

February 11, 2015

Present:

Lee M. Azinheira, Chairman
Manuel Branco, Clerk

Mark S. Nunes, Vice Chairman
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure
Steven Sullivan, Superintendent Water & Sewer Division

Carlos Cardoso, WPC Plant Manager

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DARTMOUTH TOWN CLERK

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to accept and approve the warrants for the bills payable for the period ending February 11, 2015. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to accept and approve the payrolls for the weeks ending January 31 & February 7, 2015. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes approve and accept the meeting minutes of January 26, 2015. So voted.

NEW BUSINESS

FY 2016 Department of Public Works Budget Review

Mr. Hickox briefed the Board on the proposed FY 2016 Department of Public Works Budget. Overall the budget increased about one percent and is essentially level funded. One increase is in the *Solid Waste & Recycling* division due to the cost of disposing material. Mr. Azinheira asked if the budget included any payroll increase. Mr. Hickox responded that to date he has not received the cost of living information from Town Hall but the budget does reflect the proposed step increases.

Mr. Nunes inquired about the disposal of recyclable paper. Mr. Hickox informed the Board that he has been speaking to a possible buyer that would allow the Town to bring the material to *Excel Recycling* in Westport, MA. He is hoping that the rates will be better with this vendor and offset the cost of disposing the comingled material with either *ABC Disposal* or our current vendor *We Care*.

FY 2016 Department of Public Works Capital Improvement Projects Review

Mr. Hickox reviewed the proposed CIP requests for FY 2016 – FY 2020 with the Board.

Administration:

Tucker Road Relocation - The project is at 25% design and the State is very much involved and moving the project along. Most of this cost will go towards appraisals fees for the temporary and permanent

easements and takings and engineering to bring us to the point where the project will be bid. Historically, anything that affects the layout of the state road the State would be responsible for the taking. The biggest taking will be the strip plaza where Metro Pizza is located. At first, the State did not want to be responsible for the taking since they felt it did not affect the state road layout. Since then our consultant redesigned the intersection and included a number of components for lighting and traffic control which adjusts the state road layout. Mr. Hickox is hoping that the State will now take responsibility for that taking.

Padanaram Bridge Rehabilitation – The causeway will be bid in September 2015. Since the causeway will be shut down it will be the perfect opportunity to work on the bridge simultaneously. There was a federal earmark years ago for the Little River Bridge. Mr. Hickox received permission to utilize the remaining funds (approximately \$346,000) from that earmark on the Padanaram Bridge. VHB did an engineering evaluation identifying the immediate needs to repair the bridge. Mr. Nunes asked how long the causeway would be shut down. Mr. Hickox informed him that it could take nine months to one year. The CIP request will be for additional engineering to put the design together for the bridge component, additional work around the bridge and resident engineering. The work on the bridge for the immediate needs will be approximately \$400,000. The long term would be to replace the center pier which is completely rotted and would cost approximately \$4,000,000. Mr. Azinheira recommended reaching out to the State to obtain aid.

NPDES Stormwater Permit – Mr. Azinheira recommended that this be included in the Engineering operating budget and not the CIP. It does not meet the criteria since it is an annual expense.

Engineering:

Full Size Printer/ Scanner – Mr. Azinheira also recommended that since the cost of this printer is less than that than the CIP requirement of \$10,000 that it be included in the operating budget.

Replacement of two Pick-up Trucks - Mr. Hickox informed the Board that we currently have two trucks that are at the end of their useful life and need to be replaced.

Highway:

Road Maintenance – Mr. Hickox reminded the Board that last year the Highway Division requested \$500,000 and the Board had recommended at least \$1,000,000. The actual amount the department received was \$560,000. This year because Governor Baker released an additional \$100 million, the Town received an additional \$600,000. The total between Town's contribution, the additional funds and Chapter 90 was approximately \$2.2 million towards road maintenance which Mr. Hickox felt was manageable. Mr. Azinheira recommended increasing \$50,000 per year to include additional costs in the future.

Plow Trucks – Mr. Hickox briefed the Board on the requests for additional plow trucks to get new equipment in and get rid of older, costly equipment. Mr. Hickox pointed out that in the Town's efficiency study, one of the findings was that the DPW's equipment was aged and inefficient and

therefore had higher maintenance costs. Mr. Azinheira recommended that if the DPW is planning on obtaining snow blowers this is the time to request them. After discussing the benefits of having snow blower attachments when widening roads and clearing intersections, Mr. Hickox agreed to include it in the CIP request.

Solid Waste:

Backhoe with Thumb attachment - Mr. Hickox informed the Board that this request would replace a piece of equipment at the Transfer Station that crushes the waste down making it denser and less trips to Crapo Hill.

Construction Division:

73,000 GVW Dump Truck w/ Plow - Mr. Hickox informed the Board that this request for a 10 wheeler would replace an old similar vehicle that was obtained from the military that has reached the end of its useful life.

Water Pollution Control:

I/I Remediation – Mr. Hickox reminded the Board that at the last meeting (January 26, 2015) the Town signed a contract with FS&T for the I/I remediation project starting in the late summer, early fall. This is the estimate to do the I/I remediation work identified in the studies conducted over the past few years.

Water & Sewer:

Water Meter Replacement – Mr. Hickox informed the Board that this request is for the second phase of the AMR installation. Mr. Sullivan reported that to date approximately 1,052 meters have been installed. On average the Water Division is installing about 60 meters per week. Mr. Hickox has estimated \$1,000,000 in savings by doing the installations “in-house” versus hiring a private company.

Filter Rehabilitation 687 Chase Road Filters 1&2 – Mr. Azinheira asked if the filters are being replaced. Mr. Sullivan stated it is just the media that is replaced for two filters.

Pick-up Truck – Mr. Hickox informed the Board that this is a scheduled replacement.

Well Replacement Violetta 2 & 3 – Mr. Hickox briefed the Board that EMI put in these 2 wells in the early 1990’s and continuously get clogged and require a lot of maintenance. Mr. Hickox recommended replacing the two wells with one that can tie into the current system and utilizing the glass beads versus the gravel packed wells. Mr. Sullivan informed the Board that the wells are currently off due to the levels of Trihalomethane.

Valve & Hydrant Maintenance – Mr. Hickox informed the Board that this new item will also be included in the operating budget instead of the CIP. The purpose of this request is to do an inspection of the Town’s valves and hydrants. This would be done by an outside contractor.

Memorandum of Understanding: Round Hill Salt Marsh Restoration Project

Mr. Hickox informed the Board an outlet from a pond at the Town Beach that moves up and down the beach is going to be redefined. The old deeds say that the property line is the center of the outlet but the outlet keeps moving. There is funding now to build a fixed outlet which will be right on the property line. This MOU just states that the Town will be responsible. Once it is built it shouldn't require much maintenance. Even though this is a draft to be reviewed, Mr. Nunes expressed concern that this may become solely the DPW's responsibility.

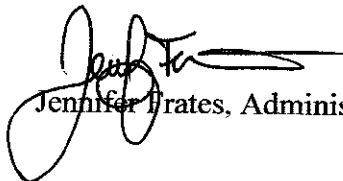
Mr. Nunes asked for an opinion from the Board in regards to his client that had an incident on Dartmouth Street. His car was parked at Fay's Restaurant and one of the Town plows went by and the weight of the snow snapped off his mirror. Mr. Pacheco informed him that the vehicle was beyond the curb line and couldn't have been damaged directly by the plow truck. Mr. Azinheira stated that it would be the same approach as a mailbox. If it is direct contact, the Town would be responsible. The day the incident happened (January 29, 2015), the DPW was scraping and treating the road, not plowing.

Discussion then started regarding the DPW efforts during the last snow storm. Mr. Pacheco notified the Board that parking bans are not being enforced and expressed how difficult it is to get roads cleared with vehicles in the way. Mr. Hickox recommended sending the employees a letter of gratitude from the Board for all the hard work during the recent storms.

Having no further business to discuss that morning, at approximately 8:35 a.m., a motion was made by Mr. Branco and duly seconded by Mr. Nunes to adjourn the meeting. So voted.

Respectfully submitted:

Approved: as amended on page 2&3 3/10/15


Jennifer Frates, Administrative Assistant

 3/10/15