



Colchester Sewer and Water Commission

Minutes of the 11 March 2009 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. LeMay, S. Boyden, A. Pelletier, T. Tyler
Members Absent: R. Tarlov, D. Ferrigno, K. Fagnoli, T. Tripodi
Others Present: M. Decker (Public Works Director)

1. **Call to Order** – Vice Chairman LeMay called the meeting to order at 7:05 p.m.
2. **Approval of the Sewer and Water Commission 18 February 2009 Budget Public Hearing and the 18 February 2009 Special Meeting** – *Motion to approve the minutes of the 18 February 2009 Budget Public Hearing and the 18 February 2009 Special Meeting as presented, by T. Tyler, second by A. Pelletier; Motion approved 4-0*
3. **Citizen's Comments** - none
4. **Subcommittee Reports**
 - A. **Finance:**

Transfers – M. Decker presented the following transfer requests. Transfer Request forms are attached and made part of these minutes

Transfer a total of \$25,000. to 4003210-40103 Water Operating – Overtime from accounts
4003210-50900 Water Op–Cont - \$16,828
4003210-40105 Water Op–Cont/Temp/Occas - \$3,500
4003210-42340 Water Op–Other Purch/Supp - \$4,672

Transfer a total of \$3,500. to 4003210-46224 Water Operating – Eq. Repairs from accounts
4003210-43213 Water Op–Travel/Training/Mtgs – \$2,000
4003210-44203 Water Operating – Legal \$1,500

\$6,000. from 4003210-50500 Water Op–Trans to Cap to 4003210-45221 Water Op–Fuel/Heat

\$5,000. from 4003210-50500 Water Op–Trans to Cap to 4003210 44285 Water Op–Lab Fees

Motion to approve the requested transfers, by S. Boyden, second by A. Pelletier; Motion approved 4-0.

In addition to the transfers, M. Decker presented requests to allocate additional funds into the following existing Capital Accounts with money from the respective Capital Fund balances:

3053210-68110 – Meter Replacement Program (Water) - \$50,000

3053210-68115 – Connection Materials (Water) – \$15,000

3253209-68110 – Meter Replacement Program (Sewer) - \$50,000

Motion to accept the requested allocations to the existing on-going capital projects from the respective undesignated capital fund balances and to forward the request to the Board of Selectmen with a recommendation to approve, by A. Pelletier, second by T. Tyler; Motion approved 4-0

Quarterly billing – working on meter reading for quarterly billings to be issued 1 April;

Department Manpower structure – no activity at this point regarding meetings with Board of Selectmen – focus on what will Town be doing relative to budgets;

Disputes – a requested for information has been sent to CCM regarding water company sewer credits for lawn establishment – no reply yet;

Other – none at this time

B. 2009/2010 Fiscal Year Operating Budgets – Budget was approved by the Board of Selectmen at their meeting on 19 February; rate and budget information has been filed with Town Clerk, rate information will be included in quarterly bills issued 1 April

5. Water Activities

A. Water Activities Report – M. Decker reported staff have focused on operational details with the Treatment Plant; completed and issued annual cross-connection report to DPH; meter replacement program; meter reading for quarterly bills, ATCAVE attendance, presentation by vendor for “low flow” component of service, completed plan review for Settler’s Green, meeting with DPH Deputy Commissioner regarding DWSRF, worked on jockey pump and timers at Booster Station based on continued intermittent problems with low pressure

B. Water Projects Status – no construction activities

6. Sewer Activities

A. Joint Facilities Report – no February meeting – next meeting 17 March

B. Sewer Activities Report – facilities functioning well

C. Sewer Projects Status – letter being issued to Par 3 and Dutton

Associates regarding recommendations for improvements to sewer force main system

7. Old Business

A. Taintor Hill Road Treatment Plant Improvements – still dealing with valve problem on Filter 4 and alarm – working with both valve and programming contractors – otherwise plant is operating well. Energy information has been submitted to CL&P regarding the proposed VFD for Well No. 3. Response is expected within the next 2 to 3 weeks

