

October 8, 2015

Present:

Mark S. Nunes, Chairman
Lee M. Azinheira, Clerk

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Brian Hawes, Vice-Chairman
David T. Hickox, Director

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Paul Pacheco, Superintendent Services & Infrastructure
Steven Sullivan, Superintendent Water & Sewer Division

Carlos Cardoso, WPC Plant Manager

The Chairman called the meeting to order at approximately 7:45 a.m.

ACTION ITEMS

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to accept and approve the warrants for the bills payable for the period ending October 8, 2015. So voted.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to accept and approve the payrolls for the weeks ending September 19, 26 & October 3, 2015. So voted.

A motion was made by Mr. Hawes and duly seconded by Mr. Nunes to approve and accept the meeting minutes of September 17, 2015. So voted. Mr. Azinheira abstained due to his absence from the last meeting.

NEW BUSINESS

AECOM Amendment No. 1 for the Construction of Panelli Gravel Packed Wells and Pump Station No. Three

Mr. Hickox stated to the Board that this amendment is part of the Panelli Gravel Wells Construction project. When the original contract was put together it was estimated that the project would require six (6) weeks for inspections. As the deadline approaches it is evident that a two and a half week (2.5) extension is needed. Mr. Hickox recommended the approval of this extension.

Mr. Nunes expressed concern and asked if the Town was being taken advantage of. Mr. Hickox did not feel this is the case. He explained that normally you have someone on site at all time and for this project an inspector is only present for critical inspections.

Mr. Hawes expressed his concern with the increased cost which is almost double. Mr. Hickox explained that AECOM initially wanted to have someone there on site at all times but the increase may be due to he and Mr. Sullivan pushing to minimize the inspections.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the recommendation by Mr. Hickox and award Amendment Number One for the Construction of the Panelli Gravel Packed Wells and Pump Station Number Three. So voted.

Application for Licensed Utility Layer – Precision Valley Communications

Mr. Hickox recommended that the Board accept the application for Licensed Utility Layer from Precision Valley Communications. Mr. Nunes asked what they will be working on in Town. Mr. Hickox responded that they are a subcontractor for Verizon.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the recommendation by Mr. Hickox and accept the application for Licensed Utility Layer from Precision Valley Communications. So voted.

Discussion on Discipline for Failing to Obtain Required License

Mr. Hickox updated the Board on this issue that has come up in past meetings regarding the HMEO/Laborer I employees to have a state mandated 4G license. It was made clear to employees with a step increase that this license is required to operate a mower. Step increases were withheld from those who disregarded our request. Mr. Hickox expressed that the senior employees at max step are being more difficult and ignoring demands of getting this license. It is part of their job description and it allows the department flexibility when assigning tasks. After some discussion the Board decided to implement step reductions to those who do not comply.

A motion was made by Mr. Hawes and duly seconded by Mr. Azinheira to reduce a step in pay if employees do not comply with obtaining a 4G license within a scheduled period. So voted.

OLD BUSINESS

Board of Public Works Adoption of Water Frontage Fee for Old Fall River Road

At the previous meeting on September 17, 2015, Mr. Nunes suggested waiting until Mr. Azinheira was present to take a formal vote. The Old Fall River Road water main extension fee calculation is based on fifty percent of the total cost of the project and the total frontage, remove the system development charge revenue to the Town, and divide the final number by linear feet to come up with the frontage fee.

In the past the Board has approved capping the number of linear feet charged for those with large properties. In this case Mr. Hickox is recommended a cap of 200 feet and a frontage fee of \$24.00.

Mr. Azinheira expressed concern that this was a project the Town, not the residents, asked for out of necessity due to the high levels of Trihalomethanes. Mr. Hickox informed the Board that historically when the Town installed a main in a new area and funded the project, the Town recoups a portion of the cost.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to accept Mr. Hickox's recommendation and set the frontage fee at \$24.00 and limit the frontage to 200 feet. So voted.

Review of Insurance Limits

The Board was presented a spreadsheet of the insurance limits for different communities. It showed that Dartmouth and Fairhaven had the highest limits on the Commercial Umbrella. After reviewing the data, the Board agreed to keep the set limits to goods and services that are hazardous such as fuel and chemicals and construction projects should have the \$5,000,000 insurance limit and \$2,000,000 for basic goods and services.

Mr. Hickox received a request from a member of the Planning Board to landscape a large grass strip on the east side of Dartmouth Street. He met with Mr. Joseph Ingolsby who is a landscape architect and is willing to go in for a fee and design a full landscape plan for that section of Dartmouth Street. Mr. Nunes and Mr. Azinheira expressed that a treescape would be fine but landscaping would require maintenance and man power the department does not have.

Having no further business to discuss that morning, at approximately 8:30 a.m., a motion was made by Mr. Azinheira and duly seconded by Mr. Nunes to adjourn the meeting. So voted.

Respectfully submitted:


Jennifer Frates, Administrative Assistant

Approved:  10/09/15