

Present:

Lee M. Azinheira, Chairman
Mark S. Nunes, Clerk

Manuel Branco, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager Steven Sullivan, Superintendent Water & Sewer Division
Paul Pacheco, Superintendent Services & Infrastructure

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve and accept the bills payable for the period ending September 8, 2011. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve and accept the payrolls for the weeks ending; August 19, 26, and September 2, 2011. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve and accept the Meeting Minutes of July 21, 2011. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve and accept the Meeting Minutes of August 18, 2011. So voted.

REORGANIZATION OF THE BOARD OF PUBLIC WORKS

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to reappointment Lee Azinheira as Chairman of the Board of Public Works. So voted.

A motion was made by Mr. Azinheira and duly seconded by Mr. Branco to appoint Mr. Nunes as Vice Chairman of the Board of Public Works. So voted.

A motion was made by Mr. Nunes and duly seconded by Mr. Azinheira to appoint Mr. Branco as Clerk of the Board of Public Works. So voted.

OLD BUSINESS

Application for Licensed Utility Layer – Nathanyl Gomes Construction Corp.

Mr. Hickox noted that the application was not complete and recommended that action be held until it was submitted in order. The Board members agreed.

NEW BUSINESS

Bid Award Recommendation – (2) 6,800 GVW Pick-up Trucks

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to award the bid for two (2) 6,800 GVW pick-up trucks to Tasca Automotive Group of Cranston, RI. So voted.

Bid Award Recommendation – Fire Hydrants and Resilient Seated Gate Valves

Mr. Hickox noted that the item was rebid due to an update in the specification to comply with AWWA standards.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to award the bid for fire hydrants and resilient seated gate valves to Ferguson Waterworks, Sumner & Dunbar of Canton, MA. So voted.

Review & Discussion regarding Town of Dartmouth Fuel Efficient Vehicle Policy

Mr. Hickox informed the Board that the Town of Dartmouth is attempting to become a “Green Community” and the fuel efficient policy is one of the steps to secure that distinction. He took the opportunity to point out that there is a formula for miles per gallon and the two trucks the Department just purchased meet the formula.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to endorse the Town of Dartmouth Fuel Efficient Vehicle Policy with the understanding if standards should change they would have the opportunity to revisit the item. So voted.

Review & Discussion regarding Structure Inspection Report – Padanaram Bridge

The Director shared his recent conversation with the bridge inspector regarding the most urgent of repair items that should be addressed as soon as possible. He suggested a request for engineering proposals to address the most urgent of deficiencies. The Board members agreed.

Agreement for Professional Engineering Services – Design of Water Pollution Control Facility Upgrades

Mr. Hickox informed the Board that the contract that will address all the recommendation from the CWMP for the short-term improvements (in the next five years) for the wastewater treatment plant. These upgrades include updating odor control, updating all equipment that has seen the end of its useful life, structural enhancements, and applying for SRF monies. He noted the funds were appropriated by Town Meeting.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and execute the agreement between the Town of Dartmouth and Fay, Spoffard, and Thorndike for professional engineering services for the design of the water pollution control facility upgrades for the amount not to exceed \$600,000 without prior approval. So voted.

Agreement for Professional Engineering Services – Infiltration/Inflow Analysis & Sewer System Evaluation Survey – South Dartmouth Pump Station and Clarence Street Pump Station Tributary Areas

Mr. Hickox reported that the item evolved from the CWMP. It has been determined that most of the plant's service area has been built out over the last 20 years, which has shifted the focus on addressing infiltration and inflow issues. The Department has an ongoing manhole inspection/replacement program.

The Chairman recommended reviewing the scope of the subcontractor's work further.

Discussion regarding Department of Public Works Staffing

Mr. Hickox explained the current five, budgeted vacancies within the Department of Public Works staffing.

A motion was made by Mr. Nunes and duly seconded by Mr. Branco to approve filling the following four vacancies within the Department of Public Works: two (2) within Division of Services & Infrastructure, one (1) within Water & Sewer Division and one (1) within the Water Pollution Control Division. So voted.

Application for licensed utility Babbitt Construction Corp Application for licensed utility – CSB Enterprise

Mr. Hickox requested that the applications be held until more information is submitted.

Request for consideration of sewer invoice abatement – 709 Elm Street

Mr. Hickox explained that the property owner was seeking consideration for an abatement on his sewer charges for a property that is under renovation and did not have use of the sewer system until recently. Mr. Sullivan suggested charging the minimum usage.

Based on the recommendation of staff, a motion was made by Mr. Nunes and duly seconded by Mr. Branco to abate all but the minimum sewer usage fee charges on the sewer invoice for 709 Elm Street. So voted.

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

Mr. Hickox reported that he met with the Capital Improvements Committee and all of the Department CIP requests were improved including \$350,000 supplemental monies for roadway improvements.

The Chairman recognized Mr. John Haran, Charter Review Commission member and Planning Board member. Mr. Haran informed the Board of Public Works that the Planning Board made a concession and will be proposing an amendment to one of the Charter Commission's proposed changes at Town Meeting regarding the number of board members designated to a review committee for the hiring of department heads. He added that they were also working on language that would address

another amendment regarding department heads reporting to the Town Administrator for regular operations rather than their respective Boards.

Mr. Hickox informed the Board that the Town is applying for a grant for the next phase of Dartmouth Street (Rogers Street south to Howland Street) and another grant for the Rogers Street project. He will be drafting letters of support for the project on behalf of the Board. He added that the City of New Bedford would also be submitting letters of support of the projects.

Having no further business to discuss that morning, at approximately 8:50 a.m. a motion was made by Mr. Nunes and duly seconded by Mr. Branco to adjourn the meeting. So voted.

Respectfully submitted:
Michelle L. DeFranco, Administrative Assistant

Approved: 10/06/2011