B. Well 5 Demolition Project – Bid specs completed, revised plans to arrive on Thursday, spoke with Larry Wagner regarding compliance – specs will be issued Friday, 12 March – looking at 26 March for bid opening

C. Flatbrook Sewer Booster Station – meeting with engineer scheduled for

Tuesday, 17 March

D. Lyman Viaduct – word through the grapevine is Governor has stated any bill with a cost associated with it shall not move forward through Finance but that a priority list has been generated. E-mail has been sent to representatives to confirm Lyman Viaduct repair is on the priority list –awaiting response

E. Par 3- Letter issued to owner and consultant indicating if action is to be taken, either proactively or at recommendation, all work should be performed proactively rather than reactionary. Also, need to have an estimate for bonding purposes

F. Economic Stimulus – last word from DOT project manager was that the Maintenance facility will not be funded through FHWA – they are looking at other means within the stimulus bill but they are not optimistic – no other projects Town submitted appear to have made the cut but final word has not been issued on anything yet

G. UST Fund – M. Decker presented the Lenard Engineering proposal. After a brief discussion, *Motion to accept the proposal and forward it to the Board of Selectmen with a recommendation to approve; by S. Boyden, second by A. Pelletier; Motion approved 4-0*

8. New Business

A. Monthly Meeting Schedule – M. Decker questioned if any of the Commissioners were aware of conflicts with any of the scheduled Commission dates as there were only four Commissioners at this March meeting – discussion item only – no action

B. Any New Business to be brought before the Commission – M. Decker made a brief presentation of the DEP's proposed Streamflow regulations providing a historical perspective of the regulation and the potential impacts if it goes forward as proposed. The CWWA is developing a communication plan that will eventually go out to the Commission as well as the Board of Selectmen and several other stakeholders. Information purposes only – no action

9. Citizens Comments - none

10. Adjourn – *Motion to adjourn, by T. Tyler, second by S. Boyden; Motion approved 4-0.* Vice Chairman LeMay adjourned the meeting at 8:43 p.m.

Respectfully submitted,
M. Decker

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 11 March 2009

The following is a request for:

A transfer X Dollar Amount \$25,000.00
An Appropriation _____

from Account No. 4003210-50900 Water Operating – Contingency (\$16,828)
4003210-40105 Water Operating – Cont/Temp/Occas (\$3,500)
4003210-42340 Water Operating – Other Purch/Supp (\$4,672)

to Account No. 4003210-40103 Water Operating – Overtime

Explanation: Overtime needed for additional filter backwashes, testing, and operation with
new system – when budgets were originally prepared, it was assumed plant would have been on
line by beginning of fiscal year – that did not happen

Action by Commission: Approved X
Denied _____
Tabled _____

Date: 11 March 2009

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Date: 11 March 2009

The following is a request for:

A transfer X Dollar Amount \$3,500.00
An Appropriation _____

from Account No. 4003210-43213 Water Operating – Travel/Training/Mtgs – (\$2,000)
4003210-44203 Water Operating – Legal (\$1,500)

to Account No. 4003210-46224 Water Operating – Equipment Repairs

Explanation: numerous distribution system breaks this winter

Action by Commission: Approved X
Denied _____
Tabled _____

Date: 11 March 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 11 March 2009

The following is a request for:

A transfer X Dollar Amount \$6,000.00
An Appropriation _____

from Account No. 4003210-50500 Water Operating – Transfer to Capital

to Account No. 4003210-45221 Water Operating – Fuel/Heating

Explanation: Higher than anticipated fuel unit costs and extreme cold Dec and January
resulted in greater fuel needs

Action by Commission: Approved X
Denied _____
Tabled _____

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 11 March 2009

The following is a request for:

A transfer X Dollar Amount \$5,000.00
An Appropriation _____

from Account No. 4003210-50500 Water Operating – Transfer to Capital

to Account No. 4003210-44285 Water Operating – Lab Fees

Explanation: Additional testing required by DPH – high cost tests included SOCs and Radiological testing

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 11 March 2009