in the past anything on municipal roads is the Town’s responsibility and anything on State roads is the State’s responsibility. One parcel in particular has been a concern which is the strip mall with Metro Pizza, the intersection will go right through that plaza. When the project was for assigned a project number by the state, MassDOT acknowledged that the plaza would be their responsibility. When the Town requested that the Tucker Road Relocation get its own project number the state back tracked and said all takings would be the Town’s responsibility. Mr. Hickox is in the process of drafting a letter to clarify responsibility.

### **Discussion of Solid Waste & Recycling Rules and Regulations Clarification**

Mr. Hickox briefed the Board that Mr. Hawes had questions on what to do with flower pots. The Town has historically not taken the flower pots because they are usually recycled with dirt in them. WeCare environmental accepts them if they are clean. Flower pots are recycle #5 and the rules and regulations states we accept #1 - #7. Mr. Nunes and Mr. Azinheira agreed that no changes will be made to the Solid Waste & Recycling Rules and Regulations at this time.

### **Application for Sewer Betterment**

- a. 601 Reed Road
- b. 107 Adams Street

***A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the applications for Sewer Betterment Assessment Deferral for 601 Reed Road and 107 Adams Street. So voted.***

### **Appoint Director of Public Works as Owner’s Project Manager (OPM) for Central Garage**

Mr. Hickox informed the Board that the Highway Garage will go out to bid around Thanksgiving and the procurement law requires that an Owner’s Project Manager be assigned and oversee the project. Mr. Azinheira explained that this was put in place because other communities would build fire stations for

example with just a committee that didn't have any construction experience. Mr. Hickox did receive a proposal from Weston & Sampson to be the OPM for \$187,000.

***A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to appoint the Director of Public Works as Owner's Project Manager (OPM) for Central Garage Project. So voted.***

Mr. Hickox requested a verbal approval from the Board for Henkels & McCoy to install a cathodic protection system under Spectra Energy on Highland Avenue. He stated that they have all the required paperwork but did not have it in time for this meeting. Formal vote to be taken at the next Board Meeting.

**Having no further business to discuss that morning, at approximately 7:55 a.m., a motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to adjourn the meeting. So voted.**

Respectfully submitted:



Jennifer Frates, Administrative Assistant

Approved:

