



Colchester Sewer and Water Commission

Minutes of the 10 November 2009

Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay, D. Ferrigno, T. Tyler, R. Jones,
Members Absent: S. Boyden, T. Tripodi A. Pelletier
Others Present: G. Cordova (BOS Liaison and resident), J. Malsbenden (Selectman and resident), M. Decker (Public Works Director)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:00 p.m.
2. **Approval of the Sewer and Water Commission 14 October 2009 Regular Monthly Meeting Minutes** – *Motion to approve the minutes of the 14 October 2009 Sewer and Water Commission regular monthly meeting as presented, by R. LeMay, second by R. Jones; Motion approved 4-0 (T. Tyler abstained)*
3. **Citizen's Comments** - none
4. **STEAP Grant** – Planning Director Adam Turner provided a short background presentation of the STEAP grant which will be used for development of plans for expansion of the sewer and water system to the commercial and business park properties south of the current system limits. He commented the intent is to show a pro-active approach to the expansion so when developments come to those areas, the system will be built with both the Town and development needs in mind. Included will be engineering design, modeling, build-out capacity/supply analyses, and financial strategies to fund the work. A request for qualifications advertisement has been prepared and was distributed to the Commission for their review. The project will be presented to the Board of Selectmen and Finance with the newly elected officials so everyone will be knowledgeable from the start.
5. **Subcommittee Reports**
 - A. **Finance – Monthly financial reports, Quarterly billing, other** – Monthly reports were discussed. Results of two Finance Review Committee customer dispute meetings were discussed – no deviation from policies were recommended therefore no motions were required.
6. **Water Activities**
 - A. **Water Activities Report** - M. Decker reported activities since the last meeting include:

- Met with software/instrumentation contractor for final work at the Taintor Hill treatment plant – there is still one chlorine analyzer not functioning that we are trying to get replaced under warranty, otherwise programming done, alarms functioning, replacement parts have been provided, training performed, and most operation manuals have been provided – very close to completely closing out project
 - Continued meter installations – considering a possible installation blitz beginning in January depending on financing for balance of meters – there are approximately 280 in stock ready to install – there are approximately 500 locations remaining
 - Began working on cross-connections inspections and testing to be completed by end of year
 - Customer issue – flushed line – no problems identified – customer satisfied
 - Work at construction projects – Federated Church and Dunkin Donuts
 - final inspections for CO's at Quizno's and Upton Road
 - project plan reviews
- B. Water Projects Status** – Federated Church – service tapped, light stand installed too close to water main – it will be relocated further from main; Dunkin Donuts building was set this week – service line brought into building; assisting with irrigation service for Cody Camp project; working with Fire Department on valve and hydrant work on Rt. 354

7. Sewer Activities

- A. Joint Facilities Report** – meeting focused on plans to install a second grinder unit in the primary building at the waste water treatment plant; budget discussions; nitrogen credit purchase status; status of the roof painting project; and the intermunicipal agreement with Marlborough as their system comes on line
- B. Sewer Activities Report** – PLC control boards at PHPS keep shutting down because they are reading a higher voltage than that actually being supplied – working with Square D to get issue resolved – will likely have to purchase new control boards – this will be expensive but necessary; working with Historical Society for options to change their discharge line; blockage at line in yard at Town Garage; blockage at drop at JJIS
- C. Sewer Projects Status** – Federated Church project – conflict with old septic tank at Day Hall – ultimately resolved by removing tank and installing new discharge line for downstairs services to SMH further down in parking lot; Dunkin Donuts – sewer service installed to building

8. Old Business

- A. Taintor Hill Road Treatment Plant Improvements** – status as noted above; project submitted for Engineering Excellence award by Weston & Sampson
- B. Flatbrook Sewer Booster Station** – no new work – discussions with W&S regarding STEAP grant and I&I study
- C. UST Fund Application** – no new activity
- D. Lyman Viaduct** – Access road completed – after heavy rain noticed some additional work as well as some corrective measure needed to work performed – change order issued to resolve newly identified drainage issues
- E. Streamflow Regulations** – will attempt to set up meeting with new Town officials, CBA, and State representatives in December – Public Hearing on draft regulations will be in January 2010

9. New Business –

Meeting schedule – continue with second Wednesday of month – draft schedule was provided, *Motion to continue to meet on the second Wednesday of each month in accordance with the by-laws, by D. Ferrigno, second by R. LeMay; Motion approved 5-0 (a copy of the proposed schedule will be issued to the Town Clerk*

Commission Membership – Based on the outcome of the election, Chairman Robert Tarlov issued his resignation to the Board of Selectmen with an effective date of 15 November. In accordance with the Commission By-Laws, a new Chairman needed to be elected. *Motion to nominate Rich LeMay for Chairman, by T. Tyler, second by D. Ferrigno; hearing no other nominations, motion to close nominations, by R. LeMay, second by R. Jones; Motion approved 5-0. All in favor of R. LeMay for Chairman – in favor 4, against – 0; abstained – 1 (R. LeMay) –*

Motion approved, R. LeMay will become Chairman of the Sewer and Water Commission and resign as First Vice Chairman effective upon the effective date of resignation of current Chairman R. Tarlov.

In accordance with the Commission By-Laws, a new First Vice-Chairman needs to be elected. It was noted that current second vice-chairman S. Boyden did not feel he could commit to the position of first vice-chairman. *Motion to nominate Dan Ferrigno for First Vice-Chairman, by R. LeMay, second by T. Tyler; hearing no other nominations, motion to close nominations, by R. LeMay, second by R. Jones; Motion approved 5-0. All in favor of D. Ferrigno for First Vice-Chairman – in favor 4, against – 0 ; abstained – 1 (D. Ferrigno) – Motion approved, D. Ferrigno will become First Vice-Chairman of the Sewer and Water Commission effective upon the effective date of resignation of current First Vice-Chairman R. LeMay.*

The Commissioners all wished Mr. Tarlov well and best of luck in his new position with the Board of Finance and thanked him for his many years and countless hours of service to the Sewer and Water Commission.

10. Citizens Comments - none

11. Adjourn – *Motion to adjourn, by R. LeMay, second by D. Ferrigno; Motion approved 5-0.* Chairman Tarlov adjourned the meeting at 8:54 p.m.

Respectfully submitted,
M. Decker