



## Colchester Sewer and Water Commission

### Minutes of the 13 October 2010 Regular Monthly Meeting

Municipal Office Complex  
Colchester, Connecticut

**Members Present:** R. LeMay, D. Ferrigno, Robert Jones, T. Tripodi  
**Members Absent:** S. Boyden, Steve Coyle  
**Others Present:** M. Decker (Public Works Director), C. Ahmed (Bacon civics student)

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:00 p.m.
2. **Additions to the Agenda** – Motion to add “Colchester Courtyard Update” to the agenda, by T. Tripodi, second by R. Jones; Motion approved 4-0
3. **Approval of the Sewer and Water Commission 8 September 2010 Regular Monthly Meeting and the 30 September 2010 Special Meeting Minutes** – *Motion to approve the minutes of the 8 September 2010 Colchester Sewer and Water Commission regular monthly meeting as presented, by T. Tripodi, second by D. Ferrigno; motion approved 3-0 (R. Jones abstained). Motion to approve the minutes of the 30 September 2010 Sewer and Water Commission Special Meeting as presented, by R. Jones, second by T. Tripodi; Motion approved 4-0.*
4. **Citizen's Comments** - none
5. **Subcommittee Reports**
  - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other**  
Transfers – M. Decker presented a request to appropriate \$28,000 each from the undesignated fund balances from Sewer and Water Capital Funds – to cover the cost of the final meters needed for the system-wide meter replacement program. *Motion to approve the requested appropriations and to forward them to the Board of Selectmen with a recommendation to approve, by D. Ferrigno, second by T.*

*Tripodi; Motion approved 4-0.* A copy of the appropriation request is attached and made part of these minutes.

Monthly Financials – monthly reports were presented and discussed

Quarterly billing – M. Decker reported the October bills have been issued – billings for use charges total 54% through two billings in both water and sewer. These are typically the two highest billing quarters so this is a reasonable percentage of the whole year water sales.

Disputes – none

Other – none

## 6. **Water Activities**

**A. Water Activities Report** – M. Decker reported activities since the last meeting include: various mark outs, finals, completed quarterly meter reading, shutoffs for non-payment (none actually performed but many brought in payment or entered payment plans);

monthly water quality sampling; continued clean-up and organizational work at the O&M Facility; working with Milone & MacBroom on the Diversion Permit Stream Monitoring; new station check procedures are in use; DPH Inspection performed – there were no violations cited; continued work on instrumentation and alarms; the altitude valve work at Elmwood tanks is complete; new employee training

### **B. Water Projects Status**

North Woods-meter installations

Choma Lane-meter installations

Flom Subdivision (Cabin Road) -Pipe installed up to brook, main is on-line

## 7. **Sewer Activities**

**A. Joint Facilities Report** – Chairman LeMay reported major topics included update of operations for July and August, budget discussions, HVAC project close to being finished, and the DEP LEEF program application

**B. Sewer Activities Report** – valve work completed on the small duplex station on Norwich and Chestnut Hill Road; oil tank materials for the PHPS delivered – will begin work in a week or so

**C. Sewer Projects Status** – no new construction work

## 8. **Old Business**

**A. STEAP Grant** – continued work with W&S – build-out analysis on-going – parcel maps completed.

**B. Stream Flow Regulations** – The revised draft is with the Regulation Review Committee and will be up for vote on 26 October. If Reg Review fails to act on this by 9 November, the regulations automatically go into effect. CWWA is actively campaigning against the revised regulations. The concerns of the water industry are very real. Although DEP has extended the time frame for compliance and made some other revisions, the regulations continue to raise fundamental concerns about the availability and cost of public water supplies and the impact on agriculture, construction, and the economy. A meeting is scheduled

- between the DEP Commissioner and the Connecticut Conference of Municipalities where CCM will express its concerns from the municipal perspective.
- C. Well 3 Redevelopment** – the bid was approved by the BOS on Thursday 7 October – Layne Christensen has been notified
- D. Tank Inspections** – due to a staffing issue, the contractor was unable to perform the work as scheduled – the tanks will be inspected in the spring
- 9. New Business/Additions to the Agenda** – Colchester Courtyard Update – M. Decker presented a background of this project for the newer commissioners. He noted the DPUC/DPH recently denied the “request to vacate” submitted by Courtyard resulting in a reaffirmation of the order to connect and a requirement for the Town to submit monthly updates – the Town will provide a response.
- 10. Citizens Comments** – R. Tarlov questioned the status of Lori’s Mobil – M. Decker responded he has spoken with the environmental firm performing the remediation work and they have indicated no change in their status – their program will continue. Regarding the closure of the fuel station, there are lots of rumors around but it appears Exxon-Mobil initiated the closure as a result of a risk analysis they are performing company-wide. The future use of the site is unknown at this time. There are certain rights afforded to them through their existing APA registration.
- 11. Adjourn-** *Motion to adjourn by T. Tripodi, second by D. Ferrigno; Motion approved 4-0.*

Chairman LeMay adjourned the meeting at 7:55 p.m.

Respectfully submitted,  
M. Decker

Sewer and Water Commission  
2010/2011 Transfer or Appropriation Request Form

Date: 13 October 2010

The following is a request for:

A transfer \_\_\_\_\_ Dollar Amount \$28,000.00  
An Appropriation X

from Account No. Water Capital Undesignated Fund Balance

to Account No. 3053210-68110 – Water Capital – Meter Replacement

Explanation: balance of meters needed for system-wide replacement program

Action by Commission:      Approved x  
   Denied \_\_\_\_\_  
   Tabled \_\_\_\_\_

Date: 13 October 2010

Sewer and Water Commission  
2010/2011 Transfer or Appropriation Request Form

Date: 13 October 2010

The following is a request for:

A transfer \_\_\_\_\_ Dollar Amount \$28,000.00  
An Appropriation X

from Account No. Sewer Capital Undesignated Fund Balance

to Account No. 3253209-68110 – Sewer Capital – Meter Replacement

Explanation: balance of meters needed for system-wide replacement program

Action by Commission:      Approved x  
   Denied \_\_\_\_\_  
   Tabled \_\_\_\_\_

Date: 13 October 2010