



Colchester Sewer and Water Commission

Minutes of the 10 August 2010 Special Meeting

Cragin Library
Colchester, Connecticut

Members Present: R. LeMay, D. Ferrigno, Robert Jones, Steve Coyle
Members Absent: S. Boyden, T. Tripodi
Others Present: R. Tarlov (Finance liaison), M. Decker (Public Works Director)

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:01 p.m.
2. **Additions to the Agenda** - none
3. **Approval of the Sewer and Water Commission 14 July 2010 Regular Monthly Meeting Minutes** *Motion to approve by D. Ferrigno, second by S. Coyle; motion approved 4-0*
4. **Citizen's Comments** - none
5. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other –**

Transfers – one transfer from FY 09/10 presented, a copy of which is attached and made part of these minutes.
\$1,199 from 4003210-50900-Water Op-Contingency to 4003210-46224 Water Op –Eq. Repairs
Motion to approve by D. Ferrigno, second by R. Jones; Motion approved 4-0

Monthly Financials – copies were distributed and discussed;

Quarterly billing – second notices for 1 July bill were issued on 4 August – user fee billing for first quarter 2011 for water was at 26.5% and sewer at 27% of annual estimate

Disputes – Chairman LeMay reported the Finance Subcommittee met with a customer prior to the regular monthly meeting to discuss a quarterly use bill dispute. Chairman LeMay summarized the meeting indicating there was a large jump in the use, the one year old meter was replaced and tested and found to be

within specifications. Water department staff assisted and did not identify any leaks and the profiled use showed high consumption during normal business use but also showed no apparent leaks. Upon changing the meter, usage dropped, but this also coincided with the closing of the business. The customer reported there was no change in the use of water at the business and he had no understanding of how the additional use could have occurred. There was a general discussion of the issues then the following *motion made by S. Coyle to deny the request for relief based on insufficient evidence to the contrary, second by R. Jones; Motion approved 3-1 (D. Ferrigno voting in opposition)*

Two additional requests were presented requesting relief of interest. Given the requests were just submitted and the Commission did not have an opportunity to review any background information, Chairman LeMay requested information be provided and they be discussed at the September meeting.

6. **Water Activities**

A. Water Activities Report – M. Decker reported the following activities:
water main break – Old Hebron Road on 7-28-10;
meter replacement program;
exploratory test pit for water main connection for Flom development on Cabin Road and continued installation of new water main;
Mike O’Connor began work on a part-time temporary basis until a determination is made on the full-time OIT/Water Department Assistant position;
continued work in the O&M facility cleaning up, painting, - electrical improvements (lights and outlets - budgeted) will be forthcoming;
general pump and equipment maintenance – annual scheduled activities performed;
altitude valve on Elmwood tank completed and functioning;
begun work on Capital plan;
DPH inspection scheduled for later this month

B. Water Projects Status – Access control gate to overland crossing of water main from Well 4 area to Village At Colchester installed; Flom development test pit and installation monitoring; meters at North Woods; plan review for improvements to former Sunoco gas station (within APA – review comments provided to land use committees; remediation programs for Mobil stations on Middletown Ave and Old Hartford

7. **Sewer Activities**

A. Joint Facilities Report – R. LeMay reported the only significant action was on the HVAC bid award

B. Sewer Activities Report – Colchester system is working fine; M. Decker had discussions with Hebron relative to anticipated work with Lebanon- Amston Lake connection – Lebanon in consultant procurement process

C. Sewer Projects Status – North Woods sewer service line inspections; various mark-outs; remediation programs for Mobil stations on Middletown Ave and Old Hartford (discharging to sanitary sewer)

8. Old Business

A. STEAP Grant – M. Decker reported information has been sent to Weston & Sampson and they are progressing with their work; M. Decker and Director of Planning Adam Turner provided an informational update to the Board of Finance on 5 August; Tractor Supply project application moving forward;

9. New Business/Additions to the Agenda - no new business

10. Citizens Comments - none

11. Adjourn – *Motion to adjourn by S. Coyle, second by D. Ferrigno; Motion approved 4-0.* Chairman LeMay adjourned the meeting at 7:48 p.m.

Respectfully submitted,
M. Decker

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Sewer and Water Commission
2009/2010 Transfer or Appropriation Request Form

Date: 10 August 2010

The following is a request for:

A transfer X Dollar Amount \$1,199.00
An Appropriation _____

from Account No. 4003210-50900 Water Operating – Contingency

to Account No. 4003210-46224 Water Operating – Equipment Repairs

Explanation: final costs associated with valve cluster work on Rt. 354- bill for earth products
and asphalt

Action by Commission: Approved x
 Denied _____
 Tabled _____

Date: 10 August 2010