

**Village of Cold Spring
Village Board of Trustees
85 Main Street, Cold Spring, New York 10516**

**Workshop/Reorganizational Meeting
12/4/18**

The Village of Cold Spring Board of Trustees held a workshop meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday December 4, 2018 at 7pm. Present were: Mayor Merandy and Trustees Marie Early, Lynn Miller, Frances Murphy and Steve Voloto. Also in attendance were: Village Clerk Jeff Vidakovich, Village Accountant Michelle Ascolillo and Village Attorney John Furst

PRESENTATION OF FY 2017-18 AUDIT FINDINGS

John Costilow, of EFPR Group presented an Audit Wrap-up. During the presentation EFPR noted that:

- No changes have been made since submittal of the draft report
- Village accounting practices and policies are appropriate and comply with generally accepted accounting principles and industry practice
- There were no material corrected misstatements related to accounts and/or disclosures brought to the attention of the Village
- EFPR anticipates issuing an unmodified clean opinion
- There are no material changes to be made to the financial statement
- There are no instances of non-compliance
- There is no significant change to the audit plan

Board members made minor changes to the report.

Trustee Early made a motion to approve the audit report dated May 31, 2018. Mayor Merandy seconded and the motion passed unanimously.

WORKSHOP

Mayor Merandy made a motion to accept the resignation of Jake Vaccaro (laborer) effective 12-12-18. Trustee Murphy seconded and the motion passed unanimously.

Mayor Merandy made a motion to approve advertising for Laborer position. Trustee Early seconded and the motion passed unanimously.

APPROVAL OF BILLS

Trustee Miller made a motion to approve Batch #4901 in the amount of \$181,390.49. Mayor Merandy seconded and the motion passed unanimously.

RESIDENT APPOINTMENTS

Mayor Merandy made a motion to reappoint Greg Phillips as Water and Waste Water Superintendent. Trustee Murphy seconded and the motion passed unanimously.

NON-RESIDENT APPOINTMENTS

Mayor Merandy made a motion to reappoint Camille Linson as Acting Justice for a one-year term. Trustee Early seconded and the motion passed unanimously.

MAYOR AND BOARD OFFICES AND APPOINTMENTS

- a. Budget Officer (Currently D. Merandy)
- b. Board of Water Commissioners (Currently Village Board of Trustees)
- c. Deputy Mayor (Currently M. Early)
- d. Members of the Audit Committee (Currently M. Early, L. Miller, F. Murphy - Alternate)
- e. Insurance/ Risk Management Committee (Currently F. Murphy, S. Voloto)
- f. Representative to the Town of Philipstown (Currently D. Merandy)
- g. Representative to the Fire Company (Currently S. Voloto)
- h. Representative to the Cold Spring Boat Club (Currently D. Merandy, F. Murphy)
- i. Representative to the Cold Spring Police (Currently D. Merandy, M. Early)
- j. Representative to Putnam County (Currently L. Miller)

Mayor Merandy made a motion to make reappointments (as noted above.) Trustee Early seconded and the motion passed unanimously

APPOINTMENTS TO STANDING BOARDS AND COMMISSIONS

Mayor Merandy made a motion to reappoint R. Barr as chair of the Recreation Commission for a one-year term. Trustee Early seconded and the motion passed unanimously

Mayor Merandy made a motion to reappoint Matt Francisco as chair of the Planning Board for a one-year term. Trustee Murphy seconded and the motion passed unanimously.

Reappointment of HDRB chair was tabled.

Mayor Merandy made a motion to reappoint Carolyn Bachan for a five-year term to the HDRB. Trustee Early seconded and the motion passed unanimously

Mayor Merandy made a motion to reappoint Aaron Wolfe to a one-year term as chair of the ZBA. Trustee Murphy seconded and the motion passed unanimously.

Mayor Merandy made a motion to reappoint Jennifer Zwarich to a one-year term as chair of the Tree Advisory Committee and to reappoint Tony Bardes to a three –year term as committee member. Trustee Early seconded and the motion passed unanimously.

APPOINTMENTS TO COMMITTEES

Mayor Merandy made a motion to reappoint N. Hart, P. Henderson, K. Doyle, A. Impellizzeri and M. Reisman to the Code Update Committee. Trustee Early seconded and the motion passed unanimously.

MEETINGS

Mayor Merandy made a motion to hold the Village Board monthly meeting on the second Tuesday of the month at 7:30pm and other meetings on the first and fourth of the month. Trustee Early seconded and the motion passed unanimously.

Mayor Merandy made a motion to continue to set meeting agenda per the Trustee Handbook. Trustee Early seconded and the motion passed unanimously.

Mayor Merandy made a motion to continue general procedures, procedures for calling special meetings and guidelines for public comment per the Trustee Handbook. Trustee Early seconded and the motion passed unanimously.

BANKING

Resolution 28-2018 Designation of Depositories

WHEREAS the Village of Cold Spring Board of Trustees has determined that Village Law 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the Village of Cold Spring Board of Trustees does hereby designate M&T Bank as the depository of all monies received by the village treasurer, clerk, and receiver of taxes.

SECTION 2: That this resolution is effective immediately.

Trustee Early moved the foregoing resolution which was seconded by Trustee Murphy.

On roll call vote:

Trustee Lynn Miller voting: Yes
Trustee Marie Early voting: Yes
Trustee Frances Murphy voting :Yes
Trustee Steve Voloto voting : Yes
Mayor Dave Merandy voting : yes

Resolution officially adopted on December 4, 2018 by a vote of 5-0-0.

AUTHORIZED SIGNATORIES

Mayor Merandy made a motion for himself, Trustee Early, Trustee Murphy and J. Vidakovich to continue as authorized signatories. Trustee Early seconded and the motion passed unanimously

POLICIES

- a. Equal Employment Officer (currently D. Merandy)
- b. ADA Compliance Officer (currently M. Early)
- c. Workplace Violence Officer (currently D. Merandy)
- d. Sexual Harassment Prevention Officer (D. Merandy)
- e. Ethics Policy – per Village Code
- f. Procurement and Investment policies (per Trustee Handbook)

Mayor Merandy made a motion to continue Polices (as noted above.) Trustee Early seconded and the motion passed unanimously.

FEE SCHEDULES

During the discussion it was noted that:

- Fees must match code and be consistent
- To facilitate fee changes, village code should remove references to any specific dollar amounts.
- Code regarding fees should be modified to read that fees, “may be as village determines”
- Any changes to the code will require a public hearing
- Fee schedule should be made clearer

Mayor Merandy made a motion to table action on the fee schedules. Trustee Murphy seconded and the motion passed unanimously

OFFICIAL NEWSPAPER

Mayor Merandy made a motion naming the PCN&R as official newspaper for the Village. Trustee Early seconded and the motion passed unanimously.

APPOINTMENT OF VILLAGE COUNSEL

Mayor Merandy made a motion to continue appointment of John Furst (Catania, Mahon, Milligram & Rider) as Village Counsel. Trustee Murphy seconded and the motion passed unanimously.

RESOLUTION 29-2018 AUTHORIZING ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS there is to be held during the coming official year a) NYCOM’s annual meeting and training school; b) NYCOM’s Fall Training; c) Pace Land Use Training;

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

SECTION 1: That the following officers and employees are authorized, subject to availability of funds, to attend the aforementioned schools: Mayor and Board of Trustees, Clerk, Accountant, Clerk to Justice, Planning and Zoning and Historic District Review Board members.

SECTION 2: That this resolution is effective immediately.

Trustee Mayor Merandy moved the foregoing resolution which was seconded by Trustee Early.

On roll call vote:

Trustee Lynn Miller voting: Yes

Trustee Marie Early voting: Yes

Trustee Frances Murphy voting: Yes

Trustee Steve Voloto voting: Yes

Mayor Dave Merandy voting: Yes

Resolution officially adopted on December 4, 2018 by a vote of 5-0-0.

PUBLIC COMMENT – None

MOTION TO ENTER INTO CLOSED SESSION TO DISCUSS a LEGAL MATTER

Mayor Merandy made a motion to enter into closed session. Trustee Murphy seconded and the motion passed unanimously.

Mayor Merandy made a motion to exit closed session. Trustee Early seconded and the motion passed unanimously.

ADJOURNMENT

Mayor Merandy made a motion to adjourn. Trustee Early seconded and the motion passed 5-0 at 8:38 pm.

Submitted by: M. Mell

Mayor David Merandy

Date