

**Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting  
9-11-18**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday September 11, 2018 at 7:30 pm. Present were: Mayor David Merandy and Trustees Frances Murphy, Marie Early, Steve Voloto and Lynn Miller.

**POLICE DEPARTMENT REPORT**

Officer in Charge Larry Burke reported for the month of August that:

- There were 91 calls for service
- There were 116 tickets issued
- There was one arrest
- The Mayor and Officer in Charge Burke have met with representatives of Haldane to discuss safety issues related to student drop off

**MONTLY REPORTS**

Recreation Commission.

In a written report Commission Chair Ruthanne Cullinan Barr noted that the commission has:

- Approved two applications to use Mayor's Park (Pagano party and Diamond party)
- Agreed that the Chairperson may approve all non-ticketed events as well as those events not requiring Commission discussion
- Chairperson Barr approved application to use Mayor's Park for Bianca Murray
- Reviewed the Facility Use Application and made recommendations for changes to the Village Board
- Discussed bids received for repairs to Waterside Park. Bids were solicited from Sal Pidala and Roger Chirico, but only Chirico has responded. The scope of work has been amended to only include: root trimming and paver repair. Commission would like to have work done before 10-6-18. CSVBOT directed Barr to proceed with the work using Chirico.
- Met with Haldane's Michelle Hartford regarding soil tests for the proposed skate park. Commission has requested a site plan, indicating the test hole locations and their size. Commission will require the area be restored to its original condition after testing. Commission will confirm that testing and restoration can occur on the same day. CSVBOT directed the Commission to proceed.
- Will work with the Tots Park Group to develop a written agreement delineating roles and responsibilities between the group and the Village.
- Met with Ethan Gunter regarding his Eagle Scout project for a picnic table at Tots Park.
- Agreed to have John Merante be the liaison with Haldane to develop an agreement for use of the village fields

- Purchase a re-thatcher (approx. \$700) and to investigate a roll-up door replacement for the facilities shed.
- Discussed the bathrooms at the foot of Main St. Currently the highway department is cleaning them. CSVBOT told the Commission that maintenance is the responsibility of the Village.

Planning Board – None

Zoning Board of Appeals - None

Town of Philipstown - None

Historic District Review Board

In an email, HDRB vice-chair Kathleen Foley noted that:

- Upcoming projects under review include: a fence at 15 Parrott St. and window and gutter replacements at 129-131 Main St. (Hudson Hill's)
- The HDRB continues its review of the design standards
- HDRB asks for VBOT comment about the Timme Arch at the Butterfield Redevelopment site. Preservation and reinstallation of the arch was a condition of HDRB approval of the project.

During the discussion it was noted that:

- The arch is to be reinstalled in the entry vestibule to the Senior Center, but that it won't fit
- The HDRB has asked the Village to take physical possession of the arch for installation at a later date
- Onus to reinstall the arch is on the property owner
- VBOT is concerned about how and where it might be stored
- Board consensus is that property owner should pay to modify the arch to fit
- Mayor will relay the Board's comments to the HDRB

Cold Spring Fire Company – None

Tree Advisory Board – None

Code Update Committee

Trustee Early reported that during the month of August:

- CUC conducted the third public meeting as well as two regular meetings
- During the public meeting the CUC presented overviews of the Phase 3 topics, including:
  - Evaluate adopting ridgeline protection overlay district
  - Outdoor lighting standards
  - Green building standards
  - Evaluated flooding standards
  - Evaluate steep slope standards

- During the public meeting the CUC presented draft code changes for all of the topics except Evaluate Adopting Ridgeline Protection Overlay District. CUC recommends against this and has provided information in support of their position
- All materials presented at the public meeting are available on the Village website.
- The monthly conference call with NYSERDA was held.
- The revised NYSERDA contract was approved and accepted by the Village of Cold Spring

#### **WATER DEPARTMENT**

Water & Wastewater Superintendent Gregory Phillips noted that for the month of August:

- The reservoir is at 96% capacity
- Flow to system is 7.56MG/244/day
- 2017 flow to system was 7.61MG/245k/day representing a 1% decrease
- Results of bacteria samplings parameters are acceptable for drinking water
- Water quality remains well within standards
- A leak in a private service line was repaired saving approx. 5,000 gallons/day
- Tectonic Engineering are planning to have a survey crew on the west side of the Upper Reservoir Dam to flag the boundary of potential easements

#### **WASTEWATER DEPARTMENT**

Water & Wastewater Superintendent Gregory Phillips noted that for the month of August:

- Plant inflow was 6.82 million gallons
- Average daily flow was 220K gallons
- Biochemical Oxygen Demand: 97% removal
- Total Suspended Solids: 99% removal
- Department has been loaned an aerator for a two-month trial in the wet well of the treatment facility, which is designed to minimize formation of grease mats. Accumulated grease, along with other detritus combine to interfere with proper action of the float controls. The accumulated materials have a foul odor that requires mitigation to prevent odors from becoming noticeable in the community. If the trial is successful, a proposal will be solicited from the vendor for a potential purchase.

#### **BUILDING DEPARTMENT**

In a written report the department noted that for the month of August:

- 1 new building permit application was received
- 5 building permits were issued
- No operating permits were issued
- No dumpster permits were issued
- 4 Certificates of Occupancy were issued
- 4 title searches were completed
- No complaints were received

- No referrals to the HDRB were made
- No referrals to the ZBA was made
- No referral to the CSPB was made
- \$2,615 in application and permit fees were collected
- \$300 in title search fees were collected
- No other fees were collected

## **HIGHWAY DEPARTMENT**

In a written report Crew Chief Robert Downey noted that during the month of August:

- Tree trimming and removal of downed trees and branches continues
- Three hornet's nests were removed
- Source of flooding below the tracks was discovered to be caused by the generator failing to engage when power was lost
- Old fence at Tots Park was removed and will be burned at a later date
- Cross-walk painting on Main St. is complete as well as three cross-walks on Mountain Ave near Haldane
- The Department assisted the Mayor to install pavers on Main St.
- Two broken benches removed from the 9/11 memorial will be combined into one stable bench that will be installed on Main St.
- Catch basins and drain pipes were cleaned out several times due to heavy rainfall
- Brush pickup will be bi-monthly beginning in September
- A 20' section of sidewalk on Parsonage St. was removed and replaced
- A 48' section of curb on Parrott St. was removed and replaced
- A pad of pavers was installed at McConville Park for commemorative bench
- Watering of recently planted trees continues
- Staff training was deferred to address pressing issues, but will resume in September
- Increased attention to pavers and curb repairs on Main St. anticipated for September

Trustee Early requested that ongoing Highway Department reports include data on garbage and recycling in the village.

## **JUSTICE COURT**

In a written report Village Justice Costello noted that for the month of August:

- \$2,900 in fines, forfeited bails and civil penalties were collected
- \$3,110 in parking fines were collected
- \$95 in civil fees were collected
- \$1,315 mandatory state surcharges were collected
- There was one PL charge
- There were 38 VTL charges
- There was 1 CIV charge

## **BOARD BUSINESS**

Trustee Miller noted that the Senior/Employee/Volunteer picnic will be held on Saturday September 15, 2018

Mayor Merandy noted that:

- The Cold Spring Lions Club is holding a scholarship fundraiser at Glenwood this Saturday at 3pm
- Flu shots will be available at the Garrison Fire Company on 10-10-18
- There will be a full-volume siren test at Indian Point on 9-12-18
- Oktoberfest will be held at Mayor's Park on September 29 and 30<sup>th</sup>
- Bike Day will be held on 9-30-18 from 9am to 3pm
- The 9-13-18 Chamber of Commerce mixer will be held at Magazzino Italian Art

### **APPROVE COMPLETION OF PROBATIONARY PERIODS FOR LABORERS ZACH MARKEY AND COREY THOMAS**

Highway Department Crew Chief Downey has recommended approval for completion of the probationary period for Zach Markey and Corey Thomas effective 9-29-18.

Mayor Merandy made a motion to approve completion of the probationary period for Zach Markey and Corey Thomas effective 9-29-18. Trustee Voloto seconded and the motion passed unanimously

### **APPROVE SALARY INCREASE FOR ZACH MARKEY AND COREY THOMAS**

Mayor Merandy made a motion to increase the salaries for Markey and Thomas to \$16/hour effective 9-29-18. Trustee Murphy seconded and the motion passed unanimously.

### **APPROVE COMPLETION OF PROBATIONARY PERIOD FOR HIGHWAY DEPARTMENT CREW CHIEF**

Mayor Merandy made a motion to approve completion of the probationary period for Highway Department Crew Chief Robert Downey Jr. effective 9-15-18. Trustee Murphy seconded and the motion passed unanimously.

### **CONSIDER INCREASING FILM PERMIT APPLICATION FEE**

Mayor Merandy made a motion to increase the film permit application fee from \$50 to \$100 and to make it non-refundable. Trustee Miller seconded and the motion passed unanimously.

### **AUTHORIZE MAYOR TO SIGN NYCDEP LETTER REGARDING WATER SUPPLY AGREEMENT**

Trustee Murphy made a motion authorizing the Mayor to sign the letter to the NYCDEP regarding the water supply agreement. Trustee Miller seconded and the motion passed unanimously.

### **APPROVAL OF BILLS**

Trustee Miller made a motion to approve Batch #4783, in the amount of \$62,142.72. Trustee Murphy seconded and the motion passed unanimously.

## MINUTES

Trustee Murphy made a motion to adopt the 8-28-18 minutes. Trustee Early seconded and the motion passed 3-0-2 (with Mayor Merandy and Trustee Miller abstaining)

Mayor Merandy made a motion to adopt the 9-4-18 minutes as amended. Trustee Murphy seconded and the motion passed unanimously.

## PUBLIC COMMENT

John Sherer, of the Knights of Columbus, agreed that they would remove the yellow tape (that had been installed at Mayor's Park without permission) no later than 9-13-18.

Sherer asked when the tape (used to deter geese from occupying the park) could be reinstalled. The Board will review the use schedule of the Park and let him know.

Sherer expressed the Knights of Columbus belief that the Village is responsible to clean the goose droppings in the Park prior to their event. The Board disagreed saying that all activities related to the event are the responsibility of the event sponsor.

## EXECUTIVE SESSION TO DISCUSS EMPLOYMENT HISTORY OF A PARTICULAR INDIVIDUAL

Mayor Merandy made a motion to enter into executive session, noting that no actions would be taken afterwards. Trustee Voloto seconded and the motion passed unanimously at 8:45pm.

Trustee Voloto made a motion to exit executive session. Mayor Merandy seconded and the motion passed unanimously at 9:15pm.

## ADJOURNMENT

Trustee Murphy made a motion to adjourn. Trustee Miller seconded and the motion passed unanimously at 9:16pm.

Submitted by: M. Mell

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Mayor David Merandy

Date