

**Village of Cold Spring
Historic District Review Board
85 Main Street, Cold Spring, New York 10516
Regular Monthly Meeting**

February 12, 2014

Members present: Vice Chair, Kathleen E. Foley; Members: Carolyn C. Bachan, Michael T. Bowman
Member absent: Chair, Al Zgolinski

The meeting began at 8:00pm at the Village Hall. Kathleen Foley opened meeting by noting that the referral for signage at 27 Chestnut Street by SNA, LLC had been withdrawn by the building inspector.

1. New Business:

a. Michael Mueller, 43 Garden Street; modified roofline on extant rear addition

The Applicant proposed two different designs for a modified roof on an extant edition –one flat and one gabled. The latter is preferred by the applicant, but cost determinations will determine their final proposal. Roofing, siding and gutters will match existing.

Currently all windows are double hung wood windows with vinyl cladding. A new casement window, slightly larger than the extant kitchen window, is proposed. In addition, one window is being relocated and two new windows are being proposed.

The board agreed to address the application in two pieces – windows, and then the roof as part of a later public hearing. M. Bowman moved to approve all windows changes as proposed and C. Bachan seconded the motion. The motion passed unanimously. A public hearing was scheduled for the roof replacement on March 12. A public notice will be mailed to applicant with instructions. K. Foley noted that 3 copies of the cut sheets for the new windows are needed.

b. Melia Marzollo, 75 Main Stree, Sign

This was a continuation of an application from January. As requested, the applicant provided complete documentation of the sign's materials and its installation specifications. M. Bowman moved to approve the proposed sign and C. Bachan seconded the motion. It was approved unanimously.

c. Hudson River Expeditions Brian Grah

The application has two elements: a rear fence and new signage. K. Foley explained that the application was received after the submission deadline and therefore was not advertised to the public and could not be heard in full. However, pending clarification from the village attorney on the necessity of expedited review for signs, the board would hear that portion of the application. Two aluminum signs with vinyl letters and plywood backing, 16x16x32 feet, are proposed in the front and the rear of the building (visible from the south-bound Metro North walkway and platform). C. Bachan moved to approve the sign as presented and M. Bowman seconded the motion. The signs were approved unanimously.

2. Board Business:

1. World's End Mapping James Labate – at Chair Zgolinski's request, Mr. Labate came in to discuss the possibility of mapping the Larson/Fisher survey data. Mr. Labate will provide an estimate by February 19, 2014 so that it might be included in the FY 2014 budget request.
2. Budget request for next fiscal year is due Friday February 21. K. Foley will draft for board review; will include an estimate for the Village share of the CLG grant for updating the ordinance and design standards.
3. K. Foley has requested Village Attorney Mike Liguori to clarify the requirements for expedited review of sign proposals.
4. Per previous discussions, K. Foley is preparing proposed revisions to the HDRB application process and will submit a draft for board review at the March meeting. C. Bachan also questioned whether the board should request an application fee with submissions.

3. Minutes:

Minutes of January 8, 2014 were reviewed. M. Bowman moved to approve as amended and C. Bachan seconded the motion. The amended minutes were approved unanimously.

M. Bowman moved to adjourn the meeting and C. Bachan seconded motion meeting adjourned at 9:14 P.M.

Kathleen E. Foley, Vice Chair for the Historic District Review Board

Date