

**Village of Cold Spring
Historic District Review Board
85 Main Street, Cold Spring, New York 10516**

**Monthly Meeting
11-30-16**

The Village of Cold Spring Historic District Review Board held its regular monthly meeting at the Cold Spring Village Hall, 85 Main Street on Wednesday November 30, 2016.

Members Present: Members: Kathleen Foley, Carolyn C. Bachan, Sean Conway and Andrea Connor. Chair Al Zgolinski was absent.

Vice-Chair opened the hearing at 7:30 pm.

NEW BUSINESS

82 Main Street, store #1 (west unit): review of signage application, Nationally-listed area of the Historic District.

Applicants appeared before the HDRB to discuss the application.

K. Foley made a motion to declare the project SEQR Type II, because it only involves minor modifications. C. Bachan seconded the motion, which passed 4-0.

S. Conway made a motion to approve the application as discussed. A. Connor seconded the motion, which passed 4-0.

REVIEW AND APPROVAL OF MINUTES

The HDRB reviewed past meeting minutes and took the actions noted below.

- 7-13-16 meeting minutes. C. Bachan made a motion to accept the minutes as amended. A. Connors seconded the motion, which passed 3-0, with K. Foley abstaining (as she did not attend that meeting.)
- 7-27-16 meeting minutes. S. Conway made a motion to table review of these minutes until a later date. A. Connor seconded the motion, which passed 4-0.
- 8-13-16 ordinance meeting minutes. C. Bachan made a motion to accept the minutes as amended. S. Conway seconded the motion which passed 4-0.
- 8-24-16 meeting minutes. C. Bachan made a motion to accept the minutes as amended. S. Conway seconded the motion, which passed 3-0, with A. Connor abstaining (as she did not attend that meeting.)
- 9-14-16 meeting minutes. C. Bachan made a motion to accept the minutes as amended. S. Conway seconded the motion, which passed 4-0.
- 9-18-16 workshop minutes. C. Bachan made a motion to accept the minutes. S. Conway seconded the motion, which passed 4-0.

- 9-28-16 meeting minutes. C. Bachan made a motion to accept the minutes as amended. S. Conway seconded the motion, which passed 3-0, with A. Connor abstaining (as she did not attend that meeting.)
- 10-12-16 meeting minutes. C. Bachan made a motion to accept the minutes. A. Connor seconded the motion, which passed 4-0.
- 11-9-16 meeting minutes. C. Bachan made a motion to table review of these minutes until a later date. S. Conway seconded the motion, which passed 4-0.

DESIGN STANDARDS UPDATE

Board members discussed: the status of contract and retainer, scheduling of meeting with Tilly Architects, focus group format and scheduling, and potential invitees to attend the focus groups.

ORDINANCE UPDATE

Board members reviewed comments from the Village Attorney and discussed signage ordinance, which will be coordinated with the Code Update Committee. S. Conway made a motion to remove the sinage section. C. Bachan seconded, which passed 4-0.

APPLICATION UPDATE

Board members reviewed comments from the Village Attorney and the proposed additional materials.

FILE DIGITIZATION PROJECT

Board members discussed the status of the project and made determination of the next steps.

ADJOURNMENT

K. Foley made a motion to adjourn the meeting. C. Bachan seconded and the meeting was adjourned at 10:30 PM.

Submitted by M. Mell

K. Foley, Vice-chair

Date: