



Colchester Sewer and Water Commission

Minutes of the 13 August 2008 Regular Monthly Meeting

Municipal Office Complex
Colchester, Connecticut

Members Present: R. Tarlov, R. LeMay, S. Boyden, T. Tyler, K. Fagnoli, Dan Ferrigno
(non-voting, not yet sworn in)
Members Absent: A. Pelletier, T. Tripodi
Others Present: M. Decker (Public Works Director)

1. **Call to Order** – Chairman Tarlov called the meeting to order at 7:03 p.m.
2. **Approval of the Sewer and Water Commission 9 July 2008 Regular Monthly Meeting Minutes** – *Motion to approve the minutes of the 9 July 2008 Sewer and water Commission regular monthly meeting as presented, by R. LeMay, second by T. Tyler, Motion approved 3-0 (K. Fagnoli abstained, S. Boyden arrived after the vote)*
3. **Citizen's Comments** - none
4. **Subcommittee Reports**
 - A. **Finance – Transfers, Monthly financial reports, Quarterly billing, other** – M. Decker presented the following transfers:
\$466.00 from 4003210-50500 Water Operating – Transfers to Capital to 4003210-40103 Water Operating – Overtime
\$1,156.00 from 4003210-50500 Water Operating – Transfers to Capital to 4003210-44208 Water Operating – Prof. Serv.
\$345.00 from 4003210-50500 Water Operating – Transfers to Capital to 4003210-44285 Water Operating – Lab fees
\$466.00 from 4003210-50500 Water Operating – Transfers to Capital to 4003210-46224 Water Operating – Eq. Repair
\$10.00 from 2403207-50900 Sewer Operating – Contingency to 2403207-44255 Sewer Operating – Refunds, Taxes, Liens
\$400.00 from 2403207-50900 Sewer Operating – Contingency to 2403207-48404 Sewer Operating – Machinery & Eq.
Motion to approve the transfers as presented, by K. Fagnoli, second by T. Tyler; Motion approved 5-0. Copies of the transfers are attached and made part of these minutes
June year-end and July monthly reports were distributed and discussed.
M. Decker reported there has been a significant amount of overtime spent during Treatment plant start-up, if possible it will be charged to the project. Roof repairs are required at Well 4 building. Bids for the repairs have been obtained and the low bid is \$3500. Only \$1500 exists in the Building Repair line item. Depending on what ultimately is needed, a transfer request will be put forth at the next meeting.
5. **Water Activities**
 - A. **Water Activities Report** - Labs and Production reports were made available for review at the meeting. M. Decker reported work activities since the last meeting have focused on project

work with a limited number of meter replacements and mark-outs. Staff have alternated vacation weeks so there is typically the supervisor and one staff person.

B. Water Projects Status – Keystone – all service taps to buildings completed and tee connection to main within the Stop & Shop property completed and extended off road;
Upton Road – service connection performed

C. APZ Reviews – no new APZ reviews

6. Sewer Activities

A. Joint Facilities Report – R. Tarlov reported Septage Receiving facility bids were let, low bidder was Kovac Construction at \$216,304. Project was awarded.

Will begin work on the NPDES (National Pollutant Discharge Elimination System) permit due in 09. Next meeting is 18 September – no August meeting

B. Sewer Activities Report – no major operational issues within the Colchester system

C. Sewer Projects Status – sewer discharge line installed at Upton Road project

7. Old Business

A. Taintor Hill Road Treatment Plant Improvements – Pumping from Well 5A through new filters, aeration tower, and into system using new high lift pumps – start up process has progressed about as expected with majority of items functioning well along with a reasonable share of glitches and minor revisions needed. If progress continues as currently, will begin demolition of three old filter vessels next week. Elmwood Booster station took a lightning hit, knocking out the automation. Reprogrammed and working well.

B. Well 5A/Aeration Tower Project – project has been advertised – pre-bid meeting scheduled for 21 August with a bid due date of 4 September – have included an add alternate for supplying and installing a replacement pump and motor at Well 5A. Bids requested of S.B. Church and Layne Christensen for a 50 hp pump and motor. Board of Selectmen approved capital budget line item for well 5A pump replacement with a \$20,000 budget

C. Elmwood Tank Painting – Work began Monday the 11th – notices issued to area residents

D. Flatbrook Sewer Booster Station – EPA grant information received; letters issued to consultants – priced proposals due 22 August

E. Lyman Viaduct – met with Representative Linda Orange and Senator Eileen Daily on Monday to start initiative to obtain additional funds for outfall structure repair. Site visit to viaduct outfall – press present, article will be in Colchester bulletin as well as distributed by the Senator's office. Senator Daily will contact DEP to begin the process.

F. Business Park Zone – Planning Director Adam Turner requested meeting with the Commission at the September meeting to go over status of Business Park zoning and water and sewer infrastructure expansion planning grant

G. Other – Board of Selectmen approved the Water System Assistant job description – advertisement posted along with requests for proposals for meter installation services

8. New Business – none

9. Citizens Comments - none

10. Adjourn -*Motion to adjourn, by R. LeMay, second by K. Fagnoli; motion approved 5-0.*
Chairman Tarlov adjourned the meeting at 8:01 p.m.

Respectfully submitted,
M. Decker

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Sewer and Water Commission
2007/2008 Transfer or Appropriation Request Form

Date: 13 August 2008

The following is a request for:

A transfer X Dollar Amount \$466.00
An Appropriation _____

from Account No. 4003210-50500 Water Operating – Transfers to Capital Projects

to Account No. 4003210-40103 Water Operating - Overtime

Explanation: _____

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 13 August 2008

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Sewer and Water Commission
2007/2008 Transfer or Appropriation Request Form

Date: 13 August 2008

The following is a request for:

A transfer X Dollar Amount \$1,156.00
An Appropriation _____

from Account No. 4003210-50500 Water Operating – Transfers to Capital Projects

to Account No. 4003210-44208 Water Operating – Professional Services

Explanation: _____

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 13 August 2008

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Sewer and Water Commission
2007/2008 Transfer or Appropriation Request Form

Date: 13 August 2008

The following is a request for:

A transfer X Dollar Amount \$345.00
An Appropriation _____

from Account No. 4003210-50500 Water Operating – Transfers to Capital Projects

to Account No. 4003210-44285 Water Operating – Lab Fees

Explanation: _____

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 13 August 2008

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Sewer and Water Commission
2007/2008 Transfer or Appropriation Request Form

Date: 13 August 2008

The following is a request for:

A transfer X Dollar Amount \$10.00
An Appropriation _____

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-44255 Sewer Operating – Refunds for Taxes or Liens

Explanation: _____

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 13 August 2008

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Sewer and Water Commission
2007/2008 Transfer or Appropriation Request Form

Date: 13 August 2008

The following is a request for:

A transfer X Dollar Amount \$400.00
An Appropriation _____

from Account No. 2403207-50900 Sewer Operating – Contingency

to Account No. 2403207-48404 Sewer Operating – Machinery and Equipment

Explanation: _____

Action by Commission: Approved X
 Denied _____
 Tabled _____

Date: 13 August 2008