

**Village of Cold Spring  
Village Board of Trustees  
85 Main Street, Cold Spring, New York 10516**

**Trustees Monthly Meeting  
4-11-17**

The Village of Cold Spring Board of Trustees held its monthly meeting at the Cold Spring Village Hall, 85 Main Street on Tuesday April 11, 2017 at 7 pm. Present were: Mayor David Merandy, Trustees Frances Murphy, Lynn Miler, Marie Early and Steve Voloto. Also present was village accountant Michele Ascolillo.

**PUBLIC HEARING ON TENTATIVE BUDGET**

The hearing was opened to the public at 7pm. Michele Ascolillo summarized elements of the tentative budget noting that:

- All revenues and expenditures are included for the general fund and specifically identified
- Revenues for a specific area (such as the water and sewer department) are only used for that area
- This year's tax cap is 1.48%
- The overall budget is less than last year's
- The estimated end-of-year fund balance is \$415,000
- Ascolillo, along with Trustees Early and Murphy have been working with CHA to determine total project costs and work to close-out the PINS with NYSDOT. NYS will not release the remaining 20% of eligible expenses until the project is completed in full. The other PIN will not be complete until the remaining trees are planted. There are a few invoices for the design phase that were originally denied reimbursement by NYS. She would like to amend the allocation for funds between design and construction phases with NYSDOT to determine if the Village can be reimbursed for those amounts (approximately \$4,000.)
- Putnam County has sent revenue from taxes that were levied but not collected by the Village
- Vouchers are being prepared to return any escrow balances to projects that have been completed or that will have no further action. They will be given to the respective departments (ZBA and Planning) for sign-off before funds are sent

The Board discussed roof repairs for the fire house. During the discussion it was noted that:

- \$4,000 is currently budgeted for interior repairs
- \$10,000 is currently budgeted for repairs to all municipal buildings
- The new roof is estimated to cost between \$70,000 - \$80,000
- The new roof should be designed to support future installation of solar panels
- Installation of (90) solar panels will generate more electricity than the fire company needs. Excess capacity can be sold back to the utility
- Cost of solar panels estimated to be around \$72,000. This would be partially offset by NYSERDA based upon a percentage of kW hours generated
- Cost of solar panels would be amortized over (11) years. Afterwards the village would see \$5,600/month in revenue over the remaining life of the panels

Mayor Merandy made a motion to take \$75,000 from the fund balance for repairs to the firehouse roof. Trustee Voloto seconded. The motion passed 4-1-0 as noted below.

Name	AYE	NAY	ABSTAIN
Trustee Miller	X		
Trustee Early		X	
Mayor Merandy	X		
Trustee Murphy	X		
Trustee Voloto	X		

M. Ascolillo will make changes to the tentative budget for Board review. If there are no changes, the budget can be adopted at the board workshop in two weeks.

Mayor Merandy made a motion to close the public hearing. Trustee Murphy seconded and the motion passed unanimously.

#### **POLICE DEPARTMENT REPORT - None**

#### **MONTHLY REPORTS**

- **Recreation Commission** - None
- **Planning Board** – in a written report from Chair Matt Francisco:
  - CSPB approved application by 124 Main St, with a waiver for five parking spaces
  - CSPB held a workshop for 21 Main St, noting a parking waiver or variance will be required
- **Zoning Board of Appeals** – None
- **Town of Philipstown** –
  - The Town of Philipstown recognized the following persons:
    - Allie LaRocca and Ruby McNealy for receipt of Putnam County Youth Award
    - Brent Crawford for becoming an Eagle Scout
    - John and Alyssa Bentham (Walter Hoving Home founders)
  - April is teen driver awareness month
  - The Town approved an equal protection resolution by a vote of 3-2
  - The contract for Dahlia House was awarded to Monteleone Construction for a little over \$300,000
  - Avery Ridge Road construction contract was awarded to Landworks Construction
  - Contract for new heating and AC units to be installed for the second floor courtroom was awarded to Comfort Master.
- **Historic District Review Board** – in a memo Vice-chair Kathleen Foley noted that:
  - A public hearing is scheduled for 19 High St
  - Modifications for 7 Fair St. to be reviewed
  - New retaining wall for the Verizon building on Paulding Ave was approved
  - New signage was approved for the Blue Olive (125 Main St.) and Barber & Brew (69 Main St.)
  - Upcoming reviews are scheduled for: 7 Market St., 30 Fair St., and 15 Fishkill Ave., 29-35 Market St., and 124 Main St.
  - HDRB continues to work with should this be Tilly Architects to update the historic district design guidelines
- **Code Update Committee** – Trustee Early read a summary of March activities, noting that:
  - Anne Impellizzeri has joined the CUC
  - 2016 4<sup>th</sup> quarter progress report has been filed with NYSERDA.
  - 4<sup>th</sup> quarter minutes were approved by NYSERDA
  - NYSERDA sent a revised payment table. CUC to review and respond.
  - CUC held two meetings in March

- **Fire Company**
  - There were three calls in February
  - There were eight calls in March
  - Ladder testing to occur later this month
  - An open house is scheduled on 4-30-17 between noon and 4pm
  - Trustee Early requested comments about the draft protection agreement with Nelsonville from the fire company
  - Roof repairs are still required
  - New AC units for the cooling room are needed
- **Parking Committee – None**
- **Tree Advisory Committee**
  - In a written report Jennifer Zwarich noted that:
    - A list of suggested maintenance and monthly action items should be made
    - The committee requests loan of Town crew or other Village funding for labor
    - The committee requests confirmation of funding for tree removals outlined in a letter to the Board
    - Fundraising efforts continue for the Beautify Our Community effort
    - Arbor Day ceremony will take place on 4-28-17 at 5pm
    - The committee suggested a planting schedule that will be funded by a donation from the Cold Spring Boat Club.
    - Flexible sidewalks investigations continue
    - The Highway Department had allocated a dedicated area for staging of trees and other materials
- **Water and Wastewater Department – Greg Phillips, Water and Sewer Superintendent, reported that:**
  - The reservoir is at 100% capacity
  - Flow to system is 6.73 MG/217k/day
  - March 2016 flow to system was 7.2 MG/232k/day representing a 6.5% decrease
  - Wastewater inflow was 8.84 million gallons.
  - Average daily waste water flow was 285,000 gallons
  - Water meter replacements are ongoing, with (40) remaining
  - Should residents miss this installation period, they will incur approximately \$350 in costs for installation
  - Billing during this transition period will be “a mess” but once completed all should move smoothly. In any case accurate meter readings will be obtained.
  - The upper reservoir dam review is under way by Tectonic. A timeline will be submitted for the next workshop
  - Cleaning and inspection of collection mains in the E-1 basin was cancelled due to heavy rains and will be rescheduled”
  - The sewer rehabilitation project had a pre-construction meeting on 3-24-17 during which the contract was signed. The first step will be inspection of the Fair St. collection main to determine the extent of work required
  - There was a mandatory pre-bid meeting for the Market St. Pump Station project on 3-29-17. Four bidders were present.
- **Code Enforcement – In a written report it was noted that, for the month of March, there were:**
  - (7) new building permit issued
  - (2) Fire alarm calls answered
  - (15) Building and Fire complaint inspections

- (2) Certificate of Occupancy/Compliance issued
- (4) Complaint/Violations
- (9) Referrals
- (1) Annual Fire Safety & Property Maintenance Inspections
- (3) Tri-annual Fire Safety & Property Maintenance Inspections
- (2) Building & Fire Inspector Plan Review and Markups
- (18) New matters before Code Enforcement
- (2) Dumpster/Pod permits
- (3) FOILS
- (10) Meeting/appointments
- Fees collected: \$3,476
- (9) Other matters
- **Highway Department** – In a written report from Highway Foreman Chris Hyatt it was noted that:
  - 50.25 tons of garbage were picked up at a cost of \$3,907.95
  - 19.46 tons of recyclables were collected
  - Recycling pick up at Spring Brook Condominiums is a problem due to residents leaving recyclable containers at various locations. The Condo board has agreed to assign one of its dumpsters for recycling and residents will no longer put them out on the street.
  - Pothole repairs are ongoing
  - Department assisted the Water Department with Garden St. repair
  - Main St benches are being repaired for reinstallation in two weeks
  - American flags will be remounted on the poles
  - Cost analysis for garbage receptacle restoration on Main St. (remove rust and repaint)
    - \$153.60 for primer
    - \$156.80 for paint
    - \$1,600 for labor
    - \$161 for seven new pads
    - Total cost \$2,071.40 (a savings of \$9,129 over the cost to replace all the containers)
  - Trustee Early noted that repainting of pedestrian cross-walks at Church and Furnace should be a department priority, as well as correcting orientation of No Parking signs throughout the village
- **Justice Court** – in a written report from Justice Costello it was noted that there were:
  - \$5,050 in forfeited fines, bail and civil penalties
  - \$4,170 in parking fines
  - \$427 in civil penalties
  - \$2,987 in mandatory state surcharges
  - Total for March: \$12,634
  - There were (6) PL
  - There were (35) VTL
  - There were (3) CIV

#### **REPORT OF THE MAYOR AND BOARD OF TRUSTEES**

Trustee Early made a motion to accept the resignation of Michael Mell, who is leaving to pursue work in his area of expertise. Mayor Merandy seconded and the motion passed unanimously

Trustee Early suggested changes to the draft fire protection agreement with Nelsonville. Early made a motion to approve the draft agreement as modified. Mayor Merandy seconded and the motion passed unanimously.

Mayor Merandy has drafted a survey regarding increased pedestrian traffic on village streets caused by hikers visiting local trails and the anticipate Fjord Trail. Survey will be sent to residents of Fair St. and lower Main St. The survey seeks to gain a sense of public feelings on the issue.

Mayor Merandy noted that the Town of Philipstown has issued vouchers to the Town dump for residents of Cold Spring. The Town has allotted \$10,000 with each resident allowed up to 500 pounds.

Mayor Merandy noted that Cathy Carnevale has offered to pay for two new trash receptacles on Main St. The Board should select a design and confirm the final cost to Ms. Carnevale.

Mayor Merandy suggested the Board's reorganizational meeting be held on 4-18-17 at 7:30pm. All concurred.

#### **CORRESPONDENCE**

The Village received a letter from Susan Greene, the owner of property on Douglas Lane (Tax Map 49.06-1-12 and 49.06-2-14). She offers to purchase an adjacent property needed for access to the aqueduct, which she would deed back to the Village. The Board will ask her for a survey prior to taking any action

#### **OLD BUSINESS**

In an email Faith Dale Supple expressed her desire to install the plaque this summer, and requested confirmation of installation details. Trustee Miller referred her to the HDRB.

#### **NEW BUSINESS**

#### **RESOLUTION #09-2017 TO ACCEPT THE AUDIT OF THE JUSTICE COURT FOR THE FISCAL YEAR ENDING MAY 31, 2016**

The resolution was tabled.

#### **Cold Spring Film Society Memorandum of Understanding**

The Society requests permission to show films at the Dockside property over the course of the summer. Mayor Merandy made a motion that he be authorized to sign the M.O.U. Trustee Miller seconded and the motion passed unanimously.

#### **APPROVAL OF BILLS**

Trustee Miller made a motion to pay Batch #4015 in the amount of \$67,625.94. Trustee Early seconded and the motion passed unanimously.

#### **MINUTES**

Approval of minutes was tabled.

#### **PUBLIC COMMENT - None**

#### **MOTION TO ENTER INTO EXECUTIVE SESSION**

Mayor Merandy made a motion to enter into executive session to consider the employment history of a specific employee. He stated that no business would be conducted after the executive session. Trustee Miller seconded and the motion passed unanimously.

Mayor Merandy made a motion to exit executive session. Trustee Murphy seconded and the motion passed unanimously.

Submitted by M. Mell

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David Merandy, Mayor

Date: