

**Present:**

Lee M. Azinheira, Chairman  
Manuel Branco, Clerk

Mark S. Nunes, Vice Chairman  
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure Carlos Cardoso, WPC Plant Manager  
\*Steven Sullivan, Superintendent Water & Sewer Division

\*Mr. Sullivan was absent due to a previously scheduled vacation.

The Chairman called the meeting to order at approximately 7:30 a.m.

**ACTION ITEMS**

**A motion was made by Mr. Branco and duly seconded by Mr. Nunes to accept and approve the warrants for the bills payable for the period ending August 28, 2014. So voted.**

**A motion was made by Mr. Branco and duly seconded by Mr. Nunes to accept and approve the payrolls for the weeks ending August 16 & 23, 2014. So voted.**

**A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the meeting minutes of August 14, 2014. So voted.**

**NEW BUSINESS**

**HIMA – Micro-Surfacing Award Recommendation**

Mr. Hickox informed the Board that last year four different types of micro-surfacing were tested on Old Westport Road. After eight months it was reviewed and the consensus was that the HIMA section was in the best condition with less cracking. Mr. Hickox recommended to award to Sealcoating, Inc. per the unit prices.

*A motion was made by Mr. Branco and duly seconded by Mr. Nunes to award the HIMA Micro-Surfacing to Sealcoating, Inc., Braintree, MA for \$275,580 per the unit prices. So voted.*

**Discussion on Senior Citizen SMART Discounts**

Mr. Hickox briefed the Board on the current abatement and senior discount process. Ms. Frates noted that in fiscal year 2014, 216 senior citizen discounts were processed of which 171 reapplied and were accepted, 5 were denied due to their income exceeding the locally adopted income limits and the remaining 40 have not applied to date. By not automatically renewing everyone that was approved last year, this gave the program a savings of approximately \$1,400 (40 applicants multiplied by \$35) The amount of time to process the 171 by multiple departments exceeds the savings and is not cost effective in the long run. Mr. Hickox recommended that once a senior applies, submits all the required paperwork and gets approved that they do not have to apply again annually. Mr. Azinheira suggested that every 5 years everyone reapplies and resubmits to paperwork to update their records. Mr. Nunes wanted only three years to maintain some type of control.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to change the senior citizens discount renewal period from one year to every five years. So voted.*

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**Proposed Revision to Tip Fee Calculation at the Transfer Station**

Mr. Hickox proposed a change to the Transfer Station Fees that anything over 200 pounds be charged at a rate of \$0.057 instead of the current cost based on a weight within a range. Anything under 200 pounds would remain at the \$12.00 minimum. The original request to change the tipping fees came from a resident, Mr. Joe Mello, 445 Rock O' Dundee Road, when he came before the Board on August 14, 2014, to discuss the fairness of the current tipping fee structure.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to amend the weight calculations over 200 pounds to reflect the actual weight instead of a range. So voted.*

**Salt Shed Award Recommendation**

Mr. Hickox informed the Board that the bids for the Salt Shed Foundation came in higher than anticipated. He recommended to award to the low bidder N.E.L. Corporation, Middletown, MA for \$97,500.00.

*A motion was made by Mr. Branco and duly seconded by Mr. Nunes to award the Salt Shed Foundation bid to N.E.L. Corporation, Middletown, MA for \$97,500 . So voted.*

**VHB Proposal for the Padanaram Bridge Inspection**

Mr. Hickox briefed the Board on the proposal submitted by VHB for the evaluation of the Padanaram Bridge improvements. The Bridge project will be bid in September 2015, along with the causeway so that the work is completed at the same time. Services from VHB will include evaluation, repair recommendation and development of repair plans and specifications.

*A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept the proposal from VHB for \$41,000 for the Padanaram Bridge evaluation and related services. So voted.*

**OLD BUSINESS**

**Update on AMR Program**


Mr. Hickox informed the Board that the AMR installation is continuing to run smoothly. Mr. Sullivan will be providing monthly data on the installation progress to Mr. Hickox for the Dart Stat monthly meetings.

Mr. Cardoso updated the Board that the independent company hired to test the PCB's in the Administration building will have the results by September 15, 2014.

**Having no further business to discuss that morning, at approximately 8:10 a.m., a motion was made by Mr. Branco and duly seconded by Mr. Nunes to adjourn the meeting. So voted.**

Respectfully submitted:

Approved:  9/11/14

  
Jennifer Frates, Administrative Assistant

Amended 9/11/14