

July 23, 2014

Present:

Lee M. Azinheira, Chairman
Manuel Branco, Clerk

Mark S. Nunes, Vice Chairman
David T. Hickox, Director

Paul Pacheco, Superintendent Services & Infrastructure Carlos Cardoso, WPC Plant Manager
*Steven Sullivan, Superintendent Water & Sewer Division

*Mr. Sullivan was absent due to a previously scheduled vacation.

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept and approve the warrants for the bills payable for the period ending July 23, 2014. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept and approve the payrolls for the weeks ending June 27, July 5, 12 and 19, 2014. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve and accept the meeting minutes of June 26, 2014, as amended. So voted.

NEW BUSINESS

Discussion on CDL Drivers & Snow Removal Privatization

Mr. Hickox informed the Board that he is currently putting together a Snow & Ice Policy for the Town. While looking at the plowing routes, he wanted to discuss with the Board the issue of employees who have a CDL license and do not show up to plow during a snow storm. Last year during a significant storm, not enough personnel reported to work and the street clearing effort took longer than it should have.

Mr. Nunes would like to see the Park Department merged with the Department of Public Works to address the issue of plowing and grass cutting. Mr. Pacheco noted that the Park Department in the past sent a memorandum stating that their employees are seasonal and are unable to work the amount of hours needed.

Mr. Branco and Mr. Nunes agreed that it needs to be negotiated with the Union to have the language that employees must report to work if called.

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Mr. Hickox would like to look at possible privatization to supplement the current operation. Mr. Azinheira expressed his concern with the Town being able to efficiently clear the streets if employees are unwilling to do a job they are paid to do.

Recommendation to Award – Panelli Wells

Mr. Hickox recommended that the Board award the construction of the Panelli Gravel Packed Wells to F.G. Sullivan Drilling out of Lancaster, MA for the corrected bid amount of \$176,709.75.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve the recommendation by Mr. Hickox and award the construction of the Panelli Gravel Packed Wells to F.G. Sullivan Drilling out of Lancaster, MA for the corrected bid amount of \$176,709.75. So voted.

Recommendation to Award – Glass Beads

Mr. Hickox briefed the Board that this bid proposal is in conjunction with the construction of the wells where glass beads which is a newer, more efficient technology, is utilized as opposed to the design gravel pack. The recommendation by Mr. Sullivan is to award the Glass Beads to the sole bidder Maher Services, North Reading, MA for \$10,839.25.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve the recommendation by Mr. Sullivan and award the Glass Beads to Maher Services, North Reading, MA for \$10,839.25. So voted.

Application for Licensed Utility Layer – J D’Amico, Inc., of Randolph, MA

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to accept the application for Licensed Utility Layer from J D’Amico, Inc.. So voted.

Tapping Sleeve

Mr. Hickox informed the Board that it came to his attention that the specification for the tapping sleeve was omitted from the Construction Specifications. He recommended that the Board approve to have the tapping sleeve specifications included in the Construction specifications moving forward.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve the recommendation by Mr. Hickox and include the tapping sleeve specifications into the construction specifications. So voted.

OLD BUSINESS

Discussion on Automated Solid Waste Collection

Mr. Hickox briefed the Board that at the last meeting there was discussion on privatizing automated solid waste collection and met on July 22, 2014, with Waste Management to discuss possible options. In the next couple of weeks the solid waste trucks will be tracking the number of stops and compare that figure with the recycling stops per week.

Mr. Pacheco expressed that regardless of the decision the Board makes he is in desperate need of an additional packer. Mr. Azinheira recommended to buy, rent or lease a packer to allow an additional year on this topic.

Mr. Hickox updated the Board on the work being done at the Water Pollution Treatment Facility. The window contractor was concerned with the chalking in the Administration Building possibly being contaminated. An environmental firm tested the chalking and the results came back positive for PCB's.


The Board and the Director then briefly discussed the Proposed Realignment of Land Use/ Development Services Functions meeting to be held on August 4, 2014.

Having no further business to discuss that morning, at approximately 8:45 a.m., a motion was made by Mr. Nunes and duly seconded by Mr. Branco to adjourn the meeting. So voted.

Respectfully submitted:


Jennifer Frates, Administrative Assistant

Approved:

 8/14/14