

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Trustees Workshop Meeting
3-19-19**

The Village of Cold Spring Board of Trustees held a workshop meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday February 19, 2019 at 7 pm. Present were: Mayor David Merandy and Trustees Marie Early, Lynn Miller Frances Murphy and Steve Voloto.

INTRODUCTION OF JASON PITINGARO (PITINGARO & DOETSCH)

Mayor Merandy introduced Jason Pitingaro, principal in the Village's new engineering consultant firm. J. Pitingaro presented their design and project approach. Discussing specific village projects it was noted that:

- Current village project priorities are the: firehouse evaluation, Garden St. paving and Fishkill Ave paving
- J. Pitingaro (P&D) has met with Water and Wastewater Superintendent Greg Philips to discuss those systems. De-watering is the most pressing issue for the department
- P&D has submitted a proposal and budget for the paving projects
- P&D base their cost estimates upon quantity-based items (labor & materials) and also non-quantity-based items such as mobilization, bonding, economies of scale and other job-related conditions. Projects may be phased. Bids may be structured with add/alternates to allow flexibility in exactly what work is performed. The NYSDOT maintains a database of project costs which may be referenced by P&D.
- P&D noted their cost estimates are structured so that actual costs will not exceed the estimates
- Trustee Early noted that costs for recent village paving projects are available for reference
- Trustee Early noted that the last federally-funded project was performed by Contech
- The Firehouse evaluation will include: inspection, evaluation of existing conditions and establishment of priorities. P&D noted they have performed similar evaluations for Cornwall-on-Hudson, Orange and Ulster counties, Marlboro and Suffern

At the conclusion of the discussion, Mayor Merandy presented P&D with a signed contract.

AUTHORIZE MAYOR TO SIGN CONTRACT WITH LEGION FIREWORKS FOR INDEPENDENCE DAY CELEBRATION (7/6/19 – Rain Date 7/7/19)

Trustee Early made a motion to authorize the Mayor to sign the agreement with Legion Fireworks. Trustee Murphy seconded and the motion passed unanimously.

UPDATE ON VILLAGE HALL ROOF REPAIR

Mayor Merandy summarized the status of the project noting that:

- He has met with five contractors
 - HomePro (who performed roof repairs to the firehouse) \$23,500

- Roberts Roof \$17,600
- TH Remodeling \$18,000
- Vanguard Group Roofing \$38,000
- E-Z Flow (estimate not yet receive)

The Mayor hopes to be able to make a decision next week and to determine whether monies (for the project) will be taken from the fund balance.

REVIEW OF LEGAL SERVICES FEE AGREEMENT FROM THOMAS, DROHAN, WAXMAN, PETIGROW & MAYLE

Action on this matter was tabled.

CORRESPONDENCE

The Village received a docking request from the Hudson River Sloop Clearwater. Clarification of dates to be provided. No action was taken in this matter

The Village received an email from Phil Heffernan requesting sidewalk repairs be made at 7-9 Church Street. Mayor Merandy said he would speak with the Highway Department.

OLD BUSINESS – REQUEST TO PURCHASE VILLAGE-OWNED PROPERTY AT 15 MAIN ST. (APPROX. 250SF)

During the discussion it was noted that:

- No setbacks are shown on the plan
- What is the porch and how/what will be done? Does applicant wish to build on this area?
- Interior of property to be raised 3'-0" (I thought it was 2 feet)
- Relocate/remove existing tree (noted on plans) is problematic
- A site survey and additional information is required before the Board will be able to consider sale
- An apartment is to be included on the rear second floor. Would this be a change-of-use?

REVIEW AND APPROVAL OF DOCKSIDE PARK APPLICATION

This item was tabled pending further consideration.

DISCUSSION ON MERIT-BASED SALARY INCREASES

During the discussion it was noted that:

- This may be considered for the next budget cycle
- Review by department heads will be required
- Basic and merit-worthy criteria need to be established. Board to work with department heads.
- Creativity and innovation should be a criterion
- Who will review and make decision?
- How will employee disagreements be handled? An appeals process is necessary

- Reviews should be conducted twice a year
- For new employees, the end of the probation period is a good time for a review
- Merit raises would be in addition to any other across-the-board raises
- Mayor Merandy noted that merit raises would create an unhealthy work environment as the village is small

AUTHORIZE MAYOR TO SIGN JOULE COMMUNITY POWER MOU AND ELECTRICITY SUPPLY AGREEMENT

Board members expressed concern that there was no public notice given that this would be on the agenda and postponed action till the next meeting.

BOARD BUSINESS

Mayor Merandy noted that the owner of 126 Main St. has requested the Village give her the village-owned property necessary for a landing in front of the Main St. entrance. Board consensus is that, while it may sell the property, it would not give it away. The Board will solicit additional information.

Mayor Merandy noted that Jeff and Bekah Tighe (residing on Pine St.) want to replace a chain link fence (which may be on Village property) with shrubbery. A site plan was reviewed and the Mayor will make another site visit.

Mayor Merandy noted that bid documents for replacement/repair of the stone wall on Main St. (between B and Orchard Streets) are complete and ready for Board review. No budget has been established so costs will only become known when bids are opened. Mayor Merandy made a motion to put this project out to bid. Trustee Murphy seconded and the motion passed unanimously.

The Board discussed alignment of Mayor's Park and Dockside special events fees. No action was taken but it was noted that:

- Special events fee (8 hours) at Dockside is \$1,200
- Special events fee (8) at Mayor's Park is \$1,000
- Both require an additional \$250 fee for additional set-up and clean-up days
- Board consensus is that these fees should be aligned
- Should there be a discount for not-for-profit groups?
- Should there be a discount for not-for-profit groups that directly benefit residents of the Village?

The Board discussed volunteer food vendors for the Independence Day celebration. The Knights of Columbus have declined citing difficulty in finding sufficient volunteers.

APPROVAL OF MINUTES

Mayor Merandy made a motion to adopt the minutes of the 3-12-19 Board meeting as amended. Trustee Murphy seconded and the motion passed unanimously.

PUBLIC COMMENT

None

ADJOURNMENT

Mayor Merandy made a motion to adjourn the meeting. Trustee Murphy seconded and the motion passed unanimously at 8:24 pm.

Submitted by: M. Mell

Mayor David Merandy

Date