

Present:

Mark S. Nunes, Chairman
Lee M. Azinheira, Clerk

Brian Hawes, Vice-Clerk
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure Carlos Cardoso, WPC Plant Manager
Steven Sullivan, Superintendent Water & Sewer Division

The Chairman called the meeting to order at approximately 7:40 a.m.

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DARTMOUTH TOWN CLERK

ACTION ITEMS

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to accept and approve the warrants for the bills payable for the period ending August 27, 2015. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to accept and approve the payrolls for the weeks ending August 1, 8, 15, & 22, 2015. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to approve and accept the meeting minutes of July 28, 2015.

NEW BUSINESS

Reorganization of the Board

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to appointment Mark Nunes as Chairman of the Board of Public Works. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira to appoint Brian Hawes as Vice Chairman of the Board of Public Works. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Hawes to appoint Lee Azinheira as Clerk of the Board of Public Works. So voted.

Solid Waste Enterprise Fund Financial Review

Mr. Hickox reviewed the Solid Waste Enterprise Fund Fiscal Year 2015 financial report with the Board. He noted that there was a net gain of \$330,000 and the retained earnings balance of \$656,000. Mr. Nunes asked if the retained earnings balance gets higher would the SMART program fees decrease. Mr. Hickox responded that the bag revenue has fluctuated over the last couple of years and the tipping fee is still expected to increase. Mr. Nunes expressed his concern that if there was a high balance in the retained earnings that it may be expected that the fees decrease. Mr. Hickox did note that vehicles have been purchased through the retained earnings and the DPW has been able to get updated equipment at the current fee rate.

Mr. Azinheira asked if we need to purchase any additional packers. Mr. Hickox responded that there is a packer in next year's CIP. Mr. Nunes stated that he was concerned with purchasing a new packer and later going to automated solid waste.

Application for Licensed Utility Layer – White Mountain

Mr. Hickox recommended that the Board accept the application for Licensed Utility Layer from White Mountain Cable Construction. Mr. Azinheira asked what they will be working on in Town. Mr. Hickox was unaware at this time of their planned project.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the recommendation by Mr. Hickox and accept the application for Licensed Utility Layer from White Mountain Cable Construction. So voted.

Recommendation to Award Modular Storage Area RFP

Mr. Hickox recommended to the Board to award the Modular Storage Area to the sole bidder Cape Building Systems, Inc.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to award the Modular Storage Area to Cape Building Systems, Inc., Mattapoisett, MA for a total cost of \$120,000. So voted.

Recommendation to Reject Bidders – Rock O' Dundee Road Culverts IFB #15-DSI-05

Mr. Hickox briefed the Board that Tibbetts Engineering underestimated this project and the bids came in about \$250,000 over budget. Mr. Hickox will have to take a look again with the engineering firm and analyze what needs to be done and why the proposals came in so high.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to reject all bidders for the Rock O' Dundee Road Culverts IFB #15-DSI-05. So voted.

Proposed Revision to Construction Specifications

Mr. Hickox explained to the Board that this proposed change came about from the work conducted through the I/I project. The locking water tight man holes from the 1960's and 1970's have deteriorated to the point where they are no longer water tight. There are other manholes that are sealed tight that keep the water out during a rainstorm but are not water tight. Both types of manholes are no longer up to date. Mr. Hickox and Mr. Pacheco would like to incorporate new types of manholes into the construction specifications that can be later put out to bid.

A motion was made by Mr. Hawes and duly seconded by Mr. Azinheira to modify the construction specifications and include the Compression Watertite Assembly manhole covers. So voted.

Recycling Tip Fee – We Care Environmental

Mr. Hickox briefed the Board that the WeCare contract for our recyclables has increased from \$10 to \$15. The contract is for one year while Mr. Hickox is trying to find a location to dispose paper for revenue.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to award the WeCare contract for an additional year at \$15/ton. So voted.

Review of Sealcoating, Inc. – Upgrade Stone Charge

Mr. Hickox explained to the Board that the Town did two micro surfacing projects and after a year esthetically the road did not look that good. It has been functioning well but there is a discoloration and did not look uniform. The stone used on the project is white stone brought in from Rhode Island due to the proximity. The other cities and towns that Mr. Pacheco and Mr. Hickox had looked used black stone which was delivered from Dracut. The proposal is for the upcharge of having the black stone delivered from the North Shore.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the upcharge proposal from Sealcoating Inc. So voted.

Insurance Requirements – J&R Precast

Mr. Hickox informed the Board that J&R Precast does not want to increase their policy from \$1,000,000 to \$2,000,000. At the August 27, 2015, meeting the Board voted that bids that are hazardous such as fuel and chemicals and construction projects should have the \$5,000,000 insurance limit and \$2,000,000 for basic goods and services.

OLD BUSINESS

Insurance Requirements – G. Bourne Knowles

Mr. Hickox updated the Board on the insurance requirements for G. Bourne Knowles. The Board felt that due to the hazardous conditions of the service that \$5,000,000 was necessary. Mr. Nunes reviewed the bids submitted and the insurance certificates submitted from other companies. The company that came in the highest provided the \$5,000,000.

Mr. Hickox recommended the \$2,000,000 umbrella for J&R Precast and G. Bourne Knowles. Mr. Nunes stated that if G. Bourne Knowles does not increase their policy to the \$2,000,000 the Town will have to go out to rebid. Mr. Nunes requested to have research done on what some of the neighboring towns require for insurance.

Mr. Hickox requested a verbal approval of a licensed utility layer application for MJM Construction Corp. Inc. doing work on Elm and Bridge Street.

A motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to approve the application for a licensed utility layer pending the submittal of the appropriate documentation. So voted.

Mr. Nunes requested a follow up on whether or not flower pots are recyclable and what sort of notification is given to the residents from our drivers when a certain material is not acceptable.

Mr. Hickox also notified the Board that in case they hear from Town Hall, there was a request for the DPW to assist in the construction at the dog park. At this time everything is behind schedule and any request would have to be put in for next year along with a funding source.

Mr. Nunes asked about the timing of the lights at Allen Street and Slocum Road. Mr. Hickox stated that the lights have a sensor. The light is always green on Slocum until someone approaches on Allen Street.


Mr. Hickox updated the Board that the water main loop on Old Fall River Road is completed. The water main has fixed the issue of the Trihalomethanes which have decreased according to recent reports.

Mr. Nunes asked about the AT&T correspondence terminating the contract with the Town. This contract was for the water tower antennas. Even though the Zoning Board of Appeals approved the antennas the residents appealed and AT&T withdrew. No antenna was put up on the tower.

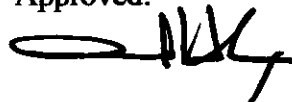
Mr. Sullivan also updated the Board that the water meter installation is moving to the next section of Town.

Having no further business to discuss that morning, at approximately 8:55 a.m., a motion was made by Mr. Azinheira and duly seconded by Mr. Hawes to adjourn the meeting. So voted.

Respectfully submitted:


Jennifer Frates, Administrative Assistant

Approved:



9/17/15