

Present:

Mark S. Nunes, Chairman
Manuel Branco, Clerk

Lee M. Azinheira, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager Steven Sullivan, Superintendent Water & Sewer Division
Paul Pacheco, Superintendent Services & Infrastructure

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the warrants for the bills payable for the period ending August 28, 2012. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to approve and accept the payrolls for the weeks ending August 17, and 24, 2012. So voted.

OLD BUSINESS

Update on the SMART program

Mr. Hickox informed the Board that program is up and running and all 64-gallon carts have been delivered. At this point, a list of those that wish to swap out to the 35 or 96-gallon carts is being compiled for delivery at some time in October. Mr. Hickox noted that to date 219 Senior Citizen Discounts have been applied and the abatements are in process. He also noted that they are still waiting to hear back from the State regarding the grant applications.

Update on Water Treatment Plant – Part-time Operation position

Mr. Hickox informed the Board that he met with Mr. Barry Woods about the position but Mr. Woods has already gained employment as a consultant. Mr. Hickox added that Mr. Sullivan and he spoke and they believe the position should be re-advertised. The Board members agreed.

NEW BUSINESS

Recommendation for bid award – Solar Powered Circulation Equipment

The Director reminded the Board that the funding was approved at the last fall Town Meeting. The equipment is necessary to control the Chlorine levels in the well by mixing new water that enters the tank with the water already present in the tank. The Department put the item out to bid and received one bidder.

A motion was made by Mr. Branco and duly seconded by Mr. Azinheira to accept the recommendation of the Director of Public Works and award the bid for the solar powered circulation equipment to the sole bidder, Solar Bee, Inc., of Dickenson, ND for the amount of \$31,355. So voted.

Recommendation for bid award – Joint & Crack Sealing Project - 2012

Mr. Hickox noted that the joint and crack sealing is one of the on-going maintenance programs the Department has to maintain the infrastructure.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to award the bid for joint and crack sealing to the low bidder, Sealcoating, Inc., of Hingham, MA. So voted.

The Board signed the following signature document: *Elm Street Sidewalks Contract- M. Pavao Contactor, Inc.*

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

The Director informed the Board members that he has a meeting scheduled with BETA regarding roadway maintenance inventory. He added that SRPEDD had done the Departments last study and he would also be seeking a meeting with them to gain a proposal for the service.

Having no further business to discuss that morning, at approximately 8:05 a.m. a motion was made by Mr. Branco and duly seconded by Mr. Azinheira to adjourn the meeting. So voted.

Respectfully submitted:
Michelle L. DeFranco, Administrative Assistant

Approved: 11/0812