

Present:

Lee M. Azinheira, Chairman
Mark S. Nunes, Clerk

Manuel Branco, Vice Chairman
David T. Hickox, Director

Carlos Cardoso, WPC Plant Manager Steven Sullivan, Superintendent Water & Sewer Division
Paul Pacheco, Superintendent Services & Infrastructure

The Chairman called the meeting to order at approximately 7:30 a.m.

ACTION ITEMS

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the warrants for the bills payable for the period ending January 18, 2011. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the payrolls for the weeks ending December 17, 24, 31, and January 7, and 14, 2011. So voted.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve and accept the Meeting Minutes of December 16, 2010. So voted.

OLD BUSINESS

Update on Faunce Corner Road/Tucker Road/Route 6 Project.

Mr. Hickox informed the Board that the Department has received notice that the state has issued a project number. The Board's prior discussion regarding the immediate need for a road overlay at Faunce Corner Road, and SRPEDD Congestion Study that included improvements to Route 6, has prompted discussion with James Hadfield and Pamela Hazner at MassDot regarding approaching the project in phases. Mr. Hickox has two meetings scheduled with MassDot to discuss funding sources including SRPEDD's surplus monies from other projects that have been postponed. Additionally, the Executive Administrator and Mr. Hickox will be meeting with Representative Chris Markey, State Senator Mark Montigny, and a representative from Congressman Barney Frank's office to discuss Dartmouth's various projects including its transportation projects.

Mr. Nunes asked the status on the Padanaram Causeway Rehabilitation Project. Mr. Hickox reported that the 25% plan would be submitted within the next few weeks. He noted that the DPW's Capital Improvement Plan requests were recently revised to include a request for funding for the project. They will continue with the permitting and design work to ready the project to start once funding becomes available.

NEW BUSINESS

Review of Draft Job Description – Chief Operator Water Pollution Control Davison

Mr. Hickox reviewed the new job description for a position that was developed due to a restructuring plan for the Water Pollution Control Division, which includes a seven-day a week work schedule rather than a five-day week schedule. The proposal relates a reduction in scheduled and emergency overtime and an increased level of service.

Mr. Azinheira asked if the proposal takes into account sick and vacation days in the scheduling. Mr. Hickox replied in the affirmative.

Mr. Nunes noted that one of the required licenses would be better listed in the Education and Experience section rather than the Knowledge, Ability Skills section. All agreed.

Mr. Hickox reminded the Board members that the Board had approved and forwarded a new job description for the Chief Water Operator Water Division to the Personnel Board last May. To date, there has been no response to the correspondence.

A motion was made by Mr. Branco and duly seconded by Mr. Nunes to approve the Chief Operator Water Pollution Control Division job description as amended at a Grade 9B and forward such to the Personnel Board for review and approval. So voted.

Review of Draft FY'12 DPW Budget & CIP Requests

Mr. Hickox reviewed the draft FY'12 budget and CIP requests. It was noted that five positions are vacant in the Division of Services and Infrastructure/Highway Division due to voluntary retirements and Workers' Compensation claims. Two of those positions were not funded last year. Mr. Hickox pointed out that the positions remain vacant while all options regarding privatizing the recycling operations is explored. Mr. Azinheira commented that if the Town is serious about privatizing the recycling operation in the next fiscal year a request for proposals should be developed and advertised soon.

The Division of Services and Infrastructure/Construction Division remains a level funded budget. Mr. Hickox noted that he is currently drafting project schedules for the next year and pairing those projects with the appropriate funding sources for the work. The focus will be primarily water and road projects, including the reconstruction of Solemar from Dartmouth Street to Harvey.

Mr. Nunes asked if Town Hall had requested any projects. Mr. Hickox replied that a request for an estimate for a Housing Authority project was made but they haven't heard back since the estimate was given.

Mr. Hickox noted that the new position they discussed earlier for the Water Pollution Control Division is included in the draft budget for planning purposes.

Mr. Hickox informed the Board that he would be calculating a 5% budget reduction for budgets funded through the General Fund as requested by the Director of Budget & Finance.

In regard to the Division of Services and Infrastructure/Highway Division capital improvement plan, Mr. Azinheria said he would expect to see a request for road maintenance and improvements every year. The other members agreed and \$350,000 will be added as a first priority in the five-year plan.

SIGNATURE DOCUMENT

The Board members signed the following signature document: **Agreement between the Town of Dartmouth and New Bedford Wire & Iron Works, Inc., of New Bedford, MA for Chain Link Fence & Gates at Cross Road Water Tank Site.**

OTHER BUSINESS

The Chairman asked those present if they wished to discuss any other business that morning.

Mr. Nunes commented on the snowplowing in the Bliss Corner area during the December 2010 blizzard. He received calls about how the snow was pushed against one side of the dead end roads blocking many driveways. Mr. Pacheco explained that they could use a smaller piece of equipment in such areas. Mr. Hickox commented that the Department had just ordered two multidirectional plow blades that will be fitted on the larger plows.

Having no further business to discuss that morning, at approximately 8:30 a.m. a motion was made by Mr. Nunes and duly seconded by Mr. Branco to adjourn the meeting. So voted.

Respectfully submitted:

Michelle L. DeFranco, Office Manager/Confidential Secretary

Approved: 02/10/11