



Colchester Sewer and Water Commission

Minutes of the 8 July 2009 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay(arrived prior to item 3), T. Tripodi, Robert Jones, D. Ferrigno

Members Absent: S. Boyden, T. Tyler, A. Pelletier

Others Present: M. Decker (Public Works Director)

- 1. Call to Order** – Acting Chairman Tarlov called the meeting to order at 7:01 p.m.
- 2. Election of Officers** – *Nomination by R. Jones, second by T. Tripodi, Chairman - Rob Tarlov, First Vice Chairman - Rich LeMay, Second Vice Chairman - Scott Boyden. Motion approved, 4-0.*
Chairman Tarlov appointed the following Commissioners to the Finance Subcommittee: Rich LeMay, Dan Ferrigno, and Scott Boyden; and to Joint Facilities: Rob Tarlov, Robert Jones, and Tom Tripodi. In accordance with the Article III, Section 2 of the By-Laws, the Commission Chairman may serve as an ex-officio member of any standing or ad hoc committee.
- 3. Adoption of By-Laws** – *Motion to table adoption of by-laws pending clarification of Art. X to be consistent with Town Charter, by R. LeMay, second by T. Tripodi; Motion approved 5-0*
- 4. Approval of the Sewer and Water Commission 10 June 2009 Regular Monthly Meeting Minutes** – *Motion to approve the minutes of the 10 June 2009 Sewer and Water Commission regular monthly meeting as presented, by T, Tripodi, second R. LeMay; Motion approved 4-0 (D. Ferrigno abstained).*
- 5. Citizen's Comments** - none

6. Subcommittee Reports

A. Finance –Monthly financial reports, Transfers, Quarterly billing, other

M. Decker presented the June monthly reports indicating, because of the early July date, much information is still being compiled and all expenses have not yet been posted. However, it appears revenue is approximately \$26K below projections in water and \$19,000 in sewer. Expenses appear approximately \$35,000 below expectations leaving a net \$9,000 surplus in water and \$74,000 below expectations leaving a net \$55,000 surplus in sewer with almost that whole amount being the result of a reduction in Joint Facilities expenses compared to the original approved budget estimate. These numbers will be refined in the coming month.

The following transfers for fiscal year 2008/2009 presented, copies of which are attached and made part of these minutes:

\$200. from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-44255 Water Op–Refunds, Tax, or Liens
\$560. from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-44285 Water Op– Lab Fees
\$101. from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-45216 Water Op – Telephone
\$4,153. from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-45221 Water Op – Fuel Heating
\$6,815. from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-45622 Water Op – Electric
\$8,473 from 4003210-42340 Water Op – Other Pur.,Sup. to 4003210-45221 Water Op– Eq Repairs
\$220. from 2403207-50900 Sewer Op – Cont to 2403207-44255 Sewer Op–Refunds, Tax, or Liens
\$12,540. from 2403207-50900 Sewer Op – Cont to 2403207-45622 Sewer Operating – Electric

Motion to approve the Transfers as presented, by R. LeMay, second by R. Jones, Motion approved 5-0.

The following transfers for fiscal year 2009/2010 were presented, copies of which are attached and made part of these minutes:

\$11,395. from 2403207-50900 Sewer Op – Cont to 2403207-46269 Sewer Op – Jt. Fac. Maintenance
\$3,307. from 2403207-44268 Sewer Op – Jt. Fac. Personnel to 2403207-50900 Sewer Op – Cont

Motion to approve the Transfers as presented, by D. Ferrigno, second by R. Jones, Motion approved 5-0.

M. Decker reported the first quarter billing for 2009/2010 was issued 1 July – as of this first billing of the new year, water is about \$14K below the straight average and \$5K below in sewer so, once again, it will be necessary to keep expenses very closely checked.

Loan closing for the Treatment Plant project will occur on 31 July.

7. Water Activities

A. Water Activities Report – activities focused on meter reading; continued meter replacements; work at the plant and surrounding grounds; continued road repairs from winter main breaks; project work (see below); various mark-outs, finals, and plan reviews; assist P&R with irrigation system at Bacon and pump work at the spray park

B. Water Projects Status – no new work

8. Sewer Activities

A. Joint Facilities Report – R. Tarlov reported discussions included the

budget, a DEP NOV, and odor complaint along the air line trail that is most likely an organic degradation that typically occurs at this time of year and not associated with the force main

B. Sewer Activities Report – channel monster from PHPS is at manufacturer for repairs

C. Sewer Projects Status – no new activities

9. Old Business

A. Taintor Hill Road Treatment Plant Improvements- final punch list has been issued to All-State; final invoices have been issued to DEP for closing later this month; plant is operating beautifully with a couple notable exceptions – there have been several “random” shut-downs that may be associated with a programming issue or possibly a current or voltage problem on the in-line. Programmer is working on these issues and they seem to have been brought under control. Operating off of Well 3 with a scheduled backwash at 26 hours and achieving good quality water consistently.

Looking at a new date for the “Grand Opening” – 9-11 or 9-18 – the consensus of the Commission is the 18th

B. Wells 3/5/5A – Operating from Well 3, well 5 submersible is in and functional – still working on the vfd but the well would be capable of operating on manual if an emergency occurred; well 5A is off and has been the pipes prepared for final painting. Waiting on SB Church for 5A pump and motor installation

C. Flatbrook Sewer Booster Station – waiting on final report from W&S – will distribute when it arrives

D. UST Fund Application – met with Mark Temple of Lenard Engineering – he provided a list of items to prepare for submission. Older CL&P bills will likely not be considered eligible due to recent rule changes - there is just under \$540,000 left in our application

E. Lyman Viaduct – meeting with CME next Wednesday morning to go over draft bid/construction documents

10. New Business

Individual Water Supply Plan update due July 2010 – there is some confusion as to whether or not this will be required at that time because of the approved (yet to be signed by Gov. Rell) legislation that extends the submittal date from the current 3 – 5 years to 6 – 9 years. Are trying to get a meeting with DPH to discuss

11. Citizens Comments - none

12. Adjourn – *Motion to adjourn, by R. LeMay, second by T. Tripodi; Motion approved 5-0.* Chairman Tarlov adjourned the meeting at 8:30 p.m.

Respectfully submitted,
M. Decker

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$200.00
An Appropriation _____

from Account No. 4003210-42340 Water Operating – Other Purchases, Supplies

to Account No. 4003210-44255 Water Operating – Refunds for Tax, or Liens

Explanation: pass through cost for liens applied/removed

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$560.00
An Appropriation _____

from Account No. 4003210-42340 Water Operating – Other Purchases, Supplies

to Account No. 4003210-44285 Water Operating – Lab Fees

Explanation: additional tests required by DPH – their technical error has since been resolved

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$4,153.00
An Appropriation _____

from Account No. 4003210-42340 Water Operating – Other Purchases, Supplies

to Account No. 4003210-45221 Water Operating – Fuel Heating

Explanation: final bills for fuel at three facilities

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$6,815.00
An Appropriation _____

from Account No. 4003210-42340 Water Operating – Other Purchases, Supplies

to Account No. 4003210-45622 Water Operating – Electric

Explanation: final bills for all facilities

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$8,473.00
An Appropriation _____

from Account No. 4003210-42340 Water Operating – Other Purchases, Supplies

to Account No. 4003210-45221 Water Operating – Equipment Repairs

Explanation: includes well 3 VFD, pavement repairs from winter main breaks, various other
repairs to machinery and equipment

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$220.00
An Appropriation _____

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-44255 Sewer Operating – Refunds for Tax, or Liens

Explanation: pass through cost for liens applied/removed

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2008/2009 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$12,540.00
An Appropriation _____

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-45622 Sewer Operating – Electric

Explanation: final electric bills for facilities

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2009/2010 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$11,395.00
An Appropriation _____

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-46269 Sewer Operating – Jt. Fac. Maintenance

Explanation: Approved Joint Facilities budget (\$481,395 vs. estimated \$470,000)

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 8 July 2009

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Sewer and Water Commission
2009/2010 Transfer or Appropriation Request Form

Date: 8 July 2009

The following is a request for:

A transfer X Dollar Amount \$3,307.00
An Appropriation _____

from Account No. 2403207-44268 Sewer Operating – Jt. Fac. Personnel

to Account No. 2403207-50900 Sewer Operating – Contingency

Explanation: Approved Joint Facilities budget – money goes back into contingency –
(\$91,693 vs. estimated \$95,000)

Action by Commission: Approved X
Denied _____
Tabled _____

Date: 8 July 2